

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
June 12, 2019**

The meeting was called to order by Commissioner Gerald Rasmussen, at 8:30 a.m. in Plaza North Hearing Room J at 450 Columbus Boulevard, Hartford, Connecticut.

Commission Members Present: Gerald Rasmussen (Cert. Gen. App. – 4th District)
John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Shawna M. Baron (Cert. Res. App. – 5th District)
Linda M. Sepso (Cert. Res. App. – 3rd District)
Norris Hawkins (Public Member – 1st District)

Commission Members Absent: None

Commission Vacancies: Certified General Appraiser
Public Member (2)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille (via phone)
Vicky Bullock
Robin Washbond

Public Present: Kelsea Tomko
Michael Massa
Patrick Lemp
Peter Trifiatis
Susan Marra
Arnold Grant

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 706-1202.

Department of Consumer Protection Web Site: www.ct.gov/dcp
Division E-Mail: dcp.occupationalprofessional@ct.gov

MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the minutes of the May 8, 2019 CT Real Estate Appraisal Commission meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

ASC

National Registry Report

Examiner Linda Kieft-Robitaille stated that there were no disciplinary actions to report this month.

NEW BUSINESS

It was moved by Commissioner Sepso, Commissioner Hawkins 2nd, and the motion carried unanimously to add Janet Baron, Therese Rutherford and Deborah Lipman to the agenda under New Business.

Susan Altieri - Seeking equivalent education approval for 7-Hour USPAP taken May 2019 at NRAAO conference

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the 7-Hour USPAP taken at the NRAAO conference in May 2019.

Richard Seman - Seeking equivalent education approval for 7-Hour USPAP taken May 2019 at NRAAO conference and 9 hours for additional courses taken at conference

It was moved by Commissioner Galvin, Commissioner Baron 2nd, and the motion carried unanimously to grant 7 hours for the 7-Hour USPAP, 3 hours for Unique and Challenging Homes, and 3 hours for Mass Appraisal Analysis and Benchmarks, for a total of 13 hours equivalent education credit.

Mark Kitchen- Seeking equivalent education approval 18 hours for ASA 2018 Advanced Business Valuation Conference

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to deny this request. Additional information is required for reconsideration.

Paul Champagne - Seeking equivalent education approval, 5 hours for Holland Partners Group Conference October 2018

It was moved by Commissioner Sepso, Commissioner Hawkins 2nd, and the motion carried unanimously to grant 5 hours equivalent education credit.

Janet Baron – Seeking 10 hours equivalent education credit for CCMA Revaluation course taken at Assessor School

It was moved by Commissioner Sepso, Commissioner Hawkins 2nd, and the motion carried to grant 10 hours equivalent education credit. Commissioner Baron recused.

Therese Rutherford – Seeking equivalent education credit for Metro New York Chapter of the Appraisal Institute Seminar on May 15, 2019 (Air Space: Building Better with Cantilevers and Bridging – 2 hours)

It was moved by Commissioner Hawkins, Commissioner Galvin 2nd, and the motion carried unanimously to grant 2 hours equivalent education credit.

Deborah Lipman - Seeking equivalent education credit for Metro New York Chapter of the Appraisal Institute Seminar on May 15, 2019 (Air Space: Building Better with Cantilevers and Bridging – 2 hours)

It was moved by Commissioner Hawkins, Commissioner Galvin 2nd, and the motion carried unanimously to grant 2 hours equivalent education credit.

OLD BUSINESS

Trevor Gonzalez - Seeking extension of Provisional license

It was moved by Commissioner Sepso, Commissioner Baron 2nd, and the motion carried unanimously to deny Mr. Gonzalez's request for an extension of his Provisional license.

Kelsea Tomko, RCG Applicant - Seeking log approval & sample approval

Ms. Tomko appeared before the Commission with her two sponsors Arnold Grant and Patrick Lemp.

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the log and samples.

Commissioner Rasmussen departed the meeting at 10:00 A.M.

Peter Trifiatis, RCR Applicant - Seeking sample approval

Mr. Trifiatis appeared before the Commission with his two sponsors: Susan Marra and Michael Massa.

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously that Mr. Trifiatis provide 4 appraisals for review by the Commission which should include 2 single family, 1 multi, and 1 vacant land, and include cost approach, and appear before the Commission in September with his sponsor.

Angela Haggerty, RCR Applicant - Seeking sample approval - 3 new samples
Examiner Linda Kieft-Robitaille reported that the applicant requested this matter be postponed until the July meeting.

Supervisor Requirements

Commissioner Sepso stated that she continues to work on including Supervisory Requirements into the law module and will look into the option of having Provisional appraisers submit samples of their work annually for review by Commission.

Webinar Presentations/Requirements

Commissioner Baron reported that she has been touch with McKissock and will speak with them further regarding the issues with their webinars and the options available to them to better monitor participant attendance and the software programs that support visual interaction with the participants.

2020 CE Audit / Fines

Attorney Vicky Bullock stated that the Commission has statutory authority to increase fines up to \$1,000.00, and that additional discussion and review is needed to determine how to best implement the increase and that adequate notice of a fine change must be given to licensees. Commissioner Galvin requested this matter be placed on the July agenda for discussion and asked Attorney Bullock to research the options on the process and what is the timeframe for proper notice.

LEGAL

Legislative/Legal Update

Attorney Bullock will follow up and email the legislative update to the Commission.

SCHOOLS AND COURSES

AAL.487 – Online General Appraiser Sales Comparison Approach (Appraisal Institute)	18 hrs CE
APR.149 – Online General Appraiser Sales Comparison Approach (Appraisal Institute)	30 hrs PL
AAL.488 – Online Real Estate Finance Statistics and Valuation Modeling (Appraisal Institute)	14 hrs CE
APR.150 – Online Real Estate Finance Statistics and Valuation Modeling (Appraisal Institute)	15 hrs PL
AAL.489 – Residential USPAP (Real Estate Training and Educational Service)	7 hrs CE

AAL.490 – Residential Property Inspection for Appraisers (McKissock) Online	7 hrs CE
AAL.491 – The Income Approach: An Overview (McKissock) Online	7 hrs CE
AAL.492 – OS: Understanding Owner Occupied Properties – A Guide for Commercial Appraisers (McKissock)	7 hrs CE
AAL.493 – Understanding Limited Service Hotels: The Basics of Hotel Appraising (McKissock)	7 hrs CE
AAL.494 – Basic Construction Review (Hondros College of Business) Online	7 hrs CE
APR.151 – Market Analysis and Highest and Best Use (Hondros College of Business) Online	15 hrs PL
AAL.495 – Online Small Hotel/Motel Valuation Limited Service-Lodging (Appraisal Institute)	7 hrs CE
AAL.496 – Rural Area Appraisals: Freddie Mac Guidelines and Property Eligibility Requirements (Appraisal Institute)	7 hrs CE

It was moved by Commissioner Sepso, Commissioner Baron 2nd, and the motion carried unanimously to approve the above mentioned courses as amended and that AAL.487 is approved for 18 hours CE.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

Commissioner Baron thanked the Commission members for their participation in the June 3, 2019 Assessor Workshop at the Dodd Research Center, UCONN, Storrs Campus.

ADJOURN

It was moved by Commissioner Hawkins, Commissioner Sepso 2nd, and the motion carried unanimously to adjourn the meeting at 10:32 A.M.

Respectfully submitted,

Robin Washbond
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, July 10, 2019 at 8:30 a.m. at 450 Columbus Boulevard, in Hearing Room J, Hartford, CT.