

STATE OF CONNECTICUT  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
STATE MARSHAL COMMISSION  
450 Columbus Blvd., Suite 1403, Hartford, CT 06103  
Tel. 860-713-5372 Fax. (860) 622-2938  
Meeting is in North Plaza Meeting Room J at 4:30 p.m.

MINUTES  
STATE MARSHAL COMMISSION SPECIAL MEETING  
July 26, 2018

Members present: Chairperson W. Martyn Philpot, Jr., Esq., Mildred Torres-Ferguson (via teleconference call), Michael Desmond (via teleconference call), Honorable Lisa K. Morgan (via teleconference call), John Vamos, and Shirley Harrell, Esq. Also present were Staff Director Douglas J. Moore and Staff Attorney Jennifer Y. Montgomery and ex-officio members (non-voting) Julianne Ingham (via teleconference call), and Keith Niziankiewicz. Vice-Chairperson Michael Cronin was not present.

Chairperson W. Martyn Philpot, Jr., Esq. called the meeting to order at 4:37 p.m.

As an initial matter, Staff Attorney Jennifer Y. Montgomery indicated that Agenda Item No. 6 was removed from the agenda and would be placed on the agenda for the August 23, 2018 regular meeting at the request of counsel for the Respondent.

Chairperson W. Martyn Philpot, Jr., Esq. requested that an agenda item be added for the Commission to consider issuing certificates of appreciation to departing Commissioners. The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Mildred Torres-Ferguson, voted 6-0 to add Agenda Item 10 to discuss the issue of the Commission recognizing departing Commissioners.

1. Minutes: May 31, 2018 special meeting

The Commission, after a motion by Honorable Lisa K. Morgan, seconded by John Vamos, voted 6-0 to adopt the minutes from the May 31, 2018 special meeting.

Old Business

2. Capias Vehicle Update

Staff Director Douglas J. Moore noted that an older Capias vehicle had been turned in and a new vehicle was being retrofitted by DAS and would be issued to the Capias Unit marshals in the next one to two weeks. He noted that all state marshals on the Capias Unit had been sent the DAS policy regarding state vehicles and had been asked to return