

STATE OF CONNECTICUT
ARCHITECTURAL LICENSING BOARD

-MINUTES-

JULY 20, 2018

The six hundred seventy seventh meeting of the Architectural Licensing Board, held on July 20, 2018, was called to order by Chairman Mr. David H. Barkin at 9:01 AM in Hearing Room J., 450 Columbus Boulevard, North Building, Hartford, Connecticut.

Board Members

Present:

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| Laurann Asklof | Board Member, Public Member |
| David H. Barkin | Board Member, Chairman, Architect |
| Angela D. Cahill | Board Member, Architect |
| Philip H. Cerrone | Board Member, Architect |

Board Members

Not Present:

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| Twig Holland | Board Member, Public Member |
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Vacancies:

None

DCP Staff Present:

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| Robert M. Kuzmich, R.A. | License/Applications Specialist, DCP |
| Paulette Annon | Staff Attorney, DCP |
| Pamela Brown | Director, DCP |
| Janita Hamel | Supervisor, DCP |

Others Present:

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| Joseph Cassidy | State Building Inspector |
| Gina Calabro | AIA/CT |
| Michael Ayles | NCARB, Architect Lic. Advisor |

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

Agency Website: www.ct.gov/dcp Division E-Mail: dcp.occupationalprofessional@ct.gov

1. Review of minutes of the May 18, 2018 Architectural Licensing Board Meeting.

The Board voted unanimously to approve the minutes as written. (Cerrone/Asklof)

2. Comments or Concerns of any Person Present Today.

There were no comments from anyone present at today's meeting.

3. Old Business

3A. Items for review and discussion requiring Statutory/Regulatory changes:

1. CEU Requirements: Mr. Cerrone commented on the report he gave the Board for today's meeting summarizing Continuing Education Requirements for all the States. The Board discussed the health safety welfare aspect of continuing education subject matter. Twelve hours continuing education was agreed upon by the Board all being in health, safety, and welfare. The Board discussed the "clearing house" mechanism of how a course meets the definition of health safety and welfare. It was determined that the Board will use the NCARB Model Law as guideline. In addition, the Board will take into account the discretion of the design professional taking the course and the self-reporting aspect of the same in determining what counts as health, safety, and welfare.

2. Increase fines available to ALB: Mr. Cerrone commented on the report he gave the Board for today's meeting summarizing Architectural Licensing Board Fines for the surrounding New England States. He would like the Board to consider \$5,000.00 for the low end and \$10,000.00 for the high end. Mr. Barkin had made some suggestions at the last Board meeting which essentially follow the fines in place for the State of New York. The Board agreed using New York State as a guideline.

3. Review late fees and rules for years lapsed - rescinding licenses: Ms. Paulette Annon gave the Board a printed summary of lapsed licenses and associated fees for licenses issued by the Department of Consumer Protection. The Board generally is in agreement with the language currently in place for the Professional Engineers licensed in Connecticut to use as a model. Their language states that licenses not renewed within five years from the date of expiration can only be reinstated by filing a new application subject to requirements for licensure at the time of filing. This provides a maximum payment for back fees and late charges.

4. "Emeritus Architect" title: the Board discussed the language established by the NCARB in their Model Law and decided to follow this language in their proposed regulation revisions.

Mr. Barkin, on behalf of the Board, asked Ms. Annon to get back to them on the timeframe for submitting the draft of their proposed statute/regulation changes. She

will inquire with the Department's Legal Division and get back to the Board through communication with Mr. Kuzmich.

4. New Business

4A. Discussion with Mr. Joseph Cassidy, State Building Inspector; concerning outreach to Building Officials on when an architect's seal is required and other information. Mr. Cassidy noted to the Board the importance of establishing what information is required and how to get this information to Building Officials across the State. He noted that much of the confusion with Building Officials relates primarily to Statute Section 20-298. Exempted activities and the Board Declaratory Ruling 93-1 concerning Exempted Activities dated August 13, 1993. Mr. Cassidy gave the Board some examples illustrating this issue.

