

MINUTES

**ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK
EXAMINING BOARD**

JUNE 23, 2022

The meeting was called to order by John DeRosa, Jr. on Thursday, June 23, 2022 at 9:00 a.m. via Zoom Webinar.

Members Present: John R. DeRosa, Jr., Elevator Craftsman,
Acting Chairperson
Paul Farnsworth, Unlimited Contractor
Thomas O'Reilly, Unlimited Contractor
Peter Kalousdian, Unlimited Contractor

Members Absent: Michael Griffin, Elevator Craftsman
Todd Johnston, Public Member
Dale Clayton, Public Member

Board Vacancies: Public Member

DCP Staff Present: Karen Layman, License & Application Analyst
Pamela Brown, Director, Investigations Division
Janita Hamel, Supervising Special Investigator
Richard M. Hurlburt, DCP Staff Retiree
Ben Paholke, Staff Attorney
Ryan Burns, Staff Attorney
Paul Grabowski, Staff Attorney
Shameeka Grose, Paralegal Specialist
Leslie O'Brien, Legislative Director
Howard Osden, Office Supervisor
Verinda Birdsong, License and Application Analyst

Others Present: None

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Investigations Division. For more information, refer to DCP Agency website: www.ct.gov/dcp.

MINUTES FROM PREVIOUS MEETING:

A motion was made by Thomas O'Reilly, seconded by Paul Farnsworth to approve the March 24, 2022 Elevator Installation, Repair, and Maintenance Work Examining Board meeting minutes as submitted. One board member abstained.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

The Investigations Division reported that there were no new complaints submitted and no existing investigations were closed during the time frame of March 1, 2022 to April 30, 2022.

OLD BUSINESS:

1. Residential Stair Lift Technician License Subcommittee

The Board discussed the current regulations and the criteria that is required for applicants to qualify for this license. John DeRosa requested that Board members review the documentation distributed via email on this topic for this meeting and to be prepared to provide input and/or suggestions at the next meeting, which takes place on September 22, 2022. At that time, the Board may submit a proposal to DCP including changes to the current Regulations and/or Statutes pertaining to this license type.

2. Update requested on cancelled October 7, 2021 meeting

At the December 9, 2021 Board meeting, Board Members requested additional information and/or correspondence from the DCP Legal Division be provided to them so that they can further understand the reason the meeting was cancelled and be provided with an update. DCP Legal Division email dated November 5, 2021 regarding this cancelled meeting will be available for review. (See "Correspondence")

At today's meeting, John Derosa reviewed this email and provided background on the history of the application procedures. John will be meeting with DCP Commissioner Michelle Seagull to discuss ongoing concerns regarding the current application review process.

3. House Bill No. 5192 – An Act Concerning Installers of Residential Vertical Platform Lifts

This Bill did not pass in the 2022 Legislative Session.

NEW BUSINESS:

1. Application report – March 22, 2022 to June 14, 2022

There were no applications approved during this time period.

CORRESPONDENCE:

1. Email dated November 5, 2021 from Paulette Annon, DCP Legal Division, to John DeRosa

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

There being no further business, the meeting adjourned at 9:30 a.m.

Respectfully submitted,

Karen Layman,
License and Applications Analyst

2022 BOARD MEETING SCHEDULE:

September 22

December 15