



## MEMORANDUM

**TO: DCF All Staff**  
**FROM: CT DCF Commissioner Vanessa Dorantes**  
**DATE: March 31, 2020**  
**SUBJECT: COVID-19 Positive Test of DCF Employee - Central Transportation Unit**

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We have received confirmation that an employee in the Department of Children and Families Central Transportation Unit tested positive for COVID-19.

As we have stated to you in a previous memorandum, given the nature of this virus' transmission, this information is not unexpected. We will continue to keep this member of our DCF family in our thoughts.

We recognize there is much misinformation regarding the COVID-19 pandemic. We have been following a specific Department of Public Health protocol regarding exposure, transmission and contact. They are in regular contact with the Centers for Disease Control and stay informed with the latest and most accurate information.

Any staff whom may have had direct or prolonged contact with this individual are in the process of being notified.

We are continuing to maximize our telework capacity minimizing the need to conduct work in a regional office, central office or facility.

Please continue to maintain social distancing rules, wash your hands often for at least 20 seconds, and cough/sneeze into your elbow.

**Please stay home if you do not feel well and contact your health care provider if symptoms persist.**