

State Codes and Standards Committee
Codes Amendment Subcommittee
Minutes

December 14, 2016

1. **Call to Order:** The Chair called to order the regular meeting of the Codes Amendment Subcommittee of the State Codes and Standards Committee. The meeting was held in North Plaza Hearing Room B, 450 Columbus Boulevard, Hartford, Connecticut.

2. **In Attendance:** Louis Free, Chair
John Butkus
Paul Costello
Thomas DiBlasi
Robert Hanbury
Donald Harwood
George Iskra
Henry Miga
David McKinley
Michael Musco
Eric Shutt
Michael Sinsigalli
Carlton Smith
Fredrick Wajcs, Jr.
William Zoeller

Also present: William Abbott, State Fire Marshal
Joseph Cassidy, State Building Inspector
Darren Hobbs, Office of State Building Inspector
Michael Ose, Office of State Building Inspector
Dianne Harp Jones, AIA Connecticut
Coleman Lynds, FEMA
Jeff Sargent, NFPA
Bruce Spiewak, Self & AIA Connecticut

3. **Minutes:**

A motion was made and seconded to accept the minutes of the November 9, 2016 meeting. All in favor and none opposed. Motion carried.

4. **Communications:**

No new correspondence was received since the last CAS meeting.

5. **Old Business**

a. 2018 Code Review Work Group Assignments:

i. A copy of the document titled *Work Group Assignment – 2018 Connecticut State Building Code & Connecticut Fire Safety Code* dated 10/31/2016 was emailed to CAS members by State Building Inspector Cassidy on Thursday, December 8, 2016. Joe Cassidy stated that the assigned work groups made up of CAS members and OSBI/OSFM staff as identified in this

document will review changes in the model codes and report proposed amendment recommendations back to the full CAS for consideration and action. The work groups will also be responsible for reviewing code change proposals that relate to their area, again providing recommendations to the full CAS for action.

- ii. The goal for this code cycle is limited to updating the current Connecticut amendment code documents to the new code, vet any major changes made between the 2012 and 2015 editions of the model codes and to fix the coordination issues discovered in the current code.
 - iii. Joe Cassidy introduced two of the OSBI staff who will be assisting various work groups; Darren Hobbs and Michael Ose. John Tye will also be assisting but was not available to attend the meeting.
 - iv. Joe Cassidy stated that a copy of the last Connecticut amendment document will be emailed to CAS members after today's meeting. Mr. Cassidy requested that this document stay within the CAS membership and be used solely for the purpose of providing revisions for the development of the new code. Each work group shall maintain one amendment document using track changes to identify revisions. OSBI and OSFM staff will continue to control the "official" amendment documents as well as the final content and drafting.
 - v. Joe Cassidy distributed copies of a new one page document titled *Proposed Change of the Connecticut State Building Code and Fire Safety Code* for use by the work groups to document their code amendments. This same document will be available on the DAS website for use by the public.
- b. 2018 Code Review and Adoption Schedule:
- i. Joe Cassidy discussed the code review and adoption schedule which starts with an abbreviated code review cycle in January 2017 and has a final draft code amendment document in August 2017 which starts the administrative approval process. This schedule should permit the adoption of the new codes in the first quarter of 2018. A copy of the schedule which was previously issued to CAS on November 8, 2016 and emailed again on Thursday, December 8, 2016 identifies each work group and the CAS meeting at which the work groups report is due.

- ii. Chair Free reminded the CAS that each Work Group Chair or designee will be requested to provide a status report at each CAS monthly meeting.
 - iii. Individual work groups can schedule meetings or conference calls convenient to the work group members and can also meet at 450 Columbus Boulevard prior to the Codes and Standards Committee monthly meeting. Coordinate conference room or meeting rooms needs in 450 Columbus Avenue with Joe Cassidy.
- c. 2018 Codes Review Open Discussion:
- i. Joe Cassidy is in the process of updating the Department of Administrative Services New State Building Code Adoption website with roll-out anticipated before the New Year.
 - ii. Joe Cassidy forwarded an email to CAS members on 11/28/2016 with instructions for downloading the electronic versions of the 2015 ICC codes. The electronic versions correspond to the hard copies OSBI received from ICC.

6. New Business

No new business was conducted.

7. Adjournment

The next meeting of the CAS will be held on Wednesday, January 11, 2017, in the North Plaza Hearing Room B, 450 Columbus Boulevard, Hartford, Connecticut starting at 1:30 PM or immediately following the adjournment of the State Codes and Standards Committee monthly meeting.



Louis Free, Chair
Codes Amendment Subcommittee

KEY:	CSBC	Connecticut State Building Code	IFC	International Fire Code
	CSFPC	Connecticut State Fire Prevention Code	IMC	International Mechanical Code
	CSFSC	Connecticut State Fire Safety Code	IPC	International Plumbing Code
	IBC	International Building Code	IRC	International Residential Code
	ICC	International Code Council	NEC	National Electrical Code
	IEBC	International Existing Building Code	NFPA	National Fire Protection Association
	IECC	International Energy Conservation Code		