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| **Date:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  |
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| **Project Number:** | | | | | | |  | | | | | | |  | | **Contractor/CMR:** | | | | | | | |  | | | | | | | |  |
|  | | | | | | |  | | | | | | |  | |  | | | | | | | |  | | |  | | | | | |
| **Project Name:**  **and Location:** | | | | | | |  | | | | | | |  | | **Address:** | | | | | | | |  | | | | | | | |  |
|  | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | |
| **Agency:** | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | |  |
|  | | | | | | | **Official Start Date:** | | | | | | | | | | | | | | | | | | | |  | | | | |  |
|  | | | | | | | **Calendar Days Allocated by Contract:** | | | | | | | | | | | | | | | | | | | |  | | | | |  |
|  | | | | | | | **Additional Days Granted by Change Order:** | | | | | | | | | | | | | | | | | | | |  | | | | |  |
|  | | | | | | | **Total Days Allocated:** | | | | | | | | | | | | | | | | | | | |  | | | | |  |
|  | | | | | | | **Contractual Substantial Completion Date:** | | | | | | | | | | | | | | | | | | | |  | | | | |  |
|  | | | | | | | **Actual Substantial Completion Date:** | | | | | | | | | | | | | | | | | | | |  | | | | |  |
|  | | | | | | | **Total Days Used:** | | | | | | | | | | | | | | | | | | | |  | | | | |  |
| **Contractual Acceptance of the Work Date:** | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  |
| **Actual Acceptance of the Work Date:** | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |  |
|  | | | | | | | | | | | | |  | | | | | | | **Total Days Used:** | | | | | | |  | | | | |  |
| **Days Subject to Liquidated Damages at Substantial Completion** | | | | | | | | | | | | | | | | | | | | |  | | **per diem:** | | | |  | | | | |  |
| **Days Subject to Liquidated Damages at Acceptance of the Work** | | | | | | | | | | | | | | | | | | | | |  | | **per diem:** | | | |  | | | | |  |
|  | | | | | | | **Potential Liquidated Damages Due:** | | | | | | | | | | | | | | | | | | | |  | | | | |  |
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|  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
| **Brief Reason(s) for the Days Overrun of Allocated Time, if Applicable:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| **Date of Final Completion of all Items to Project Accounting:** | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | | |
| **The DAS Project Manager's assessment of the Work:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | **The quality of the work of this Contractor or CMR was:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | |  | | **Poor** | | | |  | **Fair** | |  | | | | **Good** | | | |  | **Excellent** | | | | |  | | **Superior** | | | | | |
|  | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | **Cooperation of Contractor or CMR with DAS, CA, Consultant, Agency and other contractors was:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | |  | | | |  |  | |  | | | |  | | | |  |  | | | | |  | |  | | | | | |
|  | |  | | **Poor** | | | |  | **Fair** | |  | | | | **Good** | | | |  | **Excellent** | | | | |  | | **Superior** | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **The DAS Project Manager recommends that:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | | **Liquidated Damages not be assessed against the Contractor/ CMR.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | | **Liquidated Damages be assessed against the Contractor/ CMR.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Brief Reason(s) for the above recommendation:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| **Project Manager:** | | | | | |  | | | | | | | | | | |  |  | | | | | | | | | | | |  |  |  |
|  | | | | | | *(Name)* | | | | | | | | | | |  | *(Signature)* | | | | | | | | | | | |  | *(Date)* |  |
|  | | | | | |  | | | | | | | | | | |  |  | | | | | | | | | | | |  |  |  |
| **Project ADPM:** | | | | | |  | | | | | | | | | | |  |  | | | | | | | | | | | |  |  |  |
|  | | | | | | *(Name)* | | | | | | | | | | |  | *(Signature)* | | | | | | | | | | | |  | *(Date)* |  |
| Copies: | | |  | | Chief Architect | | | | |  | | Project ADPM | | | | | | | | | | | | | |  | | Project File - YH7/YF7 | | | | |
|  | | |  | |  | | | | |  | |  | | | | | | | | | | | | | |  | |  | | | | |

***END***