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| Local Education Agency | State Project No. | Phase |
| School | Architect | Date |

DAS - OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) PLAN REVIEW CHECKLIST

**TECHNOLOGY EQUIPMENT PHASE**

**FORM SCG-3016**

* Technology Equipment is eligible for reimbursement only when part of a Major Building Project, a project type “New”, “Renovation”, “Extension”, or “Alteration”.
* Do not use Not Applicable (N/A). Use “None”, “NPS” (Not in Project Scope), or explain condition.
* Submit completed **Pre-Bid Conformance Review (PCR) Checklist** with this completed form.
* Status column (by SCG staff): **🗸** Accepted ⭘ Open Item

|  |  |
| --- | --- |
|  | Status |
|  Document | Notes |
| 01. | Documentation: Drawings and Project Manual with Specifications |  |  |
| 02. | Product / Item Data Sheet (IDS) of major items |  |  |
| 03. | Location plans with items identified and quantified  - electrical drawings may suffice |  |  |
| 04. | Room-by-room location list (on drawings or separate document) |  |  |
| 05. | Narrative of hardware and hardware distribution  |  |  |
| 06. | Identification of software on estimate as:* operational program (eligible) or
* application program (ineligible)
 |  |  |
| 07. | Identification of **operational software license** on estimate as:* perpetual or 1-yr. non-perpetual license (eligible),

*or** non-perpetual license (ineligible)
 |  |  |
| 08. | Identification on estimate of extended warranties and service / maintenance contracts (ineligible) |  |  |
| 09.  | Secure/Seismic attachment note for floor-mounted, ceiling-mounted, and wall-mounted items |  |  |