

STATE OF CONNECTICUT  
 DEPARTMENT OF CONSUMER PROTECTION  
 LICENSE SERVICES DIVISION  
 450 Columbus Blvd, Ste. 801  
 Hartford, CT 06103  
 Email: [dcp.licenseservices@ct.gov](mailto:dcp.licenseservices@ct.gov)  
 Website: [www.ct.gov/dcp](http://www.ct.gov/dcp)



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## Real Estate Broker Exam Application

### Instructions

1. This application must be completed and signed. The Federal Privacy Act of 1974 requires that you be notified that disclosure of your Social Security Number is required pursuant to CGS 17b-137a. If you do not disclose your Social Security Number, your application may not be processed.
2. Effective January 1, 2014, the only acceptable Principles & Practices of Real Estate course completion certificate will be that of an approved 60-hour course. (Two 30-hour courses are no longer accepted).
3. Provide original certificates for the following courses: 60-hour Real Estate Principles & Practices **and** 15-hour Legal Compliance **and** 15-hour Broker Real Estate Principles & Practices.
4. Provide original certificates for the following: 2-15 **or** 1-30 hour pre-license real estate elective(s). In lieu of the pre-license elective course(s) only, 20 real estate transactions (legal transfer of property or lease agreement executed between a landlord and tenant) in the previous 5 years (use form attached).
5. Provide proof of no less than 1,500 hours of active salesperson experience and at least 4 real estate transactions closed in the three (3) previous years (use attached form).
6. Mail this completed application, required documentation, a check and/or money order in the amount of \$120.00 made payable to "Treasurer, State of Connecticut" to the address above. Application fees are non-refundable.
7. After this application is reviewed and approved, you will receive instructions on how to register and schedule the examination. The examination fee will be due at the time you schedule the examination with PSI.

### Applicant Information

First Name		Middle Initial	Last Name	
Residence Street Address		City or Town		State
				Zip Code
Telephone Number	Email Address		Social Security Number	Date of Birth
Mailing Address (if different from above)		City or Town		State
				Zip Code
1. I acknowledge that I have completed the required coursework listed above and have been actively engaged for at least three (3) years as a licensed real estate salesperson under the supervision of a licensed real estate broker in this state. <input type="checkbox"/> YES <input type="checkbox"/> NO Please provide your real estate salesperson license number: RES # _____				
2. Have you ever been convicted of a felony? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, provide the date(s) and nature of conviction, where the cases were decided, and a description of the circumstances relating to each conviction.				
3. Have you ever been convicted of a crime including, but not limited to, forgery, embezzlement, obtaining money under false pretenses, extortion, criminal conspiracy to defraud, or any like offenses? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, provide the date(s), nature of conviction(s), where the cases were decided, and a description of the circumstances relating to each conviction.				
4. Have you ever had a real estate license refused, suspended, or revoked in any State? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please list details.				

### Affirmation

I, being duly sworn according to law, hereby affirm that the answers given in this application are true to the best of my knowledge and belief and that this application is made for the sole purpose of obtaining a real estate broker license.

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Date

**1,500 HOURS OF ACTIVE EXPERIENCE AS AN ACTIVE REAL ESTATE SALESPERSON &  
4 REAL ESTATE TRANSACTIONS COMPLETED IN THE PREVIOUS 3 YEARS**

**Broker Applicant's Full Name:** \_\_\_\_\_

List 4 real estate transactions where the applicant represented at least one party in the legal transfer of property or lease agreement executed between a landlord and tenant

TYPE OF TRANSACTION (RENT/SALE) (RESIDENTIAL/COMMERCIAL)	PROPERTY ADDRESS	CLOSING DATE	SPONSORING BROKER WHO PAID YOUR COMMISSION TO YOU

*By signing below, you and the sponsoring broker affirm you completed no less than 1,500 hours of active real estate salesperson experience, including at least 4 real estate transactions closed in the previous 3 years.*

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Printed Name of Sponsoring Broker:** \_\_\_\_\_ **CT Broker License # :** \_\_\_\_\_

**Signature of Sponsoring Broker** \_\_\_\_\_ **Date** \_\_\_\_\_

# LIST OF MINIMUM 20 REAL ESTATE TRANSACTIONS COMPLETED IN THE PREVIOUS 5 YEARS

IN LIEU OF COMPLETING THE TWO 15-HOUR ELECTIVE COURSES

*By signing below you and the sponsoring broker(s) affirm you represented at least one party in each of the transactions listed below and all information provided is true.*

APPLICANT'S PRINTED NAME: \_\_\_\_\_

TYPE OF TRANSACTION (RENT/SALE) (RESIDENTIAL/COMMERCIAL)	PROPERTY ADDRESS	CLOSING DATE	SPONSORING BROKER PRINT NAME (WHO PAID YOUR COMMISSION TO YOU)	SPONSORING BROKER SIGNATURE CONFIRMATION

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_