P20·WIN

EXECUTIVE BOARD MEETING

March 15, 2022 Meeting

AGENDA

1. Welcome
2. Public Comment
3. Roll Call
4. Office of Workforce Strategy Performance Framework
5. Review Onboarding Policy
6. The CT Project
7. Updates
   a. Technical Upgrades
   b. SLDS Grant Update
      i. Year 3 Outcomes
   c. Data Request Calendar
8. Adjournment

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WORKFORCE PERFORMANCE AND OUTCOMES

- *"On or before January 1, 2022, and annually thereafter, the Chief Workforce Officer may, in consultation with the Chief Data Officer and the Labor Commissioner, submit to the administrator of CP20 WIN a request for data and analysis of such data for the purposes of assessing performance and outcomes of the state's workforce system. Such data and analysis request shall be completed by the administrator of CP20 WIN not later than August 15, 2022, and annually thereafter."*

- From: Public Act 21-2, Section 250(e), June Special Session

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   d. System Sustainability

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ONBOARDING A NEW AGENCY

Steps in onboarding protocol

1. Applicant submits requests to Executive Board (EB)
2. EB routes to Data Governing Board (DGB)
3. DGB reviews within 30 days (meets: first Friday of each month)
4. Review focuses on
   1. Authority to access and share data
   2. Security, confidentiality
   3. Conflict of interest
5. If questions, OPM reviews with applicant
6. If no questions, DGB recommends to EB for decision
7. EB reviews at next meeting (meets: quarterly)
8. If approved (unanimous vote), Applicant signs E-MOU with other agencies

Protocol also includes procedures for suspension (voluntary and involuntary) and reinstatement

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LEARNING AGENDA TOPICS

College and Career Success

Student Readiness

Financial Aid

Workforce Training

Overcoming Barriers to Success

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TECHNICAL UPGRADES

- Technical Upgrades

  - Added Robert Barry / Department of Administrative Services, Bureau of Enterprise Services and Technology as representative to Data Governing Board

  - Finalized first P20 WIN Incident Response Plan

  - Peer learning with SLDS community and other states about different approaches to improved security, different approaches to encryption and de-identification for improved privacy, security and confidentiality

YEAR 3 SLDS EXPECTED OUTCOMES

Increased efficiency of P20 WIN system and Participating Agencies in fulfilling data requests

Agencies and staff are engaged and have the knowledge to effectively contribute to P20 WIN

Integrate equity and transparency into the data request management process

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OUTCOME 1: INCREASING EFFICIENCY OF P20 WIN SYSTEM AND PARTICIPATING AGENCIES IN FULFILLING DATA REQUESTS

