

STATE OF CONNECTICUT
DEPARTMENT OF ADMINISTRATIVE SERVICES
STATE MARSHAL COMMISSION
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Meeting Was Conducted Remotely Using Microsoft Teams

DRAFT MINUTES
STATE MARSHAL COMMISSION MEETING
June 23, 2022

Commissioner Skyers-Thomas, Vice Chairperson, called the meeting to order at 4:31 p.m. Staff Attorney Sousa advised all participants that the proceedings were being recorded.

Vice Chairperson Skyers-Thomas confirmed all members in attendance and verified that a minimum 5 voting member quorum was present.

Members present and participating remotely: Vice-Chairperson Shirley Skyers-Thomas; Bryan Cafferelli; Michael Desmond (via telephone); Mildred Torres-Ferguson; John Vamos; Salvatore Vitrano; Ex-officio (non-voting) Member State Marshal Thomas Burke and Ex-officio (non-voting) Member State Marshal Lisa Stevenson.

Commission Staff present: Staff Director Douglas Moore (non-voting); Staff Attorney Thomas J. Sousa, Jr. (non-voting); and Special Investigator Anthony Valenti (non-voting).

Members Absent: Commissioner Hon. Susan Connors.

Topics:

1. Minutes of the May 26, 2022 Regular Meeting:

Commissioner Vitrano made a motion to accept the minutes of the May 26, 2022 regular meeting. Seconded by Commissioner Cafferelli, the motion passed unanimously.

2. New Marshal Class/Appointment Process:

Interviews have been completed and the interview panels have suggested a list, based on interview performance, for the State Marshal training class. The academic schedule has been drafted. Guest speakers are lined up for the classroom training. The commission staff is currently negotiating the pay schedule for state marshals who teach in the classroom, and for state marshals who serve as field trainers.

There are some final remaining questions concerning details about the appointment ceremony, and how many seats per county the commission wants to fill in the July class.

Commissioner Skyers-Thomas asked if the commission should vote on the list. Staff Attorney Sousa recommended that it would probably be best for the commission to conduct two separate votes, the first vote to set an actual class size (by county) for July, and the second vote to certify the suggested list of candidates submitted by the interview panels.

A motion was made by Commissioner Cafferelli to certify the ranked list of interviewed candidates. Seconded by Commissioner Vitrano, the motion passed unanimously.

The commissioners then discussed putting forth a motion to recognize state marshal vacancies in each county. Chairperson Commissioner Skyers-Thomas directed Attorney Sousa to read the commission staff's recommended number of vacancies to be filled. Attorney Sousa stated the by-county breakdown of staff recommended vacancies to fill as:

- 7 vacancies for Hartford county
 - 7 vacancies for New Haven county
 - 2 vacancies for New London county
 - 14 vacancies for Fairfield county
 - 2 vacancies for Windham county
 - 4 vacancies for Litchfield county
 - 5 vacancies for Middlesex county
 - 2 vacancies for Tolland county
- For a state total of 43 vacancies

Commissioner Torres-Ferguson – wanted to clarify that while there are 43 marshal vacancies to fill statewide, the commission is looking to approve 23 candidates for enrollment in the upcoming 2022 training class.

Commissioner Torres-Ferguson then made a motion that the commission fill 23 of the vacancies with recommended candidates in the upcoming 2022 training class. Seconded by Commissioner Vamos, the motion passed unanimously.

Attorney Sousa stated that notice letters for the 2022 state marshal training class selectees and non-selectees will be mailed to the candidates on June 24, 2022.

Commissioner Vitrano suggested that Attorney Sousa append the list of recommended candidates onto tonight's meeting minutes in the interest of clarity and transparency, to which Commissioner Skyers-Thomas agreed.

3. Retirements/Resignations/Inactive/Deaths:

Hartford County State Marshal Robert Carlson has requested a return to active status. Motion for approval by Commissioner Torres-Ferguson, seconded by Commissioner Cafferelli, the motion passed unanimously.

