

Characteristics and Outcomes Site Profiles Report Guide (GAIN-Q3)

Overview

The Characteristics and Outcomes Site Profiles Report provides our customers within a given treatment agency a comprehensive description of the baseline and follow up circumstances of clients that are assessed using the GAIN family of instruments at a treatment agency. The report uses the GAIN Intake (GAIN-I), GAIN Monitoring 90 days (GAIN-M90), and GAIN-Q3 assessments that are submitted to Chestnut Health Systems and provides both baseline and preliminary outcome charts. This is a cumulative report that includes all GAIN assessments that are conducted by each agency and submitted to Chestnut Health Systems and continues to build through the life of the project. Our goal in creating this report for each project is to provide each site with descriptive information in a user-friendly format regarding baseline participant use patterns, participant demographics, violence and crime, social economic status, as well as preliminary outcome measures.

There are three versions of the GAIN-Q3:

- **GAIN-Q3-Lite:** This is the most basic form of the assessment. It consists of nine screeners that estimate the severity of problems and recency of treatment participation in each life area represented.
- **GAIN-Q3-Standard:** This version contains the same nine screeners as the GAIN-Q3-Lite, plus additional items that record information on the frequency of participants' service utilization and behaviors during the preceding 90 days. The GAIN-Q3-Standard provides more detailed outcome measures than the GAIN-Q3-Lite, and the additional information can be used to monitor participants' progress when the Q3 is used as a follow-up assessment. In addition to the quality of life measure, the GAIN-Q3-Standard computes indices on the participant's prevalence of problems and quarterly costs to society. A six-item measure on current life satisfaction is also included.
- **GAIN-Q3-MI:** This version is best suited to participants who may be in need of brief intervention. It contains the same nine screeners as the GAIN-Q3-Lite and Standard, the past-90-day items, and the measure of life satisfaction from the Q3-Standard, as well as reasons and readiness items to facilitate a motivational-interviewing session.

Click [here](#) for additional information on the GAIN-Q3 assessment.

Functionality

Before opening the file, please ensure the Security setting for Microsoft Excel is set no higher than Medium in order to successfully enable the macros to generate the charts and graphs located within this document. Depending on the version of Microsoft Office you are running, the macro security setting can be verified or updated by doing the following:

- Excel 2010 – Navigate to the **Developer** tab. If you do not see the Developer tab, go to File→Options→Customize Ribbon, and check the **Developer** field on the right hand side. Hit OK.
 - Once on the Developer tab, choose the Macro Security button. This will bring up the **Trust Center** options.
 - Under **Macro Settings**, choose to **Enable all macros**. Hit OK.
 - You will then need to close out of Excel completely and re open the file for this change to take place.
- Excel 2007 - Navigate to the **Developer** tab. If you do not see the Developer tab, click on the Microsoft Office button, then choose **Excel Options**. Click on **Popular**, and check **Show Developer tab in the Ribbon**. Hit OK.
 - Once on the Developer tab, choose the Macro Security button. This will bring up the **Trust Center** options.
 - Under **Macro Settings**, choose to **Enable all macros**. Hit OK.
 - You will then need to close out of Excel completely and re open the file for this change to take place.
- Excel 2003 – Navigate to the **Tools** tab.
 - Choose **Macro→Security**.
 - Update the security level to **Low**.
 - You will then need to close out of Excel completely and re open the file for this change to take place.

Next, ensure both the Excel file and the PowerPoint template are saved in the same location. This facilitates the conversion to PowerPoint which will be explained in more detail below in the “**Transferring Site Profiles into Microsoft PowerPoint**” section of this guide.

Report Contents

The Site Profiles Report consists of five tabs: Title, Chart Options, Table of Contents, Data, and References. The following information will briefly describe the contents and functionality of each tab:

Title

The Site Profiles Report opens on the Title tab. This tab contains information regarding the Site Profiles such as the creation date and the names of all sites involved in the project. Chestnut Health Systems' contact information is also included on this tab.

Chart Options

The Chart Options tab (Figure 1) provides a feature containing drop down boxes that allow for selection of single site data or the total to be represented in a series of charts showing a single site's data. Both drop-down menus contain every site that is a part of the grant or project along with the total across all sites. In addition to selecting a specific site, a second site or total may be selected to be represented in a series of charts comparing the two groups. The sites selected are identified in the legend of each of these charts.