Resources

- Expanded Executive Board
- Expanded Data Governing Board
- Data Stewards
- Legal support – agency counsel, consultants, OAG
- Chief Data Officer
- DAPA Unit at OPM
- Updated legal and governance framework
- SLDS Learning Agenda
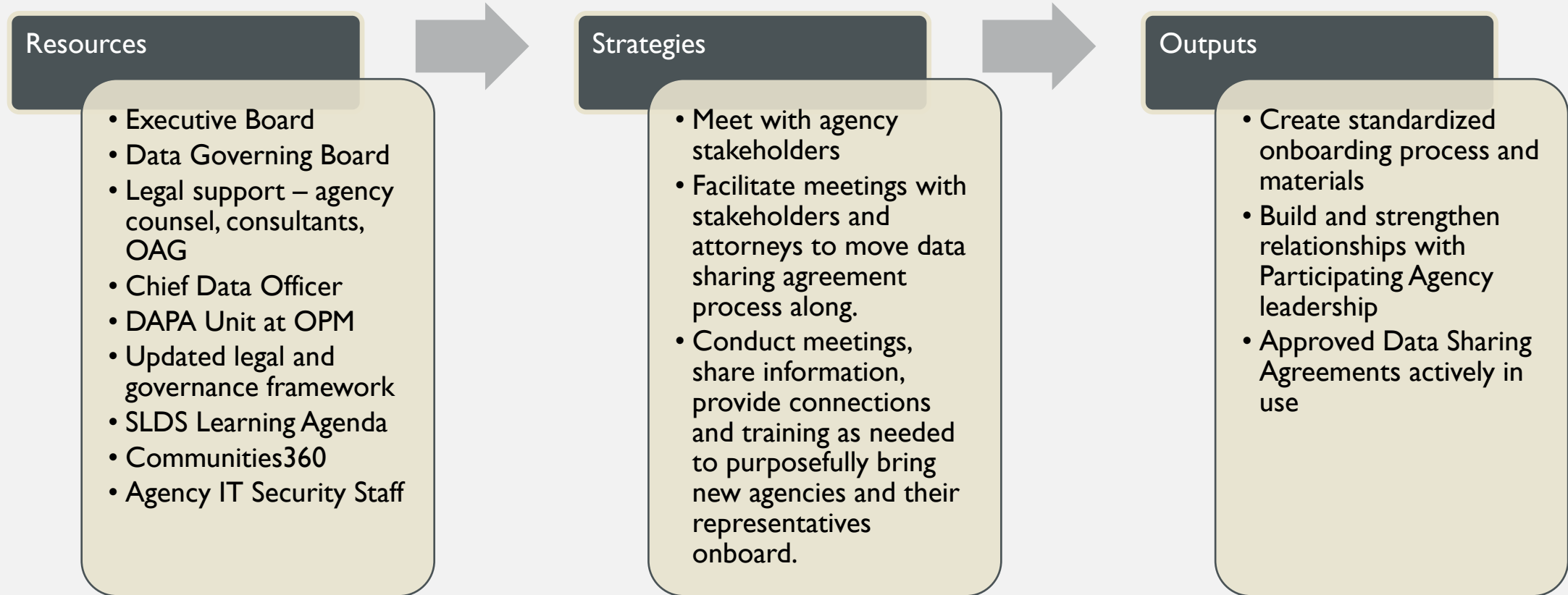- Communities360
- Agency IT Security Staff

Strategies

- Capacity and skills needs identified to implement the Learning Agenda
- Work with Data Governing Board members to revise the Data Request Management policies and process.
- Explore technical upgrades to improve system

Outputs

- Establish structure to handle new data requests
- Staff hired and trained on P20 WIN system and respective agency systems
- Improved documentation and tools to aid in and reduce time in 'back and forth' process with data requestors

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OUTCOME 2: AGENCIES AND STAFF HAVE THE KNOWLEDGE AND ENGAGEMENT TO EFFECTIVELY CONTRIBUTE TO P20 WIN

Resources

- Executive Board
- Data Governing Board
- Legal support – agency counsel, consultants, OAG
- Chief Data Officer
- DAPA Unit at OPM
- Updated legal and governance framework
- SLDS Learning Agenda
- Communities360
- Agency IT Security Staff

Strategies

- Meet with agency stakeholders
- Facilitate meetings with stakeholders and attorneys to move data sharing agreement process along.
- Conduct meetings, share information, provide connections and training as needed to purposefully bring new agencies and their representatives onboard.

Outputs

- Create standardized onboarding process and materials
- Build and strengthen relationships with Participating Agency leadership
- Approved Data Sharing Agreements actively in use

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OUTCOME 3: INTEGRATE EQUITY AND TRANSPARENCY INTO THE DATA REQUEST MANAGEMENT PROCESS

Resources

- Expanded Executive Board
- Expanded Data Governing Board
- Legal support – agency counsel, consultants, OAG
- Chief Data Officer
- DAPA Unit at OPM
- Updated legal and governance framework
- SLDS Learning Agenda
- Communities360
- Agency IT Security Staff

Strategies

- Build relationships with established state Boards with community engagement
- Convene a working group to review research and draft charter documents
- Identify funding sources and compensation structure

Outputs

- Resident Advisory Board created
- Expanded community engagement
- Standard operating procedures for resident engagement and compensation developed

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DATA REQUEST PIPELINE

Workforce Training

- Incoming: OWS data request in progress
- Data Request #33: CT Coalition to End Homelessness (CCEH) and DOL CTHires data match to better understand how people experiencing homelessness are accessing the public workforce system.
- Data Request #34: WestEd "Manufacturing in CT" request looks at wage outcomes for graduates of technical high school manufacturing programs.

Overcoming Barriers to Success

- Data Request #35: Quarterly match between CT Coalition to End Homelessness (CCEH) and Dept of Labor to help CCEH understand which programs a client may be eligible for based on income

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