

MINUTES

**ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK
EXAMINING BOARD**

MARCH 24, 2022

The meeting was called to order by John DeRosa, Jr. on Thursday, March 24, 2022 at 9:04 a.m. via Zoom Webinar.

Members Present: John R. DeRosa, Jr., Elevator Craftsman,
Acting Chairperson
Paul Farnsworth, Unlimited Contractor
Thomas O'Reilly, Unlimited Contractor
Dale Clayton, Public Member

Members Absent: Peter Kalousdian, Unlimited Contractor
Michael Griffin, Elevator Craftsman
Todd Johnston, Public Member

Board Vacancies: Public Member

DCP Staff Present: Karen Layman, License & Application Analyst
Pamela Brown, Director, Investigations Division
Janita Hamel, Supervising Special Investigator
Richard M. Hurlburt, DCP Staff Retiree
Paul Grabowski, Staff Attorney

Others Present: None

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Investigations Division. For more information, refer to DCP Agency website: www.ct.gov/dcp.

MINUTES FROM PREVIOUS MEETING:

The Board reviewed the draft minutes of the December 9, 2021 Elevator Installation, Repair, and Maintenance Work Examining Board meeting and voted to approve as written. John DeRosa abstained.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

The Board reviewed the complaint report submitted by the Investigations Division dated 1-1-22 to 2-28-22.

OLD BUSINESS:

1. Residential Stair Lift Technician License Subcommittee

A subcommittee comprised of Board Members John DeRosa and Paul Farnsworth has been formed to review current regulations and training requirements for the RSL license and make recommendation for proposed changes.

John DeRosa and Paul Farnsworth will draft recommendations for training requirements for this license type and present their recommendations at the June 23, 2022 Board meeting.

2. Update requested on cancelled October 7, 2021 meeting

At the December 9, 2021 Board meeting, Board Members requested additional information and/or correspondence from the DCP Legal Division be provided to them so that they can further understand the reason the meeting was cancelled and be provided with an update.

It was determined that there was an email from the DCP Legal Division sent on this topic. DCP staff will forward this email to the Chairperson John DeRosa after today's meeting to further address this topic.

NEW BUSINESS:

1. Application report

A. Applications approved 9-22-21 to 12-7-21:

At the 12-19-21 Board meeting, the Board reviewed and discussed the application report including applications approved from 9-22-21 to 12-7-21. It was confirmed that the applications listed on this report are in "pending" status, as they have been approved, but the applicants have not taken the exam or received the license yet.

Board member Paul Farnsworth requested that the Board receive an additional report at the next meeting that includes an updated status of these four approved applications.

Report was provided and reviewed by the Board.

B. Applications approved 12-8-21 to present:

Report was provided and reviewed by the Board.

3. House Bill No. 5192 – An Act Concerning Installers of Residential Vertical Platform Lifts

Discussion took place regarding a proposed new residential vertical platform lift technician's license in Bill No. 5192, which is going through the Legislative process at this time.

CORRESPONDENCE:

None

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

There being no further business, the meeting adjourned at 9:44 a.m.

Respectfully submitted,

Karen Layman,
License and Applications Analyst

2022 BOARD MEETING SCHEDULE:

March 24
June 23
September 22
December 15