After more discussion, it was determined that Statutory changes may be necessary in order to clarify the requirements for when an architect's seal is needed. It was decided that a Committee should be formed consisting of Board Members and Building Officials. This suggestion will be raised at the next meeting of the Connecticut Building Officials Association. Mr. Cerrone volunteered to represent the Board on this committee. This matter will be carried forward on the Board's next meeting agenda.

4B. The following candidates have passed the *Architect Registration Examination* and are recommended by the Department of Consumer Protection for licensing as Architects in the State of Connecticut; the Board voted, unanimously, to approve the following individuals (including those applicants added to the agenda at today's meeting) for licensing as architects in the State of Connecticut and offered their congratulations on achieving this professional milestone. (Cerrone/Cahill)

1. Theodore O. Baab
2. Carl P. Carfi
3. Brian Cleveland
- 4 Christopher G. McNamara
5. Samuel A. Olsen

The Board voted to add the following candidates their meeting agenda:

6. Brian Park
7. Omarys Vasquez

4C. Applications for licensing by waiver of examination; the following individuals were approved under Section 21a-8 of the General Statutes by the Department of Consumer Protection for licensing as architects in the State of Connecticut on the basis of waiver of examination with an NCARB Certificate Record or by Direct Endorsement; the Board acknowledged the Department's actions on the below listed applications.

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| 1 | Antic, Dubravka A. | Waiver of Examination; New York | Direct |
| 2 | Beekman, Gerard J. | Waiver of Examination; New York | (NCARB File No. 101568) |
| 3 | Berendzen, John D. | Waiver of Examination; Missouri | (NCARB File No. 490953) |
| 4 | Blancato, Michael F. | Waiver of Examination; New York | (NCARB File No. 120348) |
| 5 | Bodien, Mark J. | Waiver of Examination; Ohio | (NCARB File No. 492053) |
| 6 | Brice, John S. | Waiver of Examination; New York | Direct |
| 7 | Brooks, Miroslava | Waiver of Examination; Ohio | (NCARB File No. 172713) |
| 8 | Buzard, William S. | Waiver of Examination; Ohio | (NCARB File No. 41385) |
| 9 | Carlton, Matthew | Waiver of Examination; New Hampshire | (NCARB File No. 126325) |
| 10 | Chang, Tom Lai-Gon | Waiver of Examination; New York | (NCARB File No. 93195) |
| 11 | Ernst, Mark R. | Waiver of Examination; Texas | (NCARB File No. 134058) |
| 12 | Eshbach, Eric J. | Waiver of Examination; Pennsylvania | (NCARB File No. 85320) |
| 13 | Farewell, Aurora V. | Waiver of Examination; New York | (NCARB File No. 482433) |
| 14 | Gami, Bharat M. | Waiver of Examination; New Jersey | Direct |
| 15 | Gismondi, Michael A. | Waiver of Examination; New York | Direct |
| 16 | Goldberg, Andrew S. | Waiver of Examination; New York | Direct |
| 17 | Goldstein, Harold | Waiver of Examination; New York | Direct |
| 18 | Goring, James A. | Waiver of Examination; California | (NCARB File No. 265553) |
| 19 | Harris, Mark T. | Waiver of Examination; Minnesota | (NCARB File No. 76096) |
| 20 | Heppner, Gregory F. | Waiver of Examination; Massachusetts | (NCARB File No. 49816) |
| 21 | House, Thomas A. | Waiver of Examination; New Hampshire | (NCARB File No. 85527) |
| 22 | Kelso, Douglas A. | Waiver of Examination; Maryland | (NCARB File No. 37871) |
| 23 | Kenny, Charles A. | Waiver of Examination; New York | (NCARB File No. 87184) |
| 24 | Khananov, Eugene | Waiver of Examination; New York | Direct |
| 25 | Krych, Michael J. | Waiver of Examination; Minnesota | (NCARB File No. 135563) |
| 26 | Larrimer, Robert K. | Waiver of Examination; Ohio | (NCARB File No. 465773) |
| 27 | Meyers, Christopher P. | Waiver of Examination; Ohio | (NCARB File No. 69669) |
| 28 | Moody, Jonathan D. | Waiver of Examination; Ohio | (NCARB File No. 167393) |
| 29 | Morton, Andrea | Waiver of Examination; Massachusetts | (NCARB File No. 84961) |
| 30 | Munsey, Andrew P. | Waiver of Examination; Maine | (NCARB File No. 82494) |
| 31 | Neff, Diane M. | Waiver of Examination; New York | Direct |
| 32 | Nickerson, Micah J. | Waiver of Examination; New York | (NCARB File No. 117510) |
| 33 | Norena, Ximena | Waiver of Examination; New York | (NCARB File No. 94999) |
| 34 | Pogue, Robert A. | Waiver of Examination; Illinois | (NCARB File No. 710549) |
| 35 | Reddien, Carice P. | Waiver of Examination; Massachusetts | Direct |
| 36 | Reynolds, Jay M. | Waiver of Examination; California | (NCARB File No. 68015) |
| 37 | Robinson, Gitta | Waiver of Examination; New York | (NCARB File No. 71755) |
| 38 | Salazar, Thomas | Waiver of Examination; New York | (NCARB File No. 81375) |
| 39 | Schiefer, Andrew E. | Waiver of Examination; Virginia | (NCARB File No. 160333) |
| 40 | Sherrad, Troy B. | Waiver of Examination; Ohio | (NCARB File No. 69264) |
| 41 | Smith, Gregory P. | Waiver of Examination; New Hampshire | (NCARB File No. 55180) |
| 42 | Thompson, James J. | Waiver of Examination; Maryland | (NCARB File No. 79385) |
| 43 | Tibbs, Brian H. | Waiver of Examination; Alabama | (NCARB File No. 64005) |
| 44 | Urbany, Andrew | Waiver of Examination; New York | (NCARB File No. 390593) |
| 45 | Walton, Maegan | Waiver of Examination; New York | (NCARB File No. 235413) |
| 46 | Warshofsky, Brandon R. | Waiver of Examination; New York | (NCARB File No. 616006) |