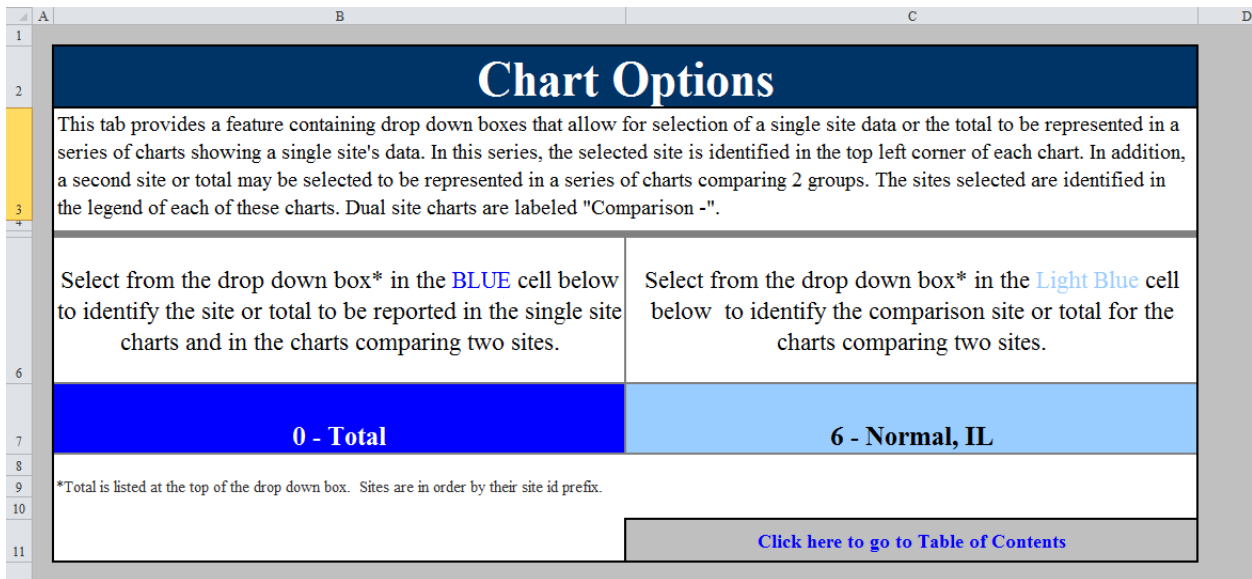


FIGURE 1: CHART OPTIONS

Table of Contents

The Table of Contents tab (Figure 2) contain links that when selected generate charts based on the choices selected in the Chart Options tab. To select a chart, click once on the “Select a Chart to View” link, then click the down arrow that appears. This shows a drop down menu that lists all charts for that category. Then, click once on the desired chart name to view that chart.

