



# Micro-Enterprise Funding: Pre-Application Checklist

DDS qualified individuals who transitioned to waivered services/supports may apply for Micro-Enterprise 1X Funding. More information about these funds can be found [here](#). Individuals are **encouraged to use this checklist of considerations** before applying.

	<b>Checklist – things to consider before applying:</b>
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## Administrative

	Do you have a business name? Did you make sure this name isn't already taken by another business with the <a href="#">CT Business Name Checker</a> ?
	How will you receive the funds? <i>For example</i> , do you have a business bank account, or will you be working with a provider agency to manage funds?
	Have you explored how the Micro-Enterprise funds may affect your taxes with a tax professional? <a href="#">State Tax Resources</a>   <a href="#">Federal Tax Resources</a>
	Have you reviewed the process for <a href="#">registering a business</a> in the State of CT?
	Have you consulted with a Small Business Association ( <a href="#">SCORE</a>   <a href="#">CT SBDC</a> )?
	Have you had a team discussion about how these funds may impact benefits? Have you met with a <a href="#">Benefits Counselor</a> to explore how your Micro-Enterprise and any awarded funds may impact benefits?

## Product/Service Description

	Can you describe what you do? How does it stand out, why is it important to you? Can you describe why you are passionate about this service/product?
	Have you identified a product and/or service you are creating, marketing, and/or selling? Can you describe what makes your business idea stand out?

## Community Inclusion

	Where will you sell your product/service? Local events? Online?
	How will you interact with the community? What is your plan for community events and interaction?

## Plan for Support

	How will you be supported with your micro-enterprise? Who is available to assist you ( <i>for example</i> , family, staff, friends, or professionals such as an accountant)?
	Have you had a team discussion about the funding opportunity (have you talked with your family/guardian, Case Manager, Provider)?
	Have you asked if a DDS Qualified Provider can support you with your small business through <a href="#">Fiscal Account Management</a> ?

## Plan for Funds

	Can you provide a detailed proposal for how you will use award funds in the next year?
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**Questions?** Reach out to [DDS.Microenterprise@ct.gov](mailto:DDS.Microenterprise@ct.gov)