

Name of Private Agency:									
Name of Contact Person:				Phone #:		Year Reporting On:		Today's Date:	
<i>For the year in which your agency is reporting, please provide the following information in narrative form. You may include tables or attach additional pages if needed to describe the various components of Mentoring Program services offered:</i>									
1. Please describe your Mentoring Program structure, including staff involved with program and their duties:									
2. Please list your Mentoring Program recruitment efforts: include list of events which the agency participated in and any initiatives or outreach efforts made to recruit mentors. Specify any special targeted recruitment (race, ethnicity, gender, etc.)									
3. Please list trainings provided to mentors and mentees during the year:									
3A. Please include the number of who attended your training efforts::			Gender:				Ethnicity:		
			Male:		Female:		Hispanic Origin:		Not of Hispanic Origin:
Sorted by Race:	American Indian/Alaskan Native:	Asian:	Asian Indian:	Black:	Pacific Islander:	White:	Other:		



4. Supervision provided to mentors and mentees during the year: Please specify number of mentors and mentees for which you provided supervision. Describe the nature and purpose of the supervision and how mentors and mentees benefited or not from supervision.

5. List and describe all group activities provided during the year: Include the date, topics, and numbers of attendees. Distinguish between number of mentors and mentees and sort by gender, race and ethnicity. Indicate if your event included people who are not matched:

6. Agency wide events provided to mentors and mentees: Describe the event, number of matched mentors and mentees who attended. Number of non-matched mentors and non-matched mentees. Give a narrative account of the highlights of this event.



7. Described any obstacles encountered that had a direct impact on your ability to successfully provide this service:

8 Please provide "client satisfaction surveys" data: Include total surveys received, how you gathered information, sort by race and ethnicity. Please provide referral source satisfaction surveys data. Indicate where the completed surveys are stored.

9. Highlight any program or individual mentor/mentee success stories (include unique volunteers and interns) You are welcome to include any digital photos as an attachment.



10. Total number of ACTIVE matches:		Gender			Ethnicity:		
		Male:		Female:	Of Hispanic Origin:		Not of Hispanic origin:
Sorted by Race:	American Indian/Alaskan Native:	Asian:	Asian Indian:	Black:	Pacific Islander:	White:	Other:
11. Total number of ALUMNI matches:		Gender			Ethnicity:		
		Male:		Female:	Of Hispanic Origin:		Not of Hispanic origin:
Sorted by Race:	American Indian/Alaskan Native:	Asian:	Asian Indian:	Black:	Pacific Islander:	White:	Other:
12. Total number of MENTORS RECRUITED:		Gender			Ethnicity:		
		Male:		Female:	Of Hispanic Origin:		Not of Hispanic origin:
Sorted by Race:	American Indian/Alaskan Native:	Asian:	Asian Indian:	Black:	Pacific Islander:	White:	Other:
13. Total number of MENTORS SCREENED:		Gender			Ethnicity:		
		Male:		Female:	Of Hispanic Origin:		Not of Hispanic origin:
Sorted by Race:	American Indian/Alaskan Native:	Asian:	Asian Indian:	Black:	Pacific Islander:	White:	Other:
14. Total number of MENTEES REFERRED:		Gender			Ethnicity:		
		Male:		Female:	Of Hispanic Origin:		Not of Hispanic origin:
Sorted by Race:	American Indian/Alaskan Native:	Asian:	Asian Indian:	Black:	Pacific Islander:	White:	Other:
15. Total number of MENTEES MATCHED:		Gender			Ethnicity:		
		Male:		Female:	Of Hispanic Origin:		Not of Hispanic origin:
Sorted by Race:	American Indian/Alaskan Native:	Asian:	Asian Indian:	Black:	Pacific Islander:	White:	Other:
16. Total number of MENTEES on waiting list:		Gender			Ethnicity:		
		Male		Female	Of Hispanic Origin:		Not of Hispanic origin:
Sorted by Race:	American Indian/Alaskan Native:	Asian:	Asian Indian:	Black:	Pacific Islander:	White:	Other:
17. Total number of MENTEES waiting to be matched at the end of the year:		Gender			Ethnicity:		
		Male:		Female:	Of Hispanic Origin:		Not of Hispanic origin:
Sorted by Race:	American Indian/Alaskan Native:	Asian:	Asian Indian:	Black:	Pacific Islander:	White:	Other:
18. Total number of MENTOR/MENTEES who had a minimum of 3 face to face contacts per month:		Gender			Ethnicity:		
		Male:		Female:	Of Hispanic Origin:		Not of Hispanic origin:
Sorted by Race:	American Indian/Alaskan Native:	Asian:	Asian Indian:	Black:	Pacific Islander:	White:	Other:

19. Average length of time from referral to match:

Additional Comments: