



DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF EDUCATION AND DATA MANAGEMENT
165 Capitol Avenue, Hartford, CT 06106

JOINT TRAINING COUNCIL MEETING
BUILDING CODE TRAINING COUNCIL AND FIRE MARSHAL TRAINING COUNCIL

June 10, 2016 Minutes

Call to order:

Joseph Cassidy, State Building Inspector, called the meeting to order at 10:00 a.m. Both Daniel Loos, Chairman of the Building Code Training Council and Donald Harwood, Chairman of the Fire Marshal Training Council, were not in attendance.

Introduction/Attendance:

Building Code Training Council Members present: Joseph Cassidy, Arnie DeLaRosa, David Jolley, Henry Miga, Michael Musco, Eric Schoonmaker, Young Moo Sohn

Fire Marshal Training Council Members present: William Abbott, Susan Bransfield, James DiPace, David Marcarelli, Jeffrey Morrissette, Tim Tharau, Thomas Wiedl

Office of Education and Data Management staff present: Bonnie Becker, Lisa Rochester, Douglas Schanne

Member of the Public: Mary Ann Basile

Joint Training Council Members not in attendance: Thomas DiBlasi, Thomas Manning, Mark Mastropasqua, Victor Mitchell

New members appointed by the Board of Regents for Higher Education provided brief introductions: Arnie DeLaRosa, David Marcarelli, Young moo Shon, Thomas Wiedl

Approval of April 8, 2015 and January 20, 2016 Minutes:

Motions were made and seconded to accept both minutes. All in favor. None opposed. Motions carried.

Communications

Bonnie Becker, OEDM Training Program Supervisor, reported that William Ferrigno, Wanda Gonzales and Stephanie Cummings were sent notification of the attendance policy and given the opportunity to remain on the councils. All three opted to resign.

Bonnie also reported that Henry Miga submitted his resume as application to the Board of Control. Joe Cassidy explained the composition and function of the Board of Control. David Jolley offered the option of council members going directly to the legislature to solicit appointees to the Board of Control. Mary Ann Basile, public member, expressed concern that OEDM is entering its second year without an approved budget, and stated that

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Old Business:

Legal Update on Decertification/Revocation Procedures

Clarifying a question posed by Donald Harwood, Bonnie reported that OEDM has been incorrectly following a 2006 memo from DESPP that excludes members of the Fire Marshal Training Council from the decertification/revocation process. A 2007 statutory change includes the Fire Marshal Training Council in the process. It was suggested that OEDM develop a policy that establishes a conference panel that includes a member of the Fire Marshal Training Council, a member from DAS Legal, and a representative from the Office of State Fire Marshal. The conference panel would present recommendations to the State Fire Marshal on to how to proceed.

Legal Update on Quorum Criteria

Motion was made to have the DAS legal department create policies for both councils stating that a quorum be defined as a simple majority of the appointed members. Motion seconded. All in favor. None opposed. Motion carried.

New Business:

Fall 2016 Career Development Content and Instructors

List of suggested classes and instructors was distributed and discussed.

Joe reported that the Office of the State Building Inspector is working with CBOA to have ICC publish Connecticut-specific versions of the IBC and the IRC.


Henry Miga asked that OEDM solicit training methods and materials from our new Board of Regents' council members that will enhance our training mission.

Night Fire Marshal classes were requested to target volunteers. Joe and Bill said they are researching the idea.

Adjournment:

A motion to adjourn was made by Henry Miga and seconded. All in favor. None opposed. Motion carried. Meeting adjourned at 11:29 a.m.

Next meeting scheduled for October 12, 2016 at 10 a.m. at 165 Capitol Avenue, Hartford.



Donald Harwood, Chair
Fire Marshal Training Council

Daniel Loos, Chair
Building Code Training Council

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