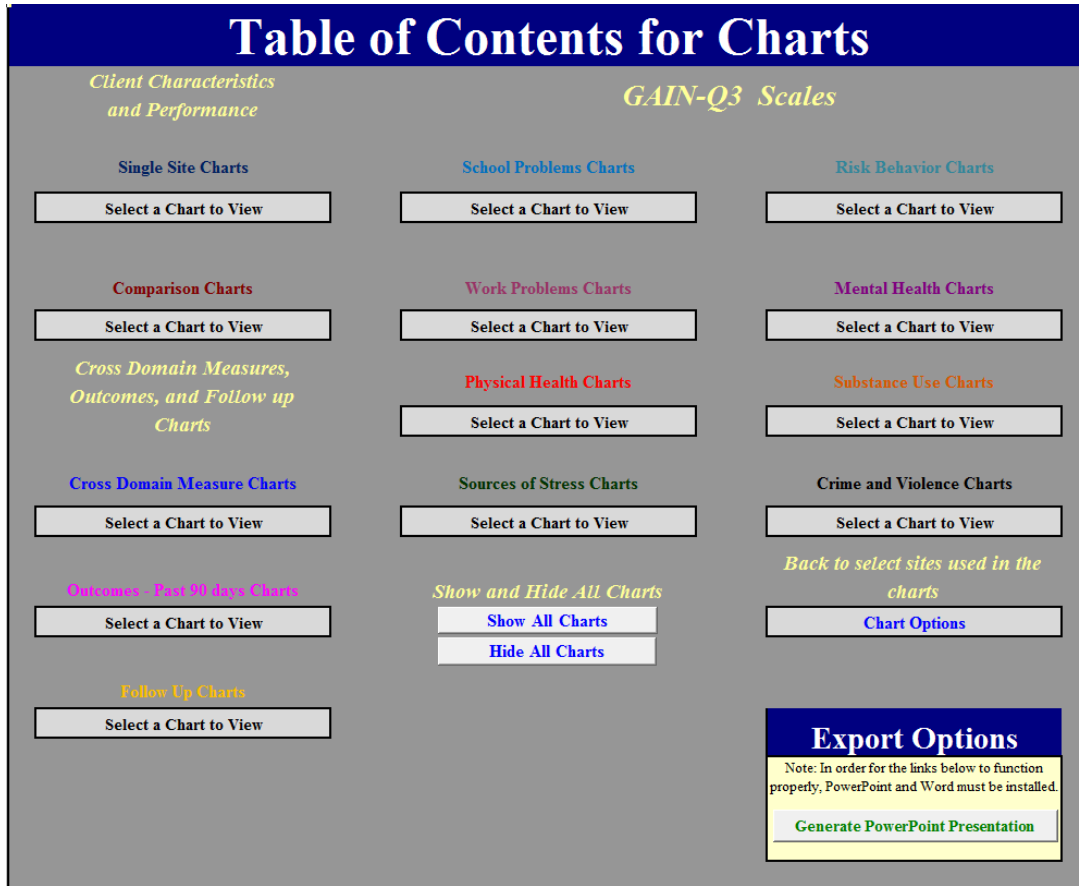


FIGURE 2: TABLE OF CONTENTS

The first column contains Client Characteristics and Performance measures and Cross Domain Measures, Outcomes, and Follow Up Charts for both Single Sites and Site Comparisons. "Single Site Charts" contain site-specific information for the Site or Overall Total selected on the Chart Options tab. Some examples include Race Groups, Age Groups, and Performance Rates. "Comparison Charts" will compare one agency to another agency or to the overall total for the project. A few examples include Demographics, Intake Screening Index, and Treatment Course. Cross Domain Measures and Outcomes charts contain single site information. Some examples include Life Impact Measures, Cost to Society by Cohort, School Problems and Substance Use Problems. The Follow Up Charts will show various follow up rates for both the selected site and a two-site comparison.

The remaining columns contain charts that list a series of GAIN-Q3 Scales in various areas, including School, Work, Physical Health, Sources of Stress, Risk Behavior, Mental Health, Substance Use, and Crime and Violence. Within these areas are a number of charts displaying Problem and Intervention charts for both single-site and two-site figures. The Motivational

Interviewing (MI) Site Profile will also include charts displaying Reasons for Change and MI Administration Criteria.

There is a section titled Show and Hide All Charts, which allow the user to view all charts for the sites listed in the Chart Options tab. By selecting “Show All Charts”, each individual chart will be shown on a new sheet on a separate tab named Charts_All. On the Charts_All tab, there are links at the top left corner referring to the different chart categories. To navigate to a certain chart, click on the link for the category for that chart, and then scroll to the right to view it. For example, to navigate to the “Intake Screening – All Admissions” chart, first click the “Cross Domain Measures” link, then scroll right to find the “Intake Screening – All Admissions” chart. To return to the top of the Charts_All page, scroll left and click the “Return to top of page” link. To return to the Chart Options or Table of Contents tabs, click the “Back to Chart Options” or “Back to Table of Contents” link. The “Hide All Charts” link on the Table of Contents tab will remove the Charts_All tab and return the report to its original format.

There is also an Export Options section at the lower portion of the Table of Contents tab that has a button that will generate a PowerPoint presentation. This will be explained in more detail below in the “**Transferring Site Profiles into Microsoft PowerPoint**” section of this guide.

Data

The fourth tab, titled “Data”, contains all the data used to generate the charts in the Site Profiles.

NOTE: There is additional data in this tab that is not depicted in the charts. Please refer to this tab if there is any additional information needed that is not specified in the “Table of Contents” tab. This tab is also helpful for locating similar sites and selecting them in the Chart Options tab for further comparison in the generated charts.

References

The final tab is the References tab, which is a compilation of all measurement references used to create the report.

Chart Descriptions

The report includes calculated scales and indices that are used to generate individual site charts and comparison charts that enable an agency to view all of their client GAIN information. Each site included is able to review how their site is performing in key performance indicators as well as see charts depicting their clients’ intake and preliminary follow up statuses. This report also provides the ability to compare sites to each other as well as to the total across all agencies within a project. The report provides all of the sites with graphical depiction of demographics, substance use trends, and treatment history.

NOTE: The chart descriptions listed below describe charts included in the GAIN-Quick Motivational Interviewing Site Profile. The GAIN-Q3 Lite and Standard versions will not include all charts described below.

The first column in the Table of Contents tab lists charts that contain both single site and comparison information. The following is a list and brief description of each chart.

Single Site Charts

1. Gender: The Gender chart shows the percentage of clients within the study that are male or female.
2. Race Groups: The Race Groups chart breaks down what percentages of clients within the study are in each race group below:
 - American Indian/Alaska Native
 - Asian
 - African American/Black
 - Caucasian/White
 - Hispanic
 - Multiracial
 - Other
3. Age groups: The Age Groups chart shows the percentages of clients within the study are in each age group below:
 - Less than 15 years
 - 15-17 years
 - 18+ years
4. Environment: The Environment chart lists the percentage of clients in the following living situations:
 - In School
 - Employed
5. Performance Rates: The Performance Rates chart shows the percentages of different rates at the site:
 - Recruitment Percentage
 - TxSI Completion Percentage
 - 3 Month FU Rate Percentage
 - 6 Month FU Rate Percentage
 - 12 Month FU Rate Percentage
6. Unresolved GAIN Edits: The Unresolved GAIN Edits chart shows the percentage of GAIN Edits that need to be addressed.

