

**STATE OF CONNECTICUT  
DEPARTMENT OF CONSUMER PROTECTION  
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION  
Minutes of Meeting  
May 12, 2021**

The meeting was called to order by Commissioner Gerald Rasmussen at 8:31 a.m. via a ZOOM Webinar.

Commission Members Present: Gerald Rasmussen (Cert. Gen. App. – 4<sup>th</sup> District)  
John J. Galvin Jr. (Cert. Gen. App. – 5<sup>th</sup> District)  
Linda M. Sepso (Cert. Res. App. – 3<sup>rd</sup> District)  
Norris Hawkins (Public Member – 1<sup>st</sup> District)  
Shawna M. Baron (Cert. Res. App. – 5<sup>th</sup> District)

Commission Members Absent: None

Commission Vacancies: Certified General Appraiser (2)  
Public Member (1)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille, Real Estate Appraisal Examiner  
Vicky Bullock, Staff Attorney  
Terry-Jo Powell, License & Applications Analyst

Public Present: Jackie Beauchaine  
Kurt Bauknecht  
Brendan File  
Amber Sullivan

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division, Richard M. Hurlburt, Director. For information, visit the Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp). Division E-Mail: [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

## **MINUTES OF PREVIOUS MEETING**

It was moved to approve the minutes of the April 14, 2021, *CT Real Estate Appraisal Commission Meeting* by Commissioner Hawkins, seconded by Commissioner Galvin and the motion carried unanimously.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

### **APPRAISAL SUBCOMMITTEE (ASC)**

1. Discussion held on virtual audit scheduled for June 7-9, 2021. Opening meeting with auditors, Staff Attorney Bullock and Examiner Kieft-Robitaille will be held on June 7, 2021. The auditors will attend the June 9, 2021 *CT Real Estate Appraisal* meeting and have a close-out meeting with Staff Attorney Bullock and Examiner Kieft-Robitaille after Commission meeting.
2. Discussion held regarding Proposed Federal Legislation, no new updates.

### **NEW BUSINESS**

1. Kurt Bauknecht, seeking extension of provisional license. Motion to extend the provisional license for 6-months and table this matter until the November 10, 2021 *CT Real Estate Commission* meeting made by Commissioner Sepso, seconded by Commissioner Hawkins, Commissioner Baron opposed the vote and the motion passed.
2. John Galvin, seeking equivalent education for course: Valuation of Self Storage Facility. Motion to accept this course for 2-hours continuing education credits made by Commissioner Sepso, seconded by Commissioner Baron, Commissioner Galvin abstained from the vote and the motion passed.
3. John DiGiovanno seeking equivalent education for IAAO course 402: Tax Policy 18 hours. Motion to accept this course for 3-hours continuing education credits made by Commissioner Galvin, seconded by Commissioner Hawkins and the motion passed unanimously.
4. A discussion was held regarding the AARO conference. Staff Attorney Bullock and Examiner Kieft-Robitaille attended the conference.
5. A discussion was held regarding license renewal numbers by Examiner Kieft-Robitaille.

## **OLD BUSINESS**

1. Brendan File, the Commission reviewed his samples. Motion to approve his sample and to sit for the exam made by Commissioner Galvin and seconded by Commissioner Hawkins. All in favor except Commissioner Rasmussen who recused himself because he is Mr. File's sponsor and the motion passed.
2. Discussion held concerning PAREA.
3. USPAP extension. A discussion was held regarding a new course in October for next year's courses, no new information on this topic.

## **LEGAL**

### **SCHOOLS AND COURSES APPROVED BY DCP**

1. Motion to approve the following courses made by Commissioner Baron, seconded by Commissioner Hawkins and the motion carried unanimously.

AAL.797 **Valuation of Residential Solar** **3hrs.CE**  
DBA: McKissock

AAL.798 **Basic Hotel Appraising - Limited Service Hotels** **7hrs.CE**  
DBA: McKissock

AAL.799 **Basic Appraisal Principles** **18hrs.CE**  
DBA: McKissock

AAL.800 **Basic Appraisal Procedures** **18hrs.CE**  
DBA: McKissock

2. Motion to add the CAAO 2021 to Schools and Courses made by Commissioner Baron, seconded by Commissioner Rasmussen. Motion passed.
  - a. Motion to approve CAAO 2021 for 12-hours to be offered in four 3-hour blocks. Motion made by Commissioner Hawkins, seconded by Commissioner Rasmussen. Motion passed with Commissioner Baron abstaining.

### **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

1. Discussion was held regarding Steven Frey Jr. Commissioner Galvin raised the concern that appraisers who enter military service should not have to take the required 28-hour continuing education course while in active service. Examiner Kieft-

Robitaille pointed out that in the AQB criteria it references military personnel having to take the 28-hour continuing education.

**ADJOURN**

Commissioner Galvin moved to adjourn the meeting, seconded by Commissioner Sepso and the motion carried unanimously to adjourn the meeting at 9:38 a.m.

Respectfully submitted,

*Terry-Jo Powell*  
Board/Commission Administrator

The next meeting of this Commission is scheduled for Wednesday, June 9, 2021, via ZOOM webinar.