

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION**

**Minutes of Meeting
December 10, 2008**

The meeting of December 10, 2008 was called to order by Christopher Italia, Chairman at 8:30 A.M. in Room 126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1sr District)
Nicholas J. Tetreault (Cert. Gen. App - 3rd District)
Sean T. Hagearty (Cert. Gen. App. - 2nd District)
Russell Hunter (Public Member – 5th District)
Gerald Rasmussen (Cert. Gen. App. - 4th District)
Norris Hawkins (Public Member – 1st District)

Commission Members Absent: Francis Buckley, Jr. (Cert. Gen. App. - 2nd District)

Commission Vacancies: One Public Member

Commission Counsel Present: None

DCP Staff Present: Sallie R. Pinkney, Board Secretary
Timothy Keefe, Board Administrator,
Vicky Bullock, Principal Attorney

Public Present: James Kyle Seana C. Bedard Gordon Jones
Cindy Leffell Robert Reicher Karen Solicito
Richard A. Robert Mr. Kilbride

Note: The administrative functions of this Commission are carried out by the Department of Consumer Protection, Real Estate Division. For information please call Timothy Keefe, Commission Administrator at (860) 713-6151 or visit www.ct.gov/dcp.

1. REVIEW MINUTES OF PREVIOUS MEETINGS

- a. The Minutes of Meeting of November 12, 2008. **It was moved by Commissioner Tetreault, Commissioner Hagearty 2nd, and the vote carried to approve the minutes as amended.**

2. CONSIDERATION FROM LEGAL DIVISION – presented by Attorney Vickly Bullock

- a. Attorneys Allan Ponanski and Vicky Bullock to advise CREAC on the Kilbride motion for reconsideration. **The Commission will render a decision at the January 7, 2009 meeting.**

3. CONSIDERATION FROM TRADE PRACTICE DIVISION

- a. Handout, PSI Connecticut Appraiser Examination Statistics Summary was reviewed
- b. Handout, Appraisal Complaint Update was reviewed
- c. Handout, 2006-2008 CE Audit Update was reviewed
- d. Handout, Credential Counts by Status was reviewed

The Commission requested Timothy Keefe Board Administrator to compile a report detailing repeat offenders from the 2006/2008 Continuing Education Audit for a comparison with the current audit.

4. APPRAISER LICENSEING/NOTIFICATION

- a. Gordon Jones, RCG.311, Lapsed 4/30/2002, asking for permission to reinstate his lapsed license. **The Commission tabled this item until further information is submitted.**
- b. Karen Solicito, RSP.555, Expired 11/1/2004, asking CREAC to accept partial log completion of 2,500 hours and discuss samples which may be hard to retrieve. **The Commission tabled this item until next month, and requested Ms. Solicito to submit 3 full appraisal reports, and examples of 3 review reports.**
- c. Cindy M. Leffell, RSP. 1440, CREAC to select samples from her RCG log. **The Commission selected Logs.**
- d. William G. Ryan, RSP.1552, CREAC to select samples from his RCG log. **No Show**
- e. Robert G. Reicher, RCR.1462, CREAC to review selected samples. **It was moved by Commissioner Rasmussen, Commissioner Hunter 2nd, and the vote carried to accept his Work Samples.**
- f. Seana C. Bedard, RCR.1405, CREAC requested to see several self contained reports completed over the last 12 months. **It was moved by Commissioner Tetreault, Commissioner Hunter 2nd and the vote carried to accept her work samples.**

5. NEW BUSINESS

- a. None

6. OLD BUSINESS

- a. Discussion of the website contents of the CARA and some Rob Clermont statements regarding various legislative issues. **The Commission directed Tim Keefe, Board Administrator to inform Mr. Clermont to remove inaccurate information from the CARA website re: the Appraisal Commission Meeting held on July 11, 2007 in reference to Comp Check.**

7. APPROVED REAL ESTATE APPRAISAL COURSE APPLICATIONS

- a. **Real Estate Consortium of CT Community Colleges**
 - i. Basic Appraisal Principles 18 hrs CE/30 hrs PL
 - ii. Basic Appraisal Procedures 18 hrs CE/30 hrs PL
 - iii. Residential Report Writing 15 hrs CE/PL
- b. **Appraisal Institute**
 - i. General Appraiser Site Valuation & Cost Approach online 18 hrs CE/30 hrs PL
- c. **CT Chapter of Appraisal Institute**
 - i. 2009 Economic Review 2 hrs CE
- d. **Just Valuation Institute**
 - i. Appraising REO Properties 7 hrs CE
 - ii. Introduction HUD REO Properties 12 hrs CE

8. ADJOURN

- a. **It was moved by Commissioner Tetreault, Commissioner Hawkins 2nd, and the vote carried to adjourn the meeting at 10:38 a.m.**

Respectfully submitted,

Sallie Pinkney
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, January 7, 2009 in Room 126