The second section in the first column of the Table of Contents tab lists charts that compare two sites or one site against the total across all sites, depending on the options selected in the Chart Options tab. The comparison charts have been designed to be an educational tool to analyze treatment provided and present preliminary outcome measures. It should be noted that some of the categories used in the single site charts have been combined for research purposes and ease of viewing in the two site comparison charts. For a narrower comparison, an agency with similar characteristics and provided services (based on characteristics and services portion of the report) can be selected from the Chart Options tab. The following is a list and brief description of each comparison chart.

Comparison Charts

1. Demographics: The Demographics chart shows side-by-side comparisons between two sites in regards to the following demographic categories:
 - Male
 - Female
 - Minority status
 - American Indian/Alaska Native
 - Asian
 - African American/Black
 - Caucasian/White
 - Hispanic
 - Multiracial
 - Other
 - Less than 15 years
 - 15-17 years
 - 18+ years

2. Environment: The Environment chart compares the percentage of clients in the following living situations:
 - In school
 - Employed

3. Intake Screening All: The Intake Screening – All Admissions chart compares the percentage of clients in regards to where they came from and what level of treatment they assigned to between the two sites chosen in the Chart Options tab:
 - Coming From
 - From Community
 - From Outpatient
 - From Juvenile Justice
 - From Other Placement
 - Assigned to OP/IOP
 - Assigned to ST/MT/LT Res
 - Assigned to Other

4. Intake Screening Index: The Intake Screening – Index Admission chart compares the percentage of clients in regards to where they came from on their Index Admission and what level of treatment they would be assigned to between the two sites chosen in the Chart Options tab:
 - Coming From
 - From Community
 - From Outpatient
 - From Juvenile Justice
 - From Other Placement
 - Assigned to OP/IOP

- Assigned to ST/MT/LT Res
 - Assigned to Other
5. Treatment Course: The Treatment Course chart compares the percentage of participants in regards to varying lengths of stay and different discharge statuses between the two sites chosen in the Chart Options tab:
 - Length of Stay
 - Still in Treatment
 - Less than 30 days
 - 30-89 days
 - 90 or more days
 - Discharge Status
 - Completion – Discharged to Community
 - AMA/ASR
 - Transfer to further Substance Abuse treatment
 - Transfer to CJ agency
 - Other
 6. Performance Rates: The Performance Rates chart compares the percentage of different rates between the two sites chosen in the Chart Options tab including recruitment and follow-up:
 - Recruitment Percentage
 - TxSI Completion Percentage
 - 3 Month FU Rate Percentage
 - 6 Month FU Rate Percentage
 - 12 Month FU Rate Percentage
 7. Unresolved GAIN Edits: The Unresolved GAIN Edits chart compares the percentage of GAIN Edits that need to be addressed between two sites.

Cross Domain Measures, Outcomes, and Follow Up

The first category in the second column, titled Cross Domain Measures, contains charts with single-site information regarding various measures.

1. Life Impact Measures: The Life Impact Measure chart shows where clients fall in the following areas in terms of problematic (low, moderate and high) and beneficial (high, moderate and low):
 - Problem Prevalence Index
 - Quarterly Cost to Society
 - Life Satisfaction Index
 - Quality of Life Index
2. Cost to Society/Cohort: The Cost to Society by Cohort chart shows the cost impact both to society and the agency during the past 90 days:
 - Quarterly Cost to Society
 - Yearly Cost to Society

- Quarterly Cost to Agency
 - Yearly Cost to Agency
3. GAIN Placement Cells by GAIN-Q3 Problem Area: The GAIN Placement Cells by GAIN-Q3 Problem Area chart shows the percentage of problem severity based on the following GAIN-Q3 specified problem areas:
- School
 - Work
 - Health Problems
 - Stress
 - Risk Behaviors
 - Internal Disorders
 - External Disorders
 - Substance Disorders

The second category in the second column, titled Outcomes – Past 90 Days, contains charts with single-site information regarding outcomes based on the past 90 days.

