

**STATE OF CONNECTICUT  
CONNECTICUT REAL ESTATE COMMISSION  
Minutes of Meeting  
December 6, 2017**

The Connecticut Real Estate Commission convened on Wednesday, December 6, 2017 at 10:10 a.m. in Hearing Room J, 450 Columbus Boulevard, Hartford, CT 06103

Commissioners Present: Joseph B. Castonguay, Acting Chairman (Broker – 2<sup>nd</sup> District)  
Amy Bergquist (Broker – 1<sup>st</sup> District)  
Peter L. Gray (Salesperson – 4<sup>th</sup> District)  
Morag L. Vance (Public Member – 4<sup>th</sup> District)  
Theodore F. Ells, Esq. (Public Member- 3<sup>rd</sup> District)

Commissioners Absent: Lana K. Ogrodnik (Broker – 5<sup>th</sup> District)  
Linda C. Burnham (Salesperson – 2<sup>nd</sup> District)

Commission Vacancy: Public Member (1)

Attorney General's Office: None

DCP Staff Present: William Zenga  
Kelly Harvey  
Robin Washbond

Public Present: Kristen Haseney

## **MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Vance, Commissioner Gray 2<sup>nd</sup>, and the motion carried unanimously to approve the minutes of the October 4, 2017 Connecticut Real Estate Commission meeting as amended.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

None

## **NEW BUSINESS**

### **Discussion: Community Association Managers**

Commissioner Gray brought forth this matter and discussion took place regarding the educational requirements of Community Association Managers and the appearance that one organization has a monopoly on the education industry. The law was reviewed revealing that the requirement states '*successful completion of a nationally recognized course on community association management*'. Examiner Harvey stated that while the Community Associations Institute (CAI) is currently the only provider approved to offer the course, it is simply because no other provider has submitted an application to the Department for review.

### **Discussion: Sec. 20-325i, Designated Agency**

Acting Chairman Castonguay sought clarification regarding the 'Dual Agency/Designated Agency Disclosure Notice and Consent Agreement' form, specifically regarding who is allowed to appoint designated agents. The signature section on the form indicates: '*Appointing broker/authorized agent*'. After some discussion the Commission decided to table to this matter until the February 7, 2018 Real Estate Commission meeting, after DCP staff and the DCP legal department have had an opportunity to discuss this issue.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

None

## **ADJOURNMENT**

Acting Chairman Castonguay adjourned the meeting at 10:56 A.M.

Respectfully Submitted,  
Robin Washbond  
Commission Secretary

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860)706-1202.

Department of Consumer Protection Website: [www.ct.gov/dcp](http://www.ct.gov/dcp)  
Division E-Mail: [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

The next meeting of this Commission is scheduled for Wednesday, February 7, 2018 at 10:00 a.m., in Hearing Room J, 450 Columbus Blvd, Hartford, CT 06103