



CONNECTICUT Consumer Protection

HOME IMPROVEMENT CONTRACT AGREEMENT

NOTE: This is a sample contract. It is not intended to be, and is not, legal advice. This is general information about the basic information you must include in a home improvement contract. It is not an alternative to legal advice from a private lawyer. Before doing home improvement work, the contractor must provide and deliver to the consumer, without charge, a completed copy of the contract at the time that the contractor and consumer sign the contract.

This Home Improvement Contract Agreement (“Agreement”) is entered into on _____ between:

CONTRACTOR INFORMATION:

Name: _____

Address: _____

Phone: _____

Email: _____

OWNER INFORMATION:

Name: _____

Address: _____

Phone: _____

Email: _____

ADDRESS WHERE WORK WILL BE PERFORMED:

DATES FOR THE START AND COMPLETION OF THE WORK:

The Work will begin on _____ (date) and shall be completed on or before _____ (date).

SCOPE OF WORK:

Contractor agrees to provide to Owner the services and work described in this Agreement and any mutually agreed to written changes and/ or modifications to this Agreement, including any substitution of materials.

Description of the Work and materials to be used:

Scope of Work (the "Work"): _____

Materials: _____

CONTRACT PRICE AND PAYMENTS

1. Owner agrees to pay Contractor the total amount of \$[AMOUNT]. Any changes must be mutually agreed upon in writing.
2. Payment will be made according to the following schedule:

Deposit:

- \$[AMOUNT] deposit is due when the Contractor and Owner signs the Agreement.

Installments:

- There will be no installment payments; OR
- Installment will be paid at set intervals:
\$[AMOUNT] due every:
 Week, starting on _____ OR
 Month, starting on _____ OR
 Other _____.
- Installments will be paid upon the completion of the following milestones:
\$[AMOUNT] due upon [MILESTONE].
\$[AMOUNT] due upon [MILESTONE].

[\$AMOUNT] due upon **[MILESTONE]**.

[\$AMOUNT] balance due upon completion of work.

PERMITS: Contractor OR Owner shall obtain all local building or zoning permits necessary for proper completion of the Work before the contractor commences the work. Contractor OR Owner is responsible for the cost of any necessary permits.

LAWS AND REGULATIONS: Contractor shall perform the Work in a workmanlike manner and in compliance with all applicable federal, state, and local laws, regulations and ordinances, trade standards, ethical guidelines and any safety requirements.

NOTICE OF CANCELLATION: See Appendix A below.

EFFECTIVE DATE: This Agreement is effective on date of the last signature below.

Owner Signature	Owner Full Name
Date: _____	

Owner Signature	Owner Full Name
Date: _____	

Contractor (or Salesperson's) Signature	Contractor (or Salesperson's) Full Name
Registration number: _____	Date: _____

APPENDIX A

(This information must be in Bold, 10-point font as shown below)

Notice of Cancellation

DATE OF TRANSACTION: _____

YOU MAY CANCEL THIS TRANSACTION WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE (3) BUSINESS DAYS FROM THE ABOVE DATE.

IF YOU CANCEL, ANY PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OR SALE AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN TEN (10) BUSINESS DAYS FOLLOWING RECEIPT BY THE SELLER OF YOUR CANCELLATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED.

IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE SELLER AT YOUR RESIDENCE IN SUBSTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED UNDER THIS CONTRACT OR SALE; OR YOU MAY, IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE SELLER REGARDING THE RETURN SHIPMENT OF THE GOODS AT THE SELLER'S EXPENSE AND RISK.

IF YOU DO MAKE THE GOODS AVAILABLE TO THE SELLER AND THE SELLER DOES NOT PICK THEM UP WITHIN TWENTY (20) DAYS OF THE DATE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION.

IF YOU FAIL TO MAKE THE GOODS AVAILABLE TO THE SELLER, OR IF YOU AGREE TO RETURN THE GOODS TO THE SELLER AND FAIL TO DO SO, THEN YOU REMAIN LIABLE FOR THE PERFORMANCE OF ALL OBLIGATIONS UNDER THE CONTRACT.

TO CANCEL THIS TRANSACTION, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE TO:

[INSERT THE NAME AND MAILING ADDRESS OF SELLER]

OR BY EMAIL AT: _____

NOTICE MUST BE PROVIDED NO LATER THAN MIDNIGHT OF **[INSERT DATE]**.

I HEREBY CANCEL THIS TRANSACTION:

CONSUMER'S SIGNATURE: _____

CONSUMER'S NAME: _____

DATE: _____

CONSUMER'S EMAIL ADDRESS: _____

SAMPLE