

Operations Memo 2026-17

To: DDS Qualified Private Providers and Subcontracted Nursing Agencies

From: Sean Bannon, Director, Operations Center

CC: Jordan Scheff, Commissioner, Elisa Velardo, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Nicholas Jerard, CFO, Gloria Jones, Director of Health and Clinical Services, Regional Directors, Private ARDs, Resource Administrators, The Alliance, The ARC CT

Date: December 17, 2025

Subject: Subcontracted Nursing Agency Qualifications Update

The Department of Developmental Services (DDS) has updated the Qualifications for Subcontracting Nursing Consultant Agencies to follow when hired by a DDS Qualified Provider and/or working with any individual receiving DDS funding. There are a few minor changes to the timing of some required trainings (in # 11) as follows:

- Sexual Harassment is required every 10 (ten) years.
- Safe Swallowing is required every 2 (two) years.
- OSHA/Universal Precautions is required every 2 (two) years.

A link to the updated document can be found on the DDS website on the [Provider Minimum Qualifications](#) page.

Please note that qualified providers shall only subcontract with nursing agencies that are deemed qualified nurse consulting agencies by DDS.

Presently there are four DDS Qualified Nursing Consulting Agencies.

- DDN Consulting Services, LLC
- Key Human Services, Inc
- PJW Nursing Consultants, LLC
- Trusted Angels Homecare, LLC

If you have any questions, please contact Tiffany.Redding@ct.gov.