4D. Applications for the Corporate Practice of Architecture; the Department approved the following applications under Section 21a-8 of the General Statutes; the Board acknowledged the Department's actions on the below listed applications.

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| 1. | BKA Architect, Inc. 142 Crescent Street Brockton, Massachusetts 02302 | David Seibert Connecticut Lic. No. 13943 |
| 2. | Erdman Company 1 Erdman Place Madison, Wisconsin 53717 | Michael McKay Connecticut Lic. No. 12962 |
| 3. | Fabo Architecture, Inc. 1736 Columbus Road Cleveland, Ohio 44113 | Brian G. Fabo Connecticut Lic. No. 13092 |
| 4. | Humphreys & Partners Architects 5339 Alpha, Suite 300 Dallas, Texas 75240 | Randall L. Fisher Connecticut Lic. No. 11729 |
| 5. | Quisenberry Arcari Malik, LLC 195 Scott Swamp Road Farmington, Connecticut 06032 | David Quisenberry Connecticut Lic. No. 8302 |

The Board voted to add the following applications for the Joint Practice of Architecture and Professional Engineering to their meeting agenda:

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| EA Design Concepts, Inc. 20 Wright Avenue Lititz, Pennsylvania 17543 | Keith R. Shollenberger Connecticut Lic. No. PEN.20596 |
| | Eric J. Eshbach Connecticut Lic. No. ARI.14018 |
| Flad Architecture and Engineer, PC P.O. Box 5620 Madison, Wisconsin 53705 | Jeffrey Zutz Connecticut Lic. No. ARI.9522 |
| | John Bauch Connecticut Lic. No. PEN.23111 |

The Board voted unanimously to approve the above listed applications for the Joint Practice of Architecture and Professional Engineering. (Cahill/Asklof)

4E. DCP Investigation Division Complaint Status Report;

- (A). Board to review quarterly report when provided.