New Haven County State Marshal Edward DiLieto had requested retirement last month, but the matter was tabled by the commission. Staff Attorney Sousa reports that he has spoken with Marshal DiLieto, who has withdrawn his request for a retired badge. Commissioner Torres-Ferguson made a motion to approve Marshal DiLieto's retirement effective June 6, 2022, without issuance of a retired badge; seconded by Commissioner Vitrano, the motion passed unanimously.

4. Complaints:

Commissioner Torres-Ferguson made a motion to granting a stay for complaint 22-21, which has been brought against inactive Fairfield County State Marshal Dominic Balletto, Jr.; seconded by Commissioner Vitrano, the motion passed unanimously.

Commissioner Torres-Ferguson made a motion to find probable cause and move forward to oversight committee hearings in the following complaint files: 22-02 Olivarez v Dussault; 22-04 Pierson v DiLieto; 22-05 Pierson v Longobardi; 22-07 Elizondo v Balletto; 22-08 Pierson v Winik; 22-09 Pierson v DeAngelis; 22-10 Pierson v Criscuolo; seconded by Commissioner Vitrano, the motion passed unanimously.

5. Administrative Updates:

Staff Attorney Sousa has recommended the commission adopt a policy change of limiting third party complaints against state marshals to 2 years, so as to better comport with the civil statute of limitations. This request was tabled during the May meeting. Attorney Sousa is in the process of revising the state marshal manual and would like to incorporate the proposed change in the 2022 update.

Commissioner Vitrano asked Attorney Sousa about the proposed marshal manual language, compared to the specific statutory language of C.G.S. § 52-583. Commissioner Vitrano read the statute and pointed out that the language in the statute takes into consideration where rights of action or right to bring action are not clear for a certain time period after an incident. The proposed language in the new manual does not appear to take that into consideration. Commissioner Vitrano suggested looking at the statutory language and incorporating that into the state marshal manual. Commissioner Skyers-Thomas would like for Attorney Sousa to review the proposal, receive input from the commissioners, and then have the commission revisit the topic in the next month or two. Any proposed revisions will not take effect until October 1, 2022, and an addendum can always be added to the state marshal manual if need be.

Vice-Chairperson Skyers-Thomas stated there was no other business to discuss.

A motion to adjourn was made by Commissioner Torres-Ferguson. Seconded by Commissioner Vitrano, the motion passed unanimously.

The meeting was adjourned at 5:05 p.m.

2022 STATE MARSHAL CANDIDATE CLASS ROSTER

	CANDIDATE NAME	COUNTY	HOMETOWN
1	Edward J. Bateson	Fairfield	Fairfield
2	Madison G. Beggs	New Haven	Wallingford
3	Robert P. Bradley	Fairfield	Stratford
4	Richard J. Brown	New Haven	Waterbury
5	John Cardone	Hartford	West Hartford
6	Christian J. Cargnel	Fairfield	Stratford
7	Daniel J. Cooney	New Haven	Middlebury
8	Patrick J. Crimmins	New Haven	Wolcott
9	Paul J. DeFelice	New Haven	Cheshire
10	William W. Drew	Hartford	Wethersfield
11	William J. Fox	New Haven	Wolcott
12	Christopher M. Fry	Hartford	Simsbury
13	Jamie H. Lambo	Litchfield	Watertown
14	Richard LeVasseur	Litchfield	Thomaston
15	Connor C. Lilley	Hartford	West Hartford
16	Thomas D. Minutelli	Hartford	Granby
17	Joshua P. Ostrowski	New London	Voluntown
18	Brian J. Parrillo	New Haven	Middlebury
19	Joshua T. Poloski	Tolland	Vernon
20	Kristin Shubert	Hartford	Glastonbury
21	Michele M. Vance	Litchfield	Watertown
22	Thomas W. Weik	Litchfield	Lakeside
23	Thomas P. Kjar	Hartford	Glastonbury

Updated: June 23, 2022