**GOVERNOR'S TASK FORCE ON JUSTICE FOR ABUSED CHILDREN**

July 8, 2020 – 1:30 PM.

Zoom Meeting

| Agenda Item | Discussion *(brief summary)* | Action *(and by whom)* |
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| Meeting called to order | Kristen did a welcome and reviewed the Zoom call procedures for the meeting. | The meeting was called to order at **1:35 pm** |
| Approval of Minutes: | The May 2020 minutes were reviewed. There was a motion to approve the minutes. |  |
| **Budget** | Excess Funds:  Funds in the Village portion of the CJA budget have accrued and there is an ability to re-allocate some of these funds that are part of the budget that will end on June 30, 2020. These federal funds will need to be allocated and spent by September 30, 2020. The use of Village funds from January 1, 2020, to June 30, 2020, were reviewed by the Task Force.  The use of funds from May 2020 to September 30, 2020, was reviewed, re-forecasted, and reallocated based upon proposals received to date.  Two proposals were reviewed.  CCA submitted a proposal. The following items were included in the proposal: Portable FI Equipment, Translation Services, Finding Words/Peer Review Laptop, iPads/tablets, Response to Recovery Workshops, Cultural Competency Workshop(online), Microsoft 365 Business Premium, and PPE. There was a motion to accept the proposal with an increase of $2,000 for additional translation services. There was one abstention and the motion passed.  Alison Johnson submitted a proposal to provide consulting services around the Three-Year Assessment. Alison recused herself from the meeting during the discussion. There were two funding requests. One that will be completed by September 30, 2020, and an additional request that will occur throughout the current fiscal year. There was a brief discussion around how the task force would fund the 2nd portion of the consulting proposal. There was a motion to accept the proposal which passed.  All additional requests should be forwarded to Kristen and they will be shared with the chairs for review.  Stipend:  In the March meeting, there was a desire to create a stipend for the person who serves in the survivor and parent role. At the May meeting, one amendment was submitted, reviewed, and approved. The Task Force reviewed a draft stipend policy. The task force reviewed the draft policy. There was a motion to accept the policy. There were 2 abstentions and the motion passed. |  |
| **Three Year Assessment** | Three Year Assessment- The Task Force will need to develop a statewide needs assessment to conduct and write the Three Year Assessment which is due in May 2021. The Task Force voted in March 2020 to find a consultant to assist with the development of these assessment tools and/or conduct the assessment. The Task Force needs to develop a scope of the work to solicit a facilitator to complete the work. |  |
| **CCA Membership Update** | Brendan Burke provided information regarding Careline calls since March 2020 and the types of calls that have been called into the careline. There has been a drop in case reporting since that time.  **COVID-19**  Membership- since the start of COVID, CCA has been meeting every other week as a full membership and almost every week with the CAC Directors to focus specifically on service provision. Guidelines were developed early on and emergency cases were provided with in-person services when appropriate. Mental health, advocacy, and medical consults were made available remotely. Case reviews went remote immediately and will remain remote for the foreseeable future.  Now CACs have started doing more in-person services keeping in mind safety precautions. Areas that had a backlog of cases that were not provided in-person services initially are quickly getting through those cases and as of the last meeting on Monday, it looks like we are about a week- 10 days away from being caught up. Keeping in mind these are the cases we are hearing about.  **Concerns from team members:**   * Lack of access to families * Families access to technology * Increased barriers for non-English speaking families * Access to childcare and other supports * Concerns about school re-opening   **Successes**   * In some areas we are seeing an increase in attendance and participation during case reviews and more case-specific case consults occurring in many areas of the state * In many areas, families are participating in mental health and advocacy services at a higher rate   **NCA Accreditation:** 4 centers set to go through re-accreditation in September. They have the option of pushing them off or doing them virtually.  **NCA Standards:** Beginning to review standards to make minor updates and add three option standards including 1.) trafficking, 2.) physical abuse and 3.) prevention.  **Training**  **Response to Recovery (with support from the training committee):** we have trained over 600 unique individuals so far. There has been great attendance on the virtual trainings and a lot of great feedback. Working on a prevention specific series as well on one focused on cultural competency and implicit bias.  **Learning Management System:** We developed our own LMS system to allow for a centralized place to handle training registrations, virtual webinars, and on-demand trainings. It is up and running and we are working we just need to begin uploading trainings.  **Advocacy Training:** In collaboration with Klingberg Family Center and their CAC we received a grant to develop an advocacy training specific to CAC and MDT. This course will have several modules including but not limited to, the following:   * Overview of CACs/MDTs * CT system * Roles and Responsibilities of each core discipline * Basics of Advocacy * Working with special populations * Cultural Competency- working with children and families * CT Laws and Victim Rights * And several other modules-   The project must be completed by the end of this year. We are in the process of reaching out to experts within each discipline to help with content. We also have a consultant working with us to put the modules in an online format that is interactive and can chart progress. |  |
| **Training Committee Report** | The Minimal Facts -- The Committee is working to convert the curricula to virtual training and will hope to finalize that at our meeting on Monday, July 13, 2020. The training has been held 4 times virtually and the 5th will occur on July 9, 2020.  Response to Recovery Virtual Series – CCA and GTF have sponsored a virtual training series since April 2020 which will continue through December 2020. Funding for this has been approved through the use of a portion of the unencumbered funds.  LMS(Learning Management System) – The funds were submitted to pay for this system. The committee reviewed a walkthrough of the system in June 2020.  Finding Words –The committee is looking to hold the in-person training during the first week of November 2020 however need to look at the feasibility. ZAP has conducted this training virtually. The committee will have its next meeting on July 14, 2020. |  |
| **MDT Evaluation** | The tools and resources have been completed. The committee would like to work with the teams to see what went well and didn’t go well during this virtual work environment. The committee would like to pause evaluations until December 2020 as we would not want to look at what the process used to be if that is not what it will look like moving forward. There will be a survey of the MDT coordinators as well as some discipline-specific survey questions. This will inform Best Practices moving forward if Connecticut finds itself in this position again. |  |
| **Other Business:** |  |  |
| **New Business:** | Future Presentation Topics:   * Speech therapist working with children with disabilities. (This is on hold as Kate Hanley has left her position) * CCADV data (November Meeting?) * Parent Representative to do a presentation. (September Meeting) * CT Alliance to End Sexual Violence |  |
| **Announcements:** |  |  |
|  | Meeting adjourned at **3:30 pm.** Motion to adjourn M/S/P by Rich and Doherty |  |

Respectfully Submitted