

**P20 WIN
DATA GOVERNING BOARD**

October 29, 2021 Regular Meeting

AGENDA

- 1. Public Comment**
2. Attendance
3. Data Governance Policies and Processes
4. Research agenda
5. Updates
6. Next Steps
7. Adjournment

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CURRENT POLICIES AND PROCESSES

Policy or process	Status
Data governance	E-MOU
Onboarding new agencies	E-MOU Appendix I
Metadata maintenance	
Master data management	
Data matching	
Data collection	
Data retention and destruction	DSA
Data quality	
Data use priorities	Research agenda
Data access	DSA

Policy or process	Status
Data requests	E-MOU and DSA
Data release and reporting	DSA
Privacy and confidentiality	E-MOU and DSA
Security	E-MOU and DSA
Incident response	Drafted
Project management	E-MOU
Procurement	
Data scope	
Data refresh	

FUTURE POLICIES AND PROCESSES: WHICH SHOULD WE PRIORITIZE?

1. **Metadata maintenance:** how metadata are maintained and made available, including through a data dictionary and a data collection calendar
2. **Master data management:** how the data governance program determines and documents the source of record for enterprise data elements contained in more than one source
3. **Data matching:** guidelines and procedure for matching data from different source systems, including quality controls to reduce over- and under-matching
4. **Data collection:** how data are prepared and submitted to the data system, including the timeline and resources required
5. **Data quality:** how the organization will ensure that data are accurate, complete, timely, and relevant to stakeholder needs, including error reporting and data validation
6. **Procurement:** data and technical components of procurements of significant scope are reviewed and identified by data governance and IT and are addressed in alignment with data governance principles and IT standards
7. **Data scope:** data that will be included in the data system based on the system's intended users and uses
8. **Data refresh:** how and how often data are updated in the data system

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NOVEMBER BOARD MEETING

- Executive Board responsibilities include: 'Advance a vision for the CP20 WIN including a prioritized research agenda'
- Time to review and ensure the agenda is on track, with the addition of new agencies and new policy priorities

P20 WIN
RESEARCH
AGENDA

1. **Predictive Model for College and Career Success:** Understanding and using indicators to support college access and success.
2. **Students at the lowest levels of readiness:** Supporting students at the lowest level of readiness at each stage of education
3. **Financial aid programs:** Learning about the affect of state financial aid programs on student enrollment, persistence and completion
4. **Workforce Training Programs:** Analyzing outcomes for participants in federally funded workforce training programs
5. **Overcoming Barriers to Success:** Examining how support services benefit those facing certain challenges

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2021 DATA REQUEST CALENDAR

Month	Multi-year/Annual Matching	Anticipated Data Requests/ Data Matches
January	<ul style="list-style-type: none"> #15 CSCU/CCIC/SDE Datasets due to DOL 	
February		<ul style="list-style-type: none"> Yale/NHPS pre-K outcomes request submitted
March		
April	<ul style="list-style-type: none"> Post-secondary outcomes request submitted (5 year) 	
May		<ul style="list-style-type: none"> Predictive Models for College Career Success datasets from CSCU to SDE WTIF data request submitted
June		
July	<ul style="list-style-type: none"> Post-secondary outcomes data from UConn/CSCU to DOL 	
August	<ul style="list-style-type: none"> IDEA reporting (Feb 2022 report) 	<ul style="list-style-type: none"> WestEd Manufacturing for CT request submitted
September		<ul style="list-style-type: none"> <i>HMIS/DOL Data Request Submitted</i>
October		
November		
December		<ul style="list-style-type: none"> WTIF grant outcomes (2022 report)

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