

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
December 12, 2012**

The meeting was called to order by Christopher Italia, Chairman, at 8:30 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)
Sean T. Hagearty (Cert. Gen. App. - 2nd District)
Gerald Rasmussen (Cert. Gen. App. – 4th District)
Nicholas J. Tetreault (Cert. Gen. App. - 3rd District)
Norris Hawkins (Public Member - 1st District)
John Parda (Public Member - 5th District)

Commission Members Absent: Francis Buckley, Jr. (Cert. Gen. App. - 2nd District)

Commission Vacancies: One Public Member

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille
Vicky Bullock
Robin Washbond

Public Present: Robert Kowalczyk

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

Agency Web site: www.ct.gov/dcp **Division E-Mail:** DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Hagearty, Commissioner Tetreault 2nd, and the motion carried unanimously to approve the minutes of the November 14, 2012 CT Real Estate Appraisal Commission meeting.

APPLICANTS

Charles Flynn – RSP applicant seeking approval of courses

It was moved by Commissioner Hagearty, Commissioner Tetreault 2nd, and the motion carried unanimously to approve the courses, *Basic Appraisal Principles* and *Basic Appraisal Procedures* (Real Estate Training and Educational Services School).

OLD BUSINESS

Robert Kowalczyk, RSP – Questions regarding supervisor / log signature

The Commission advised Examiner Linda Kieft-Robitaille to contact Mr. Kowalczyk's previous sponsor (Michael Massa) and ask that he provide DCP with copies of Mr Kowalczyk's work files and appraisals. After review of the files and appraisals, Ms. Kieft-Robitaille will determine if Mr. Massa needs to appear before the Commission.

SCHOOL AND COURSE APPLICATIONS

American Continuing Education Institute (ACEI), dba Calypso

Continuing Education

Environmental Hazards Impact on Value (on-line)

School Application

7 hrs CE

Appraisal Institute

Business Practices & Ethics

4 hrs CE

Complex Litigation Appraisal Case Studies

7 hrs CE

Residential & Commercial Valuation of Solar

15/14 hrs CE

Online-The Discounted Cash Flow Model: Concepts, Issues, & Applications

5 hrs CE

General Appraiser Market Analysis & Highest & Best Use

30 hrs PL

US and CT Economies: Current Conditions & Outlooks

2 hrs CE

Dynasty School

2012-2013 National USPAP Equivalent Course (on-line)

15 hrs CE

2012-2013 National USPAP Update Equivalent Course (on-line)

7 hrs CE

Covering all the Bases in Residential Reporting (on-line)

7 hrs CE

Challenging Assignments for Residential Appraisers (on-line)

7 hrs CE

McKissock, LP

Disciplinary Cases – What NOT to do
Analysis in Action

7 hrs CE
7 hrs CE

Massachusetts Board of Real Estate Appraisers (MBREA)

Financial Institution’s Guide to Commercial Appraisal
Appraising Historic Properties

7 hrs CE
7 hrs CE

Middlesex Shoreline Real Estate School

Appraised Property Value: Fact or Fiction

3 hrs CE

It was moved by Commissioner Tetreault, Commissioner Hawkins 2nd, and the motion carried unanimously to add the following course to the agenda: *US and CT Economies: Current Conditions & Outlooks* (Appraisal Institute).

It was moved by Commissioner Tetreault, Commissioner Hagearty 2nd, and the motion carried unanimously to add the American Continuing Education Institute (ACEI), dba CalypsoContinuing Education as a School.

It was moved by Commissioner Tetreault, Commissioner Rasmussen 2nd, and the motion carried unanimously to approve the above listed courses/schools as presented.

NEW BUSINESS

Examiner Linda Kieft-Robitaille reported to the Commission that a public hearing on the Department's proposed Appraisal Management Companies regulations was held on Tuesday, December 4, 2012 and is being held open until 5:00 p.m. today.

ADJOURN

It was moved by Commissioner Rasmussen, Commissioner Italia 2nd, and the motion carried unanimously to adjourn the meeting at 9:06 a.m.

Respectfully submitted,

Robin Washbond
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, January 9, 2013 at 8:30 a.m. – Room 126