

**ELECTRICAL WORK EXAMINING BOARD**

**-MINUTES-**

**NOVEMBER 14, 2016**

The Regular Meeting of November 14, 2016 was held in Room 126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106.

**Members Present:** Ronald Bish, Unlimited Contractor  
Faith Gavin-Kuhn, Public Member  
David Munsill, Unlimited Journeyman  
Laurence A. Vallieres, Unlimited Contractor, Chairman  
Robert Woytowich, Unlimited Journeyman  
John W. Yusza, Electronic Technician

**Members Absent:** Bruce A. Silva, Unlimited Journeyman  
Anthony Soter, Unlimited Journeyman

**Member Vacancies:** One (1) Non-Union Unlimited Contractor  
Three (3) Public Members

**DCP Board Staff:** Robert M. Kuzmich, License and Applications Specialist,  
Department of Consumer Protection  
Richard M. Hurlburt, Division Director, Department of  
Consumer Protection  
Theodore M. Doolittle, Division Director, Department of  
Consumer Protection

**Others Present:** Keri Lamontagne, Department of Labor

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp) Division E-Mail: [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

**1. Call to order.**

Chairman Mr. Larry Vallieres called the meeting to order at 8:34 AM.

## **2. Review Minutes of Previous Meeting: October 14, 2016.**

The Board voted to approve the minutes as submitted. (Bish/Gavin-Kuhn) It is noted that Mr. Yusza abstained from the vote since he was not present at the October 14, 2016 meeting.

## **3. Comments or Concerns of any Person Present Today:**

None.

**4. DCP Occupational Enforcement Unit Complaint Status Report;** review of complaint report submitted by the **DCP Occupational Enforcement Unit** including open, closed, and dismissed cases for review by the Board.

The Department gave the Board a list of current complaints as obtained from their database. Mr. Vallieres inquired about the descriptions of case nature of some complaint contained on the report. In response, Mr. Doolittle stated that he and the Department are currently amending the choices used for “case nature”. They are trying to reduce this number and be more descriptive on those used in the report.

Mr. Doolittle noted that the Department recently conducted a Formal Hearing concerning a Plumbing Board matter in an effort to demonstrate to the Electrical Board their focus on more enforcement.

**5. Review of Applications(s) for Licensure Examination:** applicant(s) appearing in person.

(1) **LeDuc, Scott C.** – E-2 applicant seeking approval on the basis of equivalent experience and training.

The Board voted, unanimously, to table this application at their meeting held October 14, 2016 pending more information regarding the applicant’s on-the-job training hours and related classroom instruction. Further, they required that the applicant appear before them at their next meeting scheduled for November 14, 2016.

Mr. Leduc was not present at today’s meeting as previously requested. Therefore, the Board took no action on this application.

## **6. Review of Correspondence:**

**(A) Evaluation Forms For Continuing Education Course.**

The Board reviewed a letter written to them from Mr. Frank Finke suggesting changes to the Electrical Continuing Education program based upon a course he recently completed from IMTI. He noted that the course fell short of the required four hour minimum when factoring in time used for class breaks. Mr. Finke also stated his support for on-line continuing education programs.

In response, the Board noted that they are not now and have never been in favor of online continuing education citing the benefit of in-person student/instructor interaction. Mr. Vallieres will contact this provider and ask for their response to Mr. Finke's statements and e-mail the Board the same.

As an aside to their discussion, the Board asked that the Department request meeting dates, times, and instructor names from all continuing education providers. Board members may attend some future classes.

## **7. Old Business:**

(A) Request for Comparative Analysis of Related Instruction and On The Job Training document. In response to the questions from the Board, Mr. Hurlburt noted that this document was drafted in response to the Commissioner's Memorandum of Understanding and will be discussed in an upcoming Joint Board meeting to be held on November 16, 2016 in Room No. 126 of the State Office Building.

In addition, both these documents were developed in response to newly passed Senate Bill No.15 and the recent Supreme Court Ruling concerning the North Carolina Dental Board. The Department has occasionally sent this document in response to applications where it was appropriate.

(B) E-Mail from Kathleen Mason from the Department of Education to Carmen Cavallaro dated September 2, 2011 regarding their approval of Manufacturing Alliance Service Corporation (MASC), Waterbury, Connecticut; Metal Trades for Related Instruction for the E-2 License Program. Ms. Lamontagne cited an e-mail she received from Mr. Pat Ciarleglio, consultant with the State Department of Education. The e-mail states that MASC is no longer approved for the E-2 program. MASC was made aware of the renewal, but decided not to move forward on reaccreditation; stating that they didn't have the student load to support the program. The students that are currently enrolled are grandfathered, and can complete, but they cannot enroll new students.

## **8. New Business:**

(A) The Board reviewed a revised 2017 Continuing Education submission from NAT Pro Electrical Seminars, Inc. They noted that the submittal remains incomplete lacking the following required information:

1. Teaching aids (Copy of any teaching aids such as power point etc.)
2. Safety: (Include in bound handout for attendee future reference of the material below) Referencing NAPA 70E, and the appropriate charts for categorizing Hazards/Risk [Table 130.7(C)(15)(a)] and the appropriate Protective Clothing and PPE [Table 130.7(C)(16)].
3. Include information (tool box type talk sheets) regarding proper usage and need for Personal Protective Equipment as it relates to the following items: Head protection,

Hearing Protection, Eye and Face Protection, Respiratory Protection, Safety Belts, Harnesses, Lifelines, Lanyards and proper hydration.

### **9. Comments or Concerns of any Person Present Today**

None.

### **10. Adjournment**

The meeting adjourned at 10:14 AM. (Bish/Woytowich)

Respectfully Submitted,

Robert M. Kuzmich, R.A.  
License and Applications Specialist

### Upcoming Electrical Board Meeting Dates:

February 10, 2017

August 11, 2017

April 7, 2017

October 13, 2017

June 9, 2017

December 8, 2017

Meetings take place at 450 Columbus Boulevard, North Building, Hearing Room J, Hartford, CT, 06103 beginning at 8:30 AM.