



## MEMORANDUM

**To: All DCF Staff**

**From: Commissioner Vanessa Dorantes**

**Date: 3/26/20**

**Re: COVID-19 Positive Test of DCF Employee - Milford Office**

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We have received confirmation that an employee in the Department of Children and Families Milford Office has tested positive for COVID-19.

This week, we have notified you of three other employees that have tested positive in order to ensure we are transparent with our planning and response. The transmission of this virus is being monitored daily.

We ask that you keep this member of our DCF family in your thoughts.

It is understood there is much misinformation regarding the COVID-19 pandemic. We have been following a specific Department of Public Health protocol regarding exposure, transmission and contact. They are in regular communication with the Centers for Disease Control and stay informed with the latest and most accurate information.

A deep cleaning of the Milford office occurred since the last day the employee was in the office and a second cleaning is being done in the abundance of caution. Any staff who may have direct or prolonged contact with this individual are in the process of being notified.

We are continuing to maximize our telework capacity minimizing the need to conduct work in a regional office, central office or facility.

Please continue to maintain social distancing rules, wash your hands often for at least 20 seconds, and cough/sneeze into your elbow.

**Please stay home if you do not feel well and contact your health care provider if symptoms persist.**