Ms. Pamela Brown and Ms. Janita Hamel gave the Board a complaint report at the meeting with a statistical summary of both open and closed complaints. The Board asked that in the future, this report be sent to them ahead of time. The Board also gave Ms. Brown and Ms. Hamel a brief history of the complaint reports given to them in the past and discussed report format and information provided on the reports.

A brief discussion was held concerning Department policies and procedures pertaining to complaints and investigations. The Board asked the Department to provide them with a complaint report dating back one year to give them a history since the majority of the Board members were recently appointed. Ms. Brown agreed and will have this report for them at their next meeting scheduled for September 14, 2018.

4F. Continuing education for all contractors recommended; information from the Insurance Institute for Business & Home Safety – 2018 Edition. Below is an excerpt from this document for the Board’s information and review. The Board acknowledged the receipt of this information given to them by the Department.

Connecticut

BUILDING CODE ADOPTION

The state is currently enforcing the 2012 edition of the IRC and as of December 2017, was in the process of updating to the 2015 edition of the code. The Connecticut Division of Construction Services has been developing initiatives to improve resilience of the residential dwellings in the state, focusing in particular on properties located in coastal areas at risk for high wind, flooding, and storm surge.

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| CERTIFICATION AND EDUCATION OF BUILDING OFFICIALS | The state has a program for certifying building officials. The program requires education classes prior to becoming certified as a residential code inspector. |
| LICENSING OF CONTRACTORS | Although Connecticut requires licensing for all construction trades, only electrical and plumbing contractors are required to take continuing education to maintain their licenses. The state has a system for consumers to file complaints against licensed contractors and may institute disciplinary action as appropriate. |
| KEY AREAS FOR IMPROVEMENT | The state should consider requiring continuing education for all contractors. |

4G. Notice to State Licensure Boards regarding changes to walk-in center at 450 Columbus Boulevard. The Board acknowledged the receipt of this information given to them by the Department.

4H. Public Act No. 18-141 – An Act Concerning Revisions to Department of Consumer Protection Statutes. Mr. Kuzmich gave the Board an overview of this Public Act as it pertains to the Board. He noted that the two thirds stock ownership required for corporations is now also required for limited liability companies. The Public Act also makes minor “housekeeping” changes consistent with changes made by the Department in other regulations. The Board acknowledged the receipt of this information given to them from the Department.

4I. Any correspondence and/or business received in the interim.

There were no items discussed.

The Board voted to add the following items to their meeting agenda:

4J. E-Mail from Ms. Jennifer Arbuckle, dated July 6, 2018, concerning the NECARB Educators Conference Outline. This draft is proposed for the upcoming 2018 Fall Regional Meeting held October 26, 2018 through October 28, 2018 in Newport, Rhode Island. After some brief discussion, the Board voted, unanimously, to approve the outline drafted by Ms. Jennifer Arbuckle and revised July 6, 2018. (Barkin/Cerrone)

4K. Request from the NCARB, in preparation for NCARB’s Centennial in 2019, for a history of Architectural Licensing in Connecticut. Ms. Asklof volunteered to look at the legislative communications leading to the Architectural Licensing Board’s formation for general information purposes valuable to the Department and to report back to NCARB regarding the history of the Board. The Board asked that NCARB’s original request, made by E-Mail, be sent to the Board for their information. In addition, the Board asked that Mr. Kuzmich get back to NCARB confirming that they will be providing the requested information.

5. Comments or Concerns of any Person Present Today.

There were no comments from anyone present at today’s meeting.

The meeting adjourned at 10:39 AM. The next regular meeting of the Architectural Licensing Board is scheduled for Friday, September 14, 2018 at 9:00 AM; 450 Columbus Boulevard, North Building, Hearing Room J, Hartford, Connecticut 06103.

Respectfully Submitted,

Robert M. Kuzmich, R.A.
Board Administrator

Upcoming Architectural Licensing Board Meeting Dates:

1. September 14, 2018
2. November 16, 2018