

**STATE OF CONNECTICUT  
DEPARTMENT OF CONSUMER PROTECTION  
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION  
Minutes of Meeting  
November 12, 2020**

The meeting was called to order by Commissioner Gerald Rasmussen at 8:30 a.m. via a ZOOM Webinar.

Commission Members Present: Gerald Rasmussen (Cert. Gen. App. – 4<sup>th</sup> District)  
John J. Galvin Jr. (Cert. Gen. App. – 5<sup>th</sup> District)  
Linda M. Sepso (Cert. Res. App. – 3<sup>rd</sup> District)  
Norris Hawkins (Public Member – 1<sup>st</sup> District)  
Shawna M. Baron (Cert. Res. App. – 5<sup>th</sup> District)

Commission Members Absent: None

Commission Vacancies: Certified General Appraiser (2)  
Public Member (1)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille, Real Estate Examiner  
Vicky Bullock, Staff Attorney  
Terry-Jo Powell, License & Applications Analyst

Public Present: Michael Riccio  
Stephen Olvany  
Thomas Capraro  
Victor Schlesinger

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division, Richard M. Hurlburt, Director. For information, visit the Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp). Division E-Mail: [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

## **MINUTES OF PREVIOUS MEETINGS**

It was moved to approve the minutes of the October 14, 2020, CT Real Estate Appraisal Commission Meeting by Commissioner Hawkins, Commissioner Galvin seconded the motion and the motion carried unanimously.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

### **APPRAISAL SUBCOMMITTEE**

Received notice from the Appraisal Subcommittee (ACS) and the Appraisal Qualifications Board (AQB), not only continuing education (CE) but all qualifying classes will be allowed to be held live virtual through the December 31, 2021.

### **NEW BUSINESS**

1. Monica Sciacca - RCG Applicant, log approval and sample selection.  
Examiner Kieft-Robitaille will send a few samples to Commissioners Rasmussen and Galvin to get back to her with their reviews. Motioned to table approving the sample logs provided until Monica Sciacca attends the board meeting and her documentation can be reviewed by the board by Commissioner Galvin.  
Seconded by: Commission Hawkins.  
Motion passed unanimously.
2. The Appraisal Foundation - Approval of PAREA.  
Motioned to move this matter to the January 13, 2021, board meeting:  
Commissioner Galvin.  
Seconded by: Commission Hawkins.  
Motion passed unanimously.

### **OLD BUSINESS**

### **SCHOOLS AND COURSES**

AAL. 658 - Avoiding Disciplinary Actions for Residential Appraisers  
(Massachusetts Board of Real Estate Appraisers) 4 hrs. CE  
Assigned to be reviewed by: Commissioner Linda Sepso

AAL. 667 - Cost Approach and Land Valuation  
(Calypso Continuing Education) 7 hrs. CE  
Assigned to be reviewed by: Commissioner John Galvin

AAL.678 - National Best Practices for Rural Property Appraisal Seminar (American Society of Farm Managers and Rural Appraisers) Online <u>Assigned to be reviewed by: Commissioner Gerald Rasmussen</u>	8 hrs. CE
AAL.680 - Investigate Your Appraisal: Report and Support (The Columbia Institute) Online <u>Assigned to be reviewed by: Commissioner Linda Sepso</u>	4 hrs. CE
AAL.681 - Appraising Pre-Foreclosures, Short Sales & REOs (The Columbia Institute) Online <u>Assigned to be reviewed by : Commissioner Linda Sepso</u>	4 hrs. CE
AAL.682 - Fundamentals of Appraising New Homes (The Columbia Institute) Online <u>Assigned to be reviewed by: Commissioner Norris Hawkins</u>	5 hrs. CE
AAL.683 - Dirty Digs: Brownfields and Superfund Sites (The Columbia Institute) Online <u>Assigned to be reviewed by: Commissioner Gerald Rasmussen</u>	5 hrs. CE

Commissioner Galvin moved that these courses that have been reviewed by the Commission be accepted. Commissioner Norris seconded. Motion passed unanimously.

## LEGAL

1. Legislative/Legal update. Attorney Bullock and Examiner Kieft-Robitaille discussed with Commissioner Galvin the most recent purposed changes to the regulation regarding Jurisdictional Exception. The changes were submitted and is in the next step of the process of regulation review.
2. CE Audit Formal Hearings:
  - a. **Case #2020-84**  
Matter withdrawn by Attorney Bullock as respondent has come into compliance and satisfied all requirements.
  - b. **Case #2020-87**  
Respondent seeking to waive \$400.00 civil penalty.
  - c. **Case #2020-96**  
Matter withdrawn by Attorney Bullock as respondent has come into compliance and satisfied all requirements.

**d. Case #2020-146**

Respondent seeking to waive \$400.00 civil penalty.

**e. Case #2020-175**

Matter to be heard on December 9, 2020.

**f. Case #2020-183**

Respondent seeking to waive \$400.00 civil penalty.

**g. Case #2020-185**

Matter withdrawn by Attorney Bullock as respondent has come into compliance and satisfied all requirements.

**h. Case #2020-191**

Respondent seeking to waive \$400.00 civil penalty.

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

**ADJOURN**

It was moved by Commissioner Hawkins to adjourn the meeting. Commissioner Galvin seconded, and the motion carried unanimously to adjourn the meeting at 9:38 a.m.

Respectfully submitted,

*Terry-Jo Powell*

Board/Commission Administrator

The next meeting of this Commission is scheduled for Wednesday, January 13, 2021, via ZOOM webinar.