


If your agency did not assist the awardee with disbursements this quarter please describe why:

Have you recorded/archived disbursed funds this quarter?	Yes	No		
Have you provided the individual with monthly expenditure reporting?		Yes	No	
Did your agency's Fiscal Account Manager bill every month in this quarter?			Yes	No
If no for any questions above, why not?:				

Did you conduct any legal/tax filings, compliance, payroll or any additional expenditure reporting for the awardee this quarter? If so please list:

Agencies are responsible for keeping records of reporting logs and associated receipts/reports.

Fiscal Account Manager's Signature:  _____ Date: ____/____/____