

**From:** [HAMMONDS, NOEMI](#)  
**To:** [DCF DL ALL STAFF](#)  
**Subject:** Policy Bulletin 2026-07  
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**Attachments:** [image003.png](#)

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## MEMORANDUM

**TO:** All DCF Employees

**FROM:** Vincent Russo, Chief of Gov't Relations & Policy

**DATE:** 09/18/2026

**SUBJECT:** Policy Bulletin 2026 – 07

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PA 26-26 established additional court notice requirements regarding certain foster placements.

Under prior law, the Department had to (1) give primary consideration to placing a child in the town where the child resides and (2) notify the court when it placed a child or youth outside of their town of origin and provide the reasons for the placement. The DCF-3009 form was developed and used for this purpose.

Under the new legislation, effective October 1, the Department is required to give primary consideration to placing the child or youth with a relative or fictive kin caregiver and if placement with a relative or fictive kin caregiver is denied, the Department must give secondary consideration to placing the child or youth in the town where the child resides.

The legislation also requires the Department to notify the court when it places a child or youth with a person other than a relative or fictive kin caregiver or outside the town where the child or youth resides, as applicable, explain the reasons for the placement, and confirm that the placement serves the child's or youth's best interests.

The [DCF-3009](#) has been updated to conform to these requirements and should be e-

filed with the court if a child is placed with non-relative/kin or outside their town of origin. The form has additionally been updated to remove the foster parent name and address to conform to the court's expectations that forms containing such information should not be e-filed. The [DCF-2017 - OTC checklist](#) has been updated to reflect the new name for the form. Clicking on the links will bring you to the forms.



**VINCENT RUSSO | CHIEF OF GOV'T RELATIONS  
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