



## MEMORANDUM

**TO:** DCF All Staff  
**FROM:** CT DCF Commissioner Vanessa Dorantes  
**DATE:** March 24, 2020  
**SUBJECT:** COVID-19 Positive Test of DCF Employee

---

We have received confirmation, and been given permission to share with you, that an employee in the Department of Children and Families Torrington Office has tested positive for COVID-19.

This is not unexpected given the nature of this virus' transmission. Our thoughts and prayers are with this member of our DCF family.

We recognize there is much misinformation regarding the COVID-19 pandemic. We have been following a specific Department of Public Health protocol regarding exposure, transmission and contact. They are in regular contact with the Centers for Disease Control and stay informed with the latest and most accurate information.

As a precaution, the Torrington office is currently undergoing a thorough cleaning and disinfection prior to staff re-entering the building. Any staff whom may have direct or prolonged contact with this individual are in the process of being notified.

We are continuing to maximize our telework capacity, minimizing the need to conduct work in a regional office, central office or facility.

Please continue to maintain social distancing rules, wash your hands often for at least 20 seconds, and cough/sneeze into your elbow.

Please stay home if you do not feel well and contact your health care provider if symptoms persist.