

**STATE OF CONNECTICUT  
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION  
Minutes of Meeting  
November 14, 2012**

The meeting was called to order by Christopher Italia, Chairman, at 8:30 a.m. in Room-119 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)  
Sean T. Hagearty (Cert. Gen. App. - 2<sup>nd</sup> District)  
Norris Hawkins (Public Member - 1<sup>st</sup> District)  
John Parda (Public Member - 5<sup>th</sup> District)  
Francis Buckley, Jr. (Cert. Gen. App. - 2<sup>nd</sup> District)

Commission Members Absent: Gerald Rasmussen (Cert. Gen. App. – 4<sup>th</sup> District)  
Nicholas J. Tetreault (Cert. Gen. App. - 3<sup>rd</sup> District)

Commission Vacancies: One Public Member

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille  
Vicky Bullock  
Robin Washbond

Public Present: Carole Annicelli  
Peter Mayock  
Kenneth Rattet  
Julie Morgan

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

**Agency Web site:** [www.ct.gov/dcp](http://www.ct.gov/dcp)    **Division E-Mail:** [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

## **MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Buckley, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to approve the minutes of the October 10, 2012 CT Real Estate Appraisal Commission meeting.

## **LEGAL**

### **Garry Brooke / 2012-65**

It was moved by Commissioner Buckley, Commissioner Hagearty 2<sup>nd</sup>, and the motion carried unanimously to table this matter until the December 12, 2012 meeting.

### **Kenneth Rattet / 2011-412 – Motion for Reconsideration**

It was moved by Commissioner Italia, Commissioner Parda 2<sup>nd</sup>, and the motion carried to dismiss this case. Commissioner Buckley and Commissioner Hawkins opposed.

## **APPLICANTS**

### **Joseph Stunja – RSP applicant seeking approval for courses completed in New York**

It was moved by Commissioner Hagearty, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to approve subject to verification by DCP staff that the courses taken are AQB compliant.

### **Carole Annicelli – RCR applicant seeking preliminary log approval**

Ms. Annicelli appeared before the Commission seeking guidance and review of her logs. The Commission recommended she follow the log format as presented on the DCP website and also advised Ms. Annicelli that she must complete the required 200 hours of appraisal courses to sit for the exam.

### **Robert Kowalczyk – RSP license with question regarding logs and supervisor's signature**

This matter was tabled until the December meeting.

## **NEW BUSINESS**

### **2013 CT Real Estate Appraisal Commission Meeting Dates**

**January 9, February 13, March 13, April 10, May 8, June 12, July 10, September 11, October 9, November 13, December 11**

It was moved by Commissioner Buckley, Commissioner Hagearty 2<sup>nd</sup>, and the motion carried unanimously to approve the 2013 meeting dates.

## **CONTINUING EDUCATION AUDIT**

### **Peter Mayock – RCR.841**

It was moved by Commissioner Buckley, Commissioner Parda 2<sup>nd</sup>, and the motion carried to waive the civil penalty.

**It was moved by Commissioner Hagearty, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to add Christopher Karpinski to the agenda.**

### **Christopher Karpinski – RCR.1305**

It was moved by Commissioner Hagearty, Commissioner Buckley 2<sup>nd</sup>, and the motion carried unanimously to rescind the suspension.

## **SCHOOL AND COURSE APPLICATIONS**

### **Appraisal Institute**

Online Case Studies in Appraising Green Residential Buildings	8/7 hrs CE
Online REO Appraisal: Appraisal of Residential Property for Foreclosure and Pre-Foreclosure	7 hrs CE
Online Introduction to Green Buildings: Principles & Concepts	8/7 hrs CE
Online General Appraiser Income Approach, Pt. 1	30 hrs PL
Online General Appraiser Income Approach, Pt. 1	18 hrs CE
Online General Appraiser Sales Comparison Approach	30 hrs PL
Online General Appraiser Income Approach, Part 2	18 hrs CE

### **McKissock, LP**

Residential Sales Comparison and Income Approaches	30 hrs PL
Disciplinary Cases – What NOT to do (Live Webinar)	7 hrs CE
Land and Site Valuation – Live Webinar	5 hrs CE
Residential Report Writing: More Than Forms (on-line)	7 hrs CE
Residential Appraisal Review (on-line)	7 hrs CE
Appraising Manufactured Homes (on-line)	7 hrs CE

### **Massachusetts Board of Real Estate Appraisers (MBREA)**

Statistics, Modeling and Finance	7 hrs CE
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### **Tiger Group Inc.**

Green Living, Green Building	3 hrs CE
The Home Inspection Process	3 hrs CE
Residential Construction Practices – Let's Build a House Together!	3 hrs CE
Preparing the Buyer and Seller for the Home Inspection	3 hrs CE

**A joint motion by Commissioner Hagearty and Commissioner Buckley, Commissioner Parda 2<sup>nd</sup>, and the motion carried unanimously to approve the above schools/courses as marked.**

**ADJOURN**

**It was moved by Commissioner Buckley, Commissioner Parda 2<sup>nd</sup>, and the motion carried unanimously to adjourn the meeting at 10:15 a.m.**

Respectfully submitted,

Robin Washbond  
Commission Secretary

**The next meeting of this Commission is scheduled for Wednesday, December 12, 2012 at 8:30 a.m. – Room 126**