1. School Problems: The School Problems chart shows the percentage of participants in the low, medium, and high range on the grouped past 90 day Substance Problems Scale at intake, 3-month, 6-month, and 12-month follow-up.
2. Work Problems: The Work Problems chart shows the percentage of participants in the low, medium, and high range on the grouped past 90 day Work Problems Scale at intake, 3-month, 6-month, and 12-month follow-up.
3. Physical Health Problems: The Physical Health Problems chart shows the percentage of participants in the low, medium, and high range on the grouped past 90 day Physical Health Problems Scale at intake, 3-month, 6-month, and 12-month follow-up.
4. Sources of Stress Problems: The Sources of Stress Problems chart shows the percentage of participants in the low, medium, and high range on the grouped past 90 day Sources of Stress Problems Scale at intake, 3-month, 6-month, and 12-month follow-up.
5. Risk Behavior Problems: The Risk Behavior Problems chart shows the percentage of participants in the low, medium, and high range on the grouped past 90 day Risk Behavior Problems Scale at intake, 3-month, 6-month, and 12-month follow-up.
6. Mental Health Problems – Internalizing: The Mental Health Problems (Internalizing) chart shows the percentage of participants in the low, medium, and high range on the grouped past 90 day Mental Health Problems Scale at intake, 3-month, 6-month, and 12-month follow-up.
7. Mental Health Problems – Externalizing: The Mental Health Problems (Externalizing) chart shows the percentage of participants in the low, medium, and high range on the grouped past 90 day Mental Health Problems Scale at intake, 3-month, 6-month, and 12-month follow-up.
8. Crime and Violence Problems: The Risk Behavior Problems chart shows the percentage of participants in the low, medium, and high range on the grouped past 90 day Risk Behavior Problems Scale at intake, 3-month, 6-month, and 12-month follow-up.

Follow-Up Charts

The third category in the second column, titled Follow Up Charts, contains charts that display sample sizes and follow-up rates:

1. Sample Size & GAIN FU Rate - All: The Sample Size & GAIN FU Rates – All chart displays the sample sizes of each interview wave and the GAIN follow-up rates for every agency.
2. Sample Size & GAIN FU Selected: The Sample Size & GAIN FU Selected Sites chart displays the sample sizes of each interview wave and the GAIN follow-up rates for the two sites selected in the Chart Options tab.

GAIN-Q3 Scales

The remaining columns, titled GAIN-Q3 Scales, contain a series of charts for various problem areas, including School, Work, Physical Health, Sources of Stress, Risk Behavior, Mental Health, Substance Use and Crime and Violence. Within these areas are a number of charts displaying Problem and Intervention charts for both single-site and two-site comparisons. The Motivational Interviewing (MI) Site Profile will include charts displaying Reasons for Change and MI Administration Criteria.

NOTE: Percentages are based on the percentage of clients who answered the questions for that specific section. The percentage of clients is displayed on the charts as a reference.

School

1. School Problems – Single Site: The School Problems – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of School Problems
 - School Problem Screener – Lifetime
 - School Problem Screener – Past Year
 - School Problem Screener – Past 90 Days
 - School Problem Screener – Past Month
 - Days Absent from School
2. School Intervention – Single Site: The School Intervention – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of School-Related Intervention
 - Days of School-Related Intervention
 - Reasons for School-Related Change
 - Readiness for School-Related Change
3. School Problems – GAIN Placement Cell: The School Problems – GAIN Placement Cell chart shows the percentage of problem severity in relation to school problems.

4. School Problems – Site Comparisons: The School Problems – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **School Problems – Single Site** chart.
5. School Intervention – Site Comparisons: The School Intervention – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **School Intervention – Single Site** chart.
6. Reasons for Change – School Problems: (Motivational Interviewing Only) The Reasons for Change Related to School Problems chart shows the percentage of clients that responded with the following reasons for change:
 - To do better in school or training
 - So you will get better grades
 - So won't get in trouble in school
 - So won't get expelled
 - So others will stop bothering you about your school problems
 - So you can get your diploma/better paying job
7. Motivational Interviewing Administration Criteria – School Problems: (Motivational Interviewing Only) The School Problems Motivational Interviewing Administration Criteria chart shows the percentage of GAIN administration problems:
 - No Problems – Agreed
 - GAIN – Problems, Staff Override
 - GAIN – No Problems, Staff Override
 - Problems – Agreed

Work

1. Work Problems – Single Site: The Work Problems – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Work Problems
 - Work Problem Screener – Lifetime
 - Work Problem Screener – Past Year
 - Work Problem Screener – Past 90 Days
 - Work Problem Screener – Past Month
 - Days Absent from Work
2. Work Intervention – Single Site: The Work Intervention – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Work-Related Intervention
 - Days of Work-Related Intervention
 - Reasons for Work-Related Change
 - Readiness for Work-Related Change
3. Work Problems – GAIN Placement Cell: The Work Problems – GAIN Placement Cell chart shows the percentage of problem severity in relation to Work problems.

