

**EXECUTIVE COMMITTEE  
GOVERNOR'S TASK FORCE ON JUSTICE FOR ABUSED CHILDREN**

November 3, 2016 – 2:00pm.  
Chief State Attorney's Office – Rocky Hill, CT

**Present:** T. Sneed, S. Sedensky, K. Clark, K. Butler-Kurth, S. Kristoff, T. Montelli, K. Rich, Y. Young

**Guest:**

Agenda Item	Discussion ( <i>brief summary</i> )	Action ( <i>and by whom</i> )
Meeting called to order	Meeting called to order at 2:04PM	
Welcome	Ruthie Dannehy is an intern at DCF for the last five weeks.	
Approval of Minutes:	Approval of April 2016 minutes.	There was a motion to accept the minutes. <b>The motion was moved and properly seconded. The motion passed. M/S/P Rich/Butler-Kurth</b>
Budget:	The DCF budget can be shared in December.  Village and DCF budgets will need to manage any surplus at the end of this fiscal year.	
Committee Reports:		
Executive Committee	GHCAC: St. Francis will not relinquish the OVS contract but will work on a transition team if a new CAC is developed. This is for FIs, Advocacy and Mental Health. The teams have decided to research starting a new CAC which can be accredited. DCF will only fund accredited centers. Klingberg has been approached. They will connect with St. Francis and seek additional funds.  There is a current delay around seeing cases. A new process has been in place to ensure that urgent cases are being seen in a timely fashion.	
Finding Words	Proposed Dates: Spring, 2017 -- April 24th to the 28th.  October, 2017 -- October 16th to the 20th.  Faculty Stipends – Faculty members who are nonstate employees receive \$100 during the FW weeks. If they are working for an organization it goes to their employer. There is a proposal to increase that to \$175 per day. Not all of the faculty are at the course each day. There was a question regarding what impact that would be for those who are working in agencies vs those working for themselves. The executive committee agrees with this increase.  Theresa and Lisa were trained in the ChildFirst Expanded Forensic Interview in	Motion to increase the faculty stipend from \$100 to \$175. <b>The motion was moved and properly seconded. The motion passed. M/S/P Sedensky/Kristoff</b>

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	<p>Bentonville, AR. There was discussion regarding looking into the feasibility of doing a Train the Trainer for this model. The cost of this is \$3,000.</p> <p>Mentoring: Suggestions for an application would include areas of issues, feedback from the team, number of interviews, basic demographics, Intake Form. There is a feedback form for post mentoring. How will the mentors be paired? Need a more formalized process, how will the access the process. Criteria – Looked at the criteria for mentors and ensure that there will not be restrictive. Need to ensure that we are able to handle and build the capacity.</p> <p><b>Qualifications for current Mentors.</b> Need to look at the specialty areas to ensure that there is coverage.</p> <p>A session needs to be clearly defined. – <b>2 hour minimum</b></p> <p>We need to look at diversity with all of our forensic interviewers.</p> <p><b>All appropriate insurances.</b></p>	<p>Add dark sections to the mentoring pamphlet.</p> <p>Send Krystal the post mentoring feedback form.</p>
HART Update:	No report due to lack of time. Written update provided in meeting packet.	
MDT Evaluation Committee:	<p><b>State Standards</b></p> <p>Revised state standards were reviewed and are awaiting approval from the GTFJAC. There are a few highlights that were presented to the EC: We have higher state standards including peer review and mentoring for forensic interviewers.</p> <p><b>There is feedback from prosecutors that they will not witness the interviews so that they would be excluded from the prosecuting. – This was already agreed to be removed from the document.</b></p> <p>Steve would want the NCA paragraph from the first page, among other things, to be removed from the document. Tammy is looking at ensuring that the teams are meeting National Best Practice standards.</p>	<p>Executive Committee will receive the update version of the Connecticut Standards based upon comments from this meeting.</p> <p>Revised Connecticut State Standards will be forwarded to the full GTFJAC for review and approval at the December 2016 meeting. <b>The motion was moved and properly seconded. The motion passed.</b> <b>M/S/P Sneed/Krystal 4/1/0</b></p>
Training Committee:	Information was discussed in the Executive Committee section. GTFJAC Coordinator has asked committee chair to follow up on outstanding reimbursements.	Ensure that committee chair is following up with all outstanding approved training requests.
Membership Committee:	<p>GTF Retreat Work Groups</p> <p><u>Victim Services and Advocacy Group</u> – Will meet after the retreat.</p> <p><u>Forensic Group</u> – There is no update.</p> <p><u>MDT/CAC Group</u> – Will meet after the retreat.</p> <p>After the retreat, we can also review EC term limits and secure new members if need be.</p>	
GTF Coordinator Update:	No report due to lack of time. Written information was provided in the meeting packet.	
CCA Coordinator	No report due to lack of time	
Old Business:	<u>Retreat</u> - Kathy Crabtree. The facilitator’s proposal was discussed. The proposal is looking at two half day sessions in order for people to be able to digest the	There is a motion to accept the Retreat proposal as written including structure and

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	<p>material. Need to do a strategic plan for the workgroups, need to understand the difference between GTF and CCA authority as well as an organizational chart of duties. There will be an update on where CACs are going nationwide.</p> <p>Prior to retreat, there will be two surveys. One to the coordinator and one for every member on GTF.</p> <p>This will be for the Executive Committee including all chairs and their designees and perhaps a few other key members of GTF. There is also a need to have at least one or two coordinators to participate. In the future NRCAC can do some work with the full GTFJAC.</p>	<p>cost. <b>The motion was moved and properly seconded. The motion passed. M/S/P Sneed/Koren-Butler</b></p>
New Business:	Diversity - As we look at cases and teams, GTF, Forensic Interviewers we need to ensure that this is being reflected across the board. This need to be added as part of the dialogue.	<p>A doodle poll will be sent to the full GTFJAC to determine the date.</p> <p>Retreat planning meeting and conference call.</p>
Announcements:		<p>There was a motion to adjourn which was moved and properly seconded. <b>Rich/Montelli M/S/P The motion passed.</b></p>

Respectfully Submitted,

Kristen M. Clark  
GTFJAC Coordinator