

Gallagher Bassett

MEMORANDUM

To: Jane Doe, Workers Compensation Liaison DDS

From: Jim Jones, Gallagher Bassett Supervisor

Re: Notice to Employing Agency // 5-224 Candidate

John Smith Developmental Services Worker 1 D/L 1/1/11

Date: December 1, 2011

This is to inform you that the above referenced Department of Developmental Services employee has a workers' compensation claim and currently holds the job classification as Developmental Services Worker 1.

Attached is a medical report from the attending physician outlining that the extent of the injury will permanently prohibit return to his current job classification.

Also attached is the Managed Care Network Worker Status Report, which outlines the work disposition (work restrictions) of the injured employee.

Please contact me with any questions you may have.