4. Work Problems – Site Comparisons: The Work Problems – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Work Problems – Single Site** chart.
5. Work Intervention – Site Comparisons: The Work Intervention – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Work Intervention – Single Site** chart.
6. Reasons for Change – Work Problems: (Motivational Interviewing Only) The Reasons for Change Related to Work Problems chart shows the percentage of clients that responded with the following reasons for change:
 - So you will get more work done
 - To receive better evaluations
 - So you won't get into trouble
 - So you won't get fired
 - So others will stop bothering you about your work problems
 - You can continue providing for yourself (and your family)
7. Motivational Interviewing Administration Criteria – Work Problems: (Motivational Interviewing Only) The Work Problems Motivational Interviewing Administration Criteria chart shows the percentage of GAIN administration problems:
 - No Problems – Agreed
 - GAIN – Problems, Staff Override
 - GAIN – No Problems, Staff Override
 - Problems – Agreed

Physical Health

1. Physical Health Problems – Single Site: The Physical Health Problems – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Physical Health Problems
 - Health Problem Screener – Lifetime
 - Health Problem Screener – Past Year
 - Health Problem Screener – Past 90 Days
 - Health Problem Screener – Past Month
 - Days of Physical Health Problems
2. Physical Health Intervention – Single Site: The Physical Health Intervention – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Physical Treatment
 - Days of Physical Health Treatment
 - Reasons for Physical Health-Related Change
 - Readiness for Physical Health-Related Change

3. Physical Health Problems – GAIN Placement Cell: The Physical Health Problems – GAIN Placement Cell chart shows the percentage of problem severity in relation to Physical Health problems.
4. Physical Health Problems – Site Comparisons: The Physical Health Problems – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Physical Health Problems – Single Site** chart.
5. Physical Health Intervention – Site Comparisons: The Physical Health Intervention – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Physical Health Intervention – Single Site** chart.
6. Reasons for Change – Physical Health Problems: (Motivational Interviewing Only) The Reasons for Change Related to Physical Health Problems chart shows the percentage of clients that responded with the following reasons for change:
 - So you will feel better
 - To stop worrying about your health
 - To participate in more activities
 - To get more done
 - So you won't be in pain
 - So others will stop bothering you about your health problems
7. Motivational Interviewing Administration Criteria – Physical Health Problems: (Motivational Interviewing Only) The Physical Health Problems Motivational Interviewing Administration Criteria chart shows the percentage of GAIN administration problems:
 - No Problems – Agreed
 - GAIN – Problems, Staff Override
 - GAIN – No Problems, Staff Override
 - Problems – Agreed

Sources of Stress

1. Sources of Stress Problems – Single Site: The Sources of Stress Problems – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Stress Problems
 - Sources of Stress Screener – Lifetime
 - Sources of Stress Screener – Past Year
 - Sources of Stress Screener – Past 90 Days
 - Sources of Stress Screener – Past Month
 - Days of Financial Problems and Other Stress

2. Sources of Stress Intervention – Single Site: The Sources of Stress Intervention – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Stress-Related Intervention
 - Days of Stress-Related Intervention
 - Reasons for Stress-Related Change
 - Readiness for Stress-Related Change

3. Sources of Stress Problems – GAIN Placement Cell: The Sources of Stress Problems – GAIN Placement Cell chart shows the percentage of problem severity in relation to Sources of Stress problems.

4. Sources of Stress Problems – Site Comparisons: The Sources of Stress Problems – Site Comparisons chart compares the percentage of clients in the low, medium, and high range on **the grouped past 90 day Sources of Stress Problems Scale** included in the **Sources of Stress Problems – Single Site** chart.

5. Sources of Stress Intervention – Site Comparisons: The Sources of Stress Intervention – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Sources of Stress Intervention – Single Site** chart.

6. Reasons for Change – Sources of Stress Problems: (Motivational Interviewing Only) The Reasons for Change Related to Sources of Stress Problems chart shows the percentage of clients that responded with the following reasons for change:
 - To feel better or more relaxed
 - To learn how to deal with problems in a healthy way
 - So you won't feel anxious all the time
 - So you won't be irritable
 - To sleep better
 - To get more done

7. Motivational Interviewing Administration Criteria – Sources of Stress Problems: (Motivational Interviewing Only) The Sources of Stress Problems Motivational Interviewing Administration Criteria chart shows the percentage of GAIN administration problems:
 - No Problems – Agreed
 - GAIN – Problems, Staff Override
 - GAIN – No Problems, Staff Override
 - Problems – Agreed

