# Operations Memo 2025-18

**TO:**      DDS Qualified Providers, PRAT Managers, Resource Managers, and Case Managers

**FROM:**    Sean Bannon, Director, Operations Center

**CC:**      Jordan Scheff, Commissioner, Elisa Velardo, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Nick Jerard, Chief of Fiscal/Administrative Services, Regional Directors, Assistant Regional Directors, Resource Administrators, The Alliance, The Arc CT, Karri Filek, Director of Family Support Strategies, Amber Carter, Director of Employment and Day Services

**DATE:**    May 28, 2025

**SUBJECT:** FY 2025 Employment and Day Services Update

Below is an update from Commissioner Scheff regarding Employment and Day services. Please share this memorandum with any applicable staff at your agency.

Since 2016, only individuals with a LON score of 6, 7, 8 have been able to access DSO programs without prior approval from PRAT.  This policy was intended to ensure that employment options were considered for every individual before a "traditional," non-vocational program was accessed.  This guidance was not intended to express a blanket denial of individuals with LON scores lower than 6 requesting DSO programs.  When PRAT does provide approval for an individual, LON 5 or lower, the approval is typically for up to one year.

In 2024, Employment Exploration Option (EEO) and Employment Enrichment Service (EES) options were offered, to individuals with a DSH authorization (reimagining-day-guidance-document-pdf.pdf). EEO and EES services, which do not have a time limit, are regarded as exceptions to the DSO LON 1-5 PRAT process. Individuals seeking funding must receive approval from PRAT. Individuals who have funding, irrespective of LON, pursuing DSO-EEO/EES are excluded from the annual PRAT review and approval process.

In summary, individuals with funding and any LON score may access DSO-EEO or DSO-EES programs without going through the annual PRAT review and approval process. Individuals

with funding and LON scores 1-5 may only access DSO programs with annual PRAT review and approval.