

HEATING, PIPING, COOLING AND SHEET METAL WORK
EXAMINING BOARD
MINUTES

AUGUST 15, 2019

The meeting was called to order by Acting Chairperson Robert Barrieau at 9:07 a.m. on August 15, 2019 at 450 Columbus Blvd., Hartford, CT, 06103, Hearing Room J.

Members Present:

Robert H. Barrieau, Acting Chairperson	Unlimited Contractor
Thomas F. Casey, Jr.	Unlimited Contractor
David G. Foster	Unlimited/General Contractor
John T. Higgins, Jr.	Unlimited Journeyperson
Cameron G. Champlin, Jr.	Unlimited Journeyperson
Michael Rosario	Unlimited Journeyperson
Philip H. Benoit	Sheet Metal Journeyperson

Members Absent:

None

Board Vacancies:

Four Public Members
Limited Sheet Metal Contractor

DCP Board Staff Present:

Karen Layman, Board Secretary
Richard M. Hurlburt, Director,
Occupational and Professional Licensing
Division
Pamela Brown, Director, Investigations
Division
Janita Hamel, Supervising Special
Investigator

Others present:

Todd Casey

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

Agency Website: www.ct.gov/dcp **Division E-Mail:** dcp.occupationalprofessional@ct.gov

MINUTES OF PREVIOUS MEETING:

The Board reviewed the draft minutes from the May 16, 2019 Heating, Piping, Cooling and Sheet Metal Work Examining Board meeting and voted unanimously to approve as written.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

(1) The Board reviewed a complaint report dated 4/30/19 to 6/30/19. Janita Hamel and Pamela Brown were in attendance for discussion regarding these complaints.

(2) Pamela Brown created a program to expedite older cases still remaining in the Investigations Division’s workflow. Cases that involve registered, licensed individuals have gone to the legal division for further action, and cases that involve unregistered, unlicensed individuals will be presented to this Board.

OLD BUSINESS:

1. 2019 draft legislative proposal for adding inspection and testing to definitions within Chapter 393

Cameron Champlin stated that the bill which changed the language to add inspection and testing to definitions within Chapter 393 passed this legislative session. It was noted that it will take effect on October 1, 2019.

NEW BUSINESS:

1. Occupational Boards Education Committee – This committee is being formed to establish the amount and type of experience and training required to establish an applicant for an examination for any license and will include members of the Electrical Work Examining Board, Heating, Piping, Cooling and Sheet Metal Board, and the Plumbing and Piping Work Examining Board. The first meeting will take place on August 28, 2019.

After discussion regarding the goals of this committee, John Higgins and David Foster volunteered to join this committee.

CORRESPONDENCE:

None

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

There being no further business, the meeting adjourned at 9:49 a.m.

Respectfully submitted,

Karen Layman,
License and Application Analyst

2019 MEETING SCHEDULE:

- November 21

**All meetings will take place at 450 Columbus Boulevard, Hartford, CT at
9:00 a.m.**