



## MEMORANDUM

**TO: DCF All Staff**  
**FROM: Commissioner Vanessa Dorantes**  
**DATE: April 2, 2020**  
**SUBJECT: COVID-19 Positive Diagnosis of DCF Employee - Bridgeport Office**

---

We have received confirmation that a staff member in the Bridgeport Office has a positive COVID-19 diagnosis. Effective 4/1/2020, a positive COVID-19 diagnosis is defined by a positive test result or written medical provider clinical diagnosis.

We have continued to notify you of other employees that have tested positive in order to ensure we are transparent with our planning and response. The transmission of this virus is being monitored daily.

This is the second Bridgeport Office employee who has tested positive and we ask that you keep this member of our DCF family in your thoughts.

It is understood there is much misinformation regarding the COVID-19 pandemic. We have been following a specific Department of Public Health protocol regarding exposure, transmission and contact. They are in regular communication with the Centers for Disease Control and stay informed with the latest and most accurate information.

The Bridgeport Office is currently closed. A terminal cleaning of this office will occur.

We are continuing to maximize our telework capacity minimizing the need to conduct work in a regional office, central office or facility.

Please continue to maintain social distancing rules, wash your hands often for at least 20 seconds, and cough/sneeze into your elbow.

**Please stay home if you do not feel well and contact your health care provider if symptoms persist.**