

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
May 11, 2022**

The meeting was called to order by Commissioner Gerald Rasmussen at 8:35 a.m. via a ZOOM Webinar.

Commission Members Present: John J. Galvin, Jr. (Cert. Gen. App. – 5th District)
Linda M. Sepso (Cert. Res. App. – 3rd District)
Norris Hawkins (Public Member – 1st District)
Gerald Rasmussen (Cert. Gen. App. – 4th District)
Shawna M. Baron (Cert. Res. App. – 5th District)

Commission Members Absent:

Commission Vacancies: Certified General Appraiser (2)
Public Member (1)

Commission Counsel Present: None

DCP Staff Present: Vicky Bullock, Staff Attorney
Linda Kieft-Robitaille, Real Estate Appraisal Examiner
Terry-Jo Powell, License & Applications Analyst

Public Present: Greg Messina
Sarah Thompson
Eric Michel
Jim Kyle
Scott DiBiasio
Brian Royce

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division.

For information, visit the Agency Website: www.ct.gov/dcp
Division E-Mail: DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETING

It was moved to approve the minutes of the May 11, 2022, *CT Real Estate Appraisal Commission Meeting* by Commissioner Sepso and seconded by Commissioner Baron. The motion passed unanimously.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

DCP INVESTIGATIONS DIVISION

Commissioner Rasmussen noted a summary update of investigations by the department, sent to the commission members prior to the meeting by Examiner Kieft-Robitaille.

DCP LEGAL DIVISION

Attorney Bullock stated that she had met with Deputy Commissioner Magnan of DCP, regarding the Commission's vacancies. Attorney Bullock forwarded to the deputy commissioner: the letter of request from Commissioner Rasmussen and a letter from the federal Appraisal Subcommittee (ASC) indicating that during their last visit they cited the Commission as not having enough members per regulations. Deputy Commissioner Magnan will be updating Attorney Bullock once she has heard from the Governor's office.

OLD BUSINESS

1. Paul Ramunni has withdrawn his request, in writing, for an extension of provisional license.
2. Motion to accept Sarah Thompson, RCR applicant, sample review made by Commissioner Baron and seconded by Commissioner Galvin. The motion passed.
3. Motion to accept Greg Messina, RCG applicant's log approval and sample review selection made by Commissioner Galvin and seconded by Commissioner Sepso. Commissioner Rasmussen recused himself. The motion passed.
4. Discussion held regarding the 2024 Continuing Education (CE). This cycle will require that all CE be submitted to DCP by January 1, 2024.
5. Examiner Kieft-Robitaille explained that she does not have the final numbers yet. She will have this ready for the next commission meeting. Discussion held regarding the 2022 continuing education fines. Examiner Kieft-Robitaille stated anyone who had not renewed [submitted] by May 3rd will be is required to reinstate their license at which time they will be required to provide their CE documents.

- 2022-2024 CT Appraisal Law course I is currently being revised. A special meeting has been scheduled by the commission members for Tuesday, June 28, 2022, at 9:00 a.m.

NEW BUSINESS

- Commissioner Rasmussen noted licensing renewal information sent to the commission members prior to the meeting by Examiner Kieft-Robitaille.
- Discussion held regarding the impact of the 2024 CE deadline date. This cycle will require that all CE be submitted to DCP by January 1, 2024. DCP will be sending out a letter to all licensees prior to implementation.

ASC

SCHOOL & COURSE APPROVALS

Courses Approved by Department (all have AQB approval)

Motion to approve all following courses made by Commissioner Sepso and seconded by Commissioner Galvin. The motion passed unanimously.

Credential	Course Name	# of Hours	PL/CE
APR.254	Appraisal Subject Matter Electives MCKISSOCK LLC	20	PL
APR.255	Commercial Appraisal Review - Subject Matter Elective MCKISSOCK LLC	15	PL
APR.256	Expert Witness for Commercial Appraisers – Subject Matter Elective MCKISSOCK LLC	15	PL
APR.257	Online General Appraiser Sales Comparison Approach Appraisal Institute	30	PL
APR.258	Cost Approach for General Appraisers (A301) AMERICAN SOCIETY OF FARM MANAGERS AND RURAL APPRAISERS, INC	30	PL
AAL.929	Residential Property Measurement and ANSI Z765 MCKISSOCK LLC	4	CE

AAL.931	Rural Area Appraisals: Freddie Mac Guidelines and Property Eligibility Requirements Appraisal Institute	7	CE
AAL.932	Appraisal of Self-Storage Facilities MCKISSOCK LLC	7	CE
AAL.933	Learning From the Mistakes of Others: Appraisal Disciplinary Case Studies MCKISSOCK LLC	3	CE
AAL.940	Online General Appraiser Sales Comparison Approach Appraisal Institute	18	CE

Courses Approved by Commission

Credential	Course Name	# of Hours	PL / CE
AAL.934	Timberland Valuation for Foresters & Rural Appraisers AMERICAN SOCIETY OF FARM MANAGERS AND RURAL APPRAISERS, INC.	8	CE
AAL.935	AgWare Back to Basics AMERICAN SOCIETY OF FARM MANAGERS AND RURAL APPRAISERS, INC.	7	CE
AAL.936	Valuing Livestock Facilities: Dairy Farms Seminar AMERICAN SOCIETY OF FARM MANAGERS AND RURAL APPRAISERS, INC.	8	CE
AAL.937	Drainage Considerations for Managers & Appraisers AMERICAN SOCIETY OF FARM MANAGERS AND RURAL APPRAISERS, INC.	4	CE
AAL.938	Appraising Ag Facilities: Feedlot Seminar AMERICAN SOCIETY OF FARM MANAGERS AND RURAL APPRAISERS, INC.	8	CE
AAL.939	Barn-Dominium/Shouse/Shome - What Is It and What It's Not AMERICAN SOCIETY OF FARM MANAGERS AND RURAL APPRAISERS, INC.	4	CE

AAL.941	Cost Approach for General Appraisers (A301) AMERICAN SOCIETY OF FARM MANAGERS AND RURAL APPRAISERS, INC.	18	CE
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Motion to add the course listed below to the agenda made by Commissioner Baron and seconded by Commissioner Galvin.

Motion to approve the course listed below made by Commissioner Galvin and seconded by Commissioner Sepso. Commissioner Baron abstained. The motion passed.

Credential	Course Name	# of Hours	PL / CE
	Assessor's School 2022 UCONN Workshops	9	CE

Commissioner Rasmussen left the meeting at 9:23 a.m. Commissioner Hawkins chaired the remainder of the meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

2022 BOARD MEETING SCHEDULE

January 12, 2022, February 9, 2022, March 9, 2022, (*April 6 – Special Meeting*), April 13, 2022, May 11, 2022, June 8, 2022, (*June 28, 2022 - Special Meeting*), July 13, 2022, September 14, 2022, October 12, 2022, November 9, 2022, and December 14, 2022.

ADJOURN

It was moved to adjourn the meeting by Commissioner Hawkins and was seconded by Commissioner Galvin. The motion carried unanimously to adjourn the meeting at 9:58 a.m.

Respectfully submitted,

Terry-Jo Powell
Board/Commission Administrator

The next meeting of this Commission is scheduled for Wednesday, June 8, 2022, via ZOOM webinar.