



P20•WIN

DATA GOVERNING BOARD MEETING

March 11, 2022 Meeting

AGENDA

Public Comment

Attendance

Technical upgrades

Learning Agenda Progress

Executive Board – 3/15/22

Updates

- Data Request Calendar
- Data Sharing Agreements
- DGB Learning Sessions
- Data Governance Manual and Playbook

Adjournment



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INCIDENT RESPONSE PLAN

1. Timeline for incident response plan:

1. Development of Incident Response Plan included in recommendations from Technical Upgrade Planning Group (July 2021)
2. Presented to Executive Board and Data Governing Board (August 2021)
3. Working Group established (BITS, CCEH, CSCU, DCF, DOL, OPM)
4. Discussed with Data Governing Board (September, November, December 2021), with Data Stewards, Working Group, support from BITS Security Team throughout

2. Final draft today for approval

1. Plan is done, but work is not! Will need to update and revise periodically
2. Provide options for training and learning to participating agency staff

SFTP CONFIGURATION

Why now?

- Privacy and security of data are paramount
- Risk of breach for data in transit
- Increased reliance on SFTP applications as data requests and data usage accelerate
- Need to support audit, incident response and potential staff changes

Discussion:

- **What are SFTP requirements in expanded P20 WIN?**

WHAT ARE SFTP REQUIREMENTS IN EXPANDED P20 WIN?

DGB Duties and responsibilities:

- Establish data governance policies to enable, improve and sustain the Data Sharing process and the Data Sharing Requests from the point of application through completion
- Develop policies and procedures, including but not limited to policies and procedures to ensure data privacy, confidentiality and security
- Receive reports of a Breach or a suspected Breach

How SFTP used now

- Participating agencies send data to DOL
- Participating agencies send data to Data Recipient
- DOL sends data to Data Recipient
- *Occasional sharing of Resultant Data between agencies for analysis*

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LEARNING AGENDA TOPICS



College and Career Success



Student Readiness



Financial Aid



Workforce Training



Overcoming Barriers to Success

LEARNING AGENDA PROGRESS

College and Career Success

- College and Career Success - Data Request 18b

Student Readiness

- Data request to evaluate Pre-K school outcomes in New Haven County (#24)

Financial Aid

- Current analysis of the Roberta Willis Scholarship Program. Will inform the development of a data request

LEARNING AGENDA PROGRESS

Workforce Training

- OWS data request in progress
- HMIS/DOL CTHires data request (#33) to better understand how people experiencing homelessness are accessing the public workforce system.
- WestEd Manufacturing data request (#34) to look at wage outcomes for graduates of technical high school manufacturing programs.

Overcoming Barriers to Success

- HMIS/DOL quarterly data match (#35) will help CCEH understand which programs a client may be eligible for based on income

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EXECUTIVE BOARD MEETING

Executive Board Meeting is scheduled for 3/15/2022

Agenda approved by Chair:

- **Welcome**
- **Public Comment**
- **Roll Call**
- **Office of Workforce Strategy Data Request**
- **Review Onboarding Policy**
- **CT Project**
- **Updates**
 - Technical Upgrades
 - SLDS Grant Update
 - Year 3 Outcomes
 - Data Request Calendar
- **Next Steps**
- **Adjournment**

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2022 DATA REQUEST CALENDAR

Month	Incoming	Active and Ongoing
January		<ul style="list-style-type: none"> • 0018b Predictive Models for College & Career Success • 0026 WTIF data match in progress • 0027 LRC - analysis
February	<ul style="list-style-type: none"> • 0036 WestEd Manufacturing request resubmitted • 0038 HUD/WIOA – DSA in progress • DCF/HMIS request 	<ul style="list-style-type: none"> • 0024 - Pre-K outcomes match – data transmittal in progress • 0015 Data Destruction
March		<ul style="list-style-type: none"> • 0033 – HMIS/DOL WIOA match – DSA in review • 0034 – WestEd Manufacturing in CT – DSA in progress • 0035 – HMIS/DOL wage match – DSA in review
April		
May		
June		
July		
August	<ul style="list-style-type: none"> • 0032 IDEA Part B Indicators – Year 2 match 	

DATA SHARING AGREEMENTS

Most Participating Agencies have reviewed and approved data sharing agreements

Many agreements already in use for incoming and active data requests

Next steps:

- Sent to Attorney General's office and OPM Counsel for review and dissemination internally as needed
- Sent to PTAC for review with FERPA best practices

Reminder: PTAC reviewed and approved initial draft of the eMOU and Data Sharing Agreement 2021

DGB LEARNING SESSIONS

Next Learning Session

- Date: March 18 with Joshua Martin, CDO, State of Indiana
- Topic: Indiana Management Performance Hub

Future Topic Recommendations

- Recommend topics for future Learning Sessions.
- Future sessions: Children's Behavioral Health Plan, BITS, Connie (HIE)

Past Session Topics

- Past sessions include:
 - FOIA
 - Peer state learning
 - Hartford Data Collaborative
 - Office of Health Strategy / Health IT
 - Digital Services



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