#### MINUTES

#### FIRE PROTECTION SPRINKLER SYSTEMS WORK EXAMINING BOARD

#### MARCH 19, 2015

The meeting was called to order by Chairperson David Waskowicz on Thursday, March 19, 2015 at 9:00 a.m. in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Members Present:	Chairperson	
Members Absent:	Kevin Wypychoski – Unlimited Contractor Robert W. Hollis, III – Unlimited Contractor John Michalewicz – Public Member	
Board Vacancies:	One Public member,	one local fire marshal
Dept. of Consumer Protection Staff Present:		Richard M. Hurlburt, Director Karen Layman, Secretary
CT Dept. of Labor Apprenticeship Rep:		Tammie Whiting

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

Agency Website: <u>www.ct.gov/dcp</u> Division E-Mail: <u>dcp.occupationalprofessional@ct.gov</u>

# MINUTES OF PREVIOUS MEETING:

The Board voted unanimously to approve the minutes of the February 26, 2015 Fire Protection Sprinkler Systems Work Examining Board meeting with an amendment to add the following language to Applicant Daniel Aaron on page 2:

"Mr. Aaron was denied by the Board on January 15, 2015 due to lack of proof of the required 8,000 hours of on the job training. Additional documentation was submitted and reviewed at today's meeting. After discussion..."

## COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

## APPEAL:

James Ferrara, Brooklyn, CT – (F-2) Unlimited Journeyperson – Approved Mr. Ferrara was denied on 2/26/15 due to lack of dates and duties of employment. Additional documentation was submitted and reviewed at today's meeting. After discussion, the Board voted unanimously to approve Mr. Ferrara's application.

## **APPLICATIONS:**

John Baxley, Wallingford, CT – (F-1) Unlimited Contractor – Approved The Board voted unanimously to approve Mr. Baxley's (F-1) Unlimited Contractor application.

Jason Ledoux, North Brookfield, MA – (F-2) Unlimited Journeyperson - Approved The Board voted unanimously to approve Mr. Ledoux's (F-2) Unlimited Journeyperson application.

# **OLD BUSINESS:**

### 1. Work schedule for F-2/F-4 apprentices

Dept. of Labor representative Tammie Whiting stated that the Department is working on this requested work schedule at this time. The Board noted that this information to be provided by the Dept. of Labor will be used as a guideline to determine if applicants have met Connecticut requirements.

### 2. Clarification of DCP CHRO process

The Board reviewed Connecticut Statute 46a-80 regarding the CHRO process. The Board continued to discuss the CHRO process and the way in which the board is being notified of the outcome of the investigations. The Board feels that they should receive a more official notification of the investigation and decision on each application. The Board voted unanimously to request that they receive a letter from CHRO stating the outcome of the CHRO investigation, that such letter be signed off by someone in the department, and that it be presented to the Board at the time of the application.

3. Important Court Case For Members Of Agency Boards And Commissions

The Board requested that a legal representative from the Attorney General's Office attend the next board meeting to provide legal advice regarding this recent court ruling. The Board also requested that extra time is allowed for this meeting.

### **NEW BUSINESS:**

## 1. The following application was added to the agenda by board vote:

**Michael Donovan, Windsor Locks, CT – (F-1) Unlimited Contractor – Denied** The Board voted unanimously to deny Mr. Donovan's (F-1) license due to lack of a current Connecticut (F-2) Unlimited Journeyperson license.

### **CORRESPONDENCE:**

1. Letter dated February 26, 2015 requesting work schedules for F-2/F-4 apprentices on Department of Labor letterhead. **Board so noted.** 

# DCP TRADE PRACTICES COMPLAINT STATUS REPORT:

Trade Practices reported that there were no closed complaints for the current reporting period.

# COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

There being no further business, the meeting adjourned at 10:02 a.m.

Respectfully submitted,

Karen Layman, Board Secretary

## 2015 Meeting Schedule

- April 16, 2015
- May 21, 2015
- June 18, 2015
- July 16, 2015
- August 20, 2015
- September 17, 2015
- October 15, 2015
- November 19, 2015
- December 17, 2015

# All meetings will take place at 9:00 a.m. at 165 Capitol Avenue, Hartford, CT in Room 117