Risk Behavior

1. **Risk Behavior Problems – Single Site**: The Risk Behavior Problems – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Risk Problems
 - Risk Problem Screener – Lifetime
 - Risk Problem Screener – Past Year
 - Risk Problem Screener – Past 90 Days
 - Risk Problem Screener – Past Month
 - Days of Risk Behaviors
2. **Risk Behavior Intervention – Single Site**: The Risk Behavior Intervention – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Risk-Related Intervention
 - Days of Risk-Related Intervention
 - Reasons for Risk-Related Change
 - Readiness for Risk-Related Change
3. **Risk Behavior Problems – GAIN Placement Cell**: The Risk Behavior Problems – GAIN Placement Cell chart shows the percentage of problem severity in relation to Risk Behavior problems.
4. **Risk Behavior Problems – Site Comparisons**: The Risk Behavior Problems – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Risk Behavior Problems – Single Site** chart.
5. **Risk Behavior Intervention – Site Comparisons**: The Risk Behavior Intervention – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Risk Behavior Intervention – Single Site** chart.
6. **Reasons for Change – Risk Behavior Problems: (Motivational Interviewing Only)** The Reasons for Change Related to Risk Behavior Problems chart shows the percentage of clients that responded with the following reasons for change:
 - To keep from getting HIV or illness
 - Don't want to be in a situation where you could be hurt
 - Don't want negative impact on family
 - Don't want to be responsible for spreading disease
 - Don't want to die before your time
 - These behaviors make you look bad
7. **Motivational Interviewing Administration Criteria – Risk Behavior Problems: (Motivational Interviewing Only)** The Risk Behavior Problems Motivational Interviewing Administration Criteria chart shows the percentage of GAIN administration problems:
 - No Problems – Agreed
 - GAIN – Problems, Staff Override

- GAIN – No Problems, Staff Override
- Problems – Agreed

Mental Health

1. **Internalizing Problems – Single Site**: The Mental Health Problems – Internalizing – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Internalizing Disorder – Problems
 - Internalizing Disorder Problem Screener – Lifetime
 - Internalizing Disorder Screener – Past Year
 - Internalizing Disorder Screener – Past 90 Days
 - Internalizing Disorder Screener – Past Month
 - Days of Internalizing Disorder Problems
2. **Externalizing Problems – Single Site**: The Mental Health Problems – Externalizing – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Externalizing Disorder – Problems
 - Externalizing Disorder Problem Screener – Lifetime
 - Externalizing Disorder Screener – Past Year
 - Externalizing Disorder Screener – Past 90 Days
 - Externalizing Disorder Screener – Past Month
 - Days of Externalizing Disorder Problems
3. **Mental Health Intervention – Single Site**: The Mental Health Intervention – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Mental Health Treatment
 - Days of Mental Health Treatment
 - Reasons for Mental Health-Related Change
 - Readiness for Mental Health-Related Change
4. **Mental Health Problems – GAIN Placement Cell**: The Mental Health Problems – GAIN Placement Cell chart shows the percentage of problem severity in relation to Mental Health problems.
5. **Internalizing – Site Comparisons**: The Mental Health – Internalizing – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Internalizing Problems – Single Site** chart.
6. **Externalizing – Site Comparisons**: The Mental Health – Externalizing – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Externalizing Problems – Single Site** chart.

7. Mental Health Intervention – Site Comparisons: The Mental Health Intervention – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Mental Health Intervention – Single Site** chart.
8. Reasons for Change – Mental Health Problems: (Motivational Interviewing Only) The Reasons for Change Related to Mental Health Problems chart shows the percentage of clients that responded with the following reasons for change:
 - To feel better
 - To get more things done
 - To be able to move forward with life
 - To be able to concentrate better
 - So energy will improve
 - To be able to think more clearly
 - Don't want problems to have negative impact on family
 - Your family wants you to get help
 - To avoid having problems with other people
 - Don't want to get in trouble
9. Motivational Interviewing Administration Criteria – Mental Health Problems: (Motivational Interviewing Only) The Mental Health Problems Motivational Interviewing Administration Criteria chart shows the percentage of GAIN administration problems:
 - No Problems – Agreed
 - GAIN – Problems, Staff Override
 - GAIN – No Problems, Staff Override
 - Problems – Agreed

Substance Use

1. Substance Use Problems – Single Site: The Substance Use Problems – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Substance Use Problems
 - Substance Disorder Screener – Lifetime
 - Substance Disorder Screener – Past Year
 - Substance Disorder Screener – Past 90 Days
 - Substance Disorder Screener – Past Month
 - Days of Alcohol Intoxication or 5+ drinks
 - Days of Other Drug Use
 - Days of Substance Use 90 days prior to controlled environment
2. Substance Use Intervention – Single Site: The Substance Use Intervention – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Substance Use Treatment
 - Days of Substance Use-Related Services

- Days in a Controlled Environment
 - Days of Self Help
 - Reasons for Substance-Related Change
 - Readiness for Substance-Related Change
3. Substance Use Problems – GAIN Placement Cell: The Substance Use Problems – GAIN Placement Cell chart shows the percentage of problem severity in relation to Substance Use problems.
 4. Substance Use Problems – Site Comparisons: The Substance Use Problems – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Substance Use Problems – Single Site** chart.
 5. Substance Use Intervention – Site Comparisons: The Substance Use Intervention – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Substance Use Intervention – Single Site** chart.
 6. Reasons for Change – Substance Use Problems: (Motivational Interviewing Only) The Reasons for Change Related to Substance Use Problems chart shows the percentage of clients that responded with the following reasons for change:
 - Don't like the way it makes you feel
 - To get life on a better path
 - Alcohol and drugs are hurting your body
 - Under legal pressure to quit
 - Family, friends or kids want you to quit
 - You want to keep your children
 - Don't want to get in trouble at work
 - Don't want to get in trouble with the law
 - It costs too much money
 7. Motivational Interviewing Administration Criteria – Substance Use Problems: (Motivational Interviewing Only) The Substance Use Problems Motivational Interviewing Administration Criteria chart shows the percentage of GAIN administration problems:
 - No Problems – Agreed
 - GAIN – Problems, Staff Override
 - GAIN – No Problems, Staff Override
 - Problems – Agreed

Crime and Violence

1. Crime and Violence Problems – Single Site: The Crime and Violence Problems – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Crime and Violence Problems
 - Crime/Violence Problem Screener – Lifetime

- Crime/Violence Problem Screener – Past Year
 - Crime/Violence Problem Screener – Past 90 Days
 - Crime/Violence Problem Screener – Past Month
 - Days of Arguing/Violence Towards Others
 - Days of Illegal Activity
2. Crime and Violence Intervention – Single Site: The Crime and Violence (Justice System Intervention) – Single Site chart shows the percentage of clients in the low, medium, and high range in the following areas:
 - Recency of Justice System Involvement
 - Days of Justice System Involvement
 - Times Arrested in Past 90 Days
 - Reasons for Crime/Violence-Related Change
 - Readiness for Crime/Violence-Related Change
 3. Crime and Violence Problems – GAIN Placement Cell: The Crime and Violence Problems – GAIN Placement Cell chart shows the percentage of problem severity in relation to Crime and Violence problems.
 4. Crime and Violence Problems – Site Comparisons: The Crime and Violence Problems – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Crime and Violence Problems – Single Site** chart.
 5. Crime and Violence Intervention – Site Comparisons: The Crime and Violence Intervention – Site Comparisons chart compares the percentage of clients in the low, medium, and high range included in the **Crime and Violence Intervention – Single Site** chart.
 6. Reasons for Change – Crime and Violence Problems: (Motivational Interviewing Only) The Reasons for Change Related to Crime and Violence Problems chart shows the percentage of clients that responded with the following reasons for change:
 - Don't want to get in trouble with the law
 - Your family and friends want you to stop
 - You want your life on a better path
 - Crime and violent behavior are wrong
 7. Motivational Interviewing Administration Criteria – Crime and Violence Problems: (Motivational Interviewing Only) The Crime and Violence Problems Motivational Interviewing Administration Criteria chart shows the percentage of GAIN administration problems:
 - No Problems – Agreed
 - GAIN – Problems, Staff Override
 - GAIN – No Problems, Staff Override
 - Problems – Agreed

Transferring Site Profiles into Microsoft PowerPoint

We have also provided an option to export the Site Profiles report into a PowerPoint presentation. At the bottom of the “Table of Contents” tab is an Export Options section. The “Generate PowerPoint Presentation” button will create a PowerPoint presentation containing each chart in the Site Profiles. Once the button is selected, PowerPoint will automatically open and every chart will be copied and pasted into a new PowerPoint presentation. Once all the charts have been transferred to PowerPoint, Excel will automatically close and the PowerPoint presentation will be saved as “Site Profiles_site.ppt”. After the file is saved, the presentation is ready for use. To enable the functionality of the “Generate PowerPoint Presentation” button, the template for the PowerPoint presentation must be saved in the same location as the Site Profiles report.

Converting Site Profiles to Microsoft Word

We also provide the option to transfer this document from PowerPoint into a Word document. On the menu bar from the PowerPoint presentation, select File→Save & Send→Create Handouts. Select the most appropriate page layout (options include notes next to slides, blank lines next to slides, notes below slides, blank lines below slides, or outline only) and then click OK. Once all the charts have been transferred to Word, the file will need to be saved.

Report Distribution

The Characteristics and Outcomes Site Profiles report is prepared quarterly for each project. This report is distributed via e-mail to all agency Data Managers, Principle Investigators, and Program Directors each quarter.

Report Accessibility

The Site Profiles report will be sent out by email. Previous copies of the Site Profiles can be requested by contacting your team lead on the Data Management Team at Chestnut Health Systems, or e-mailing the Data Management Team at datasubmit@chestnut.org.

Additional information:

Please review the GAIN-Q3 Scales and Variables file (found at <http://gaincc.org/resources>) to learn more about the items found in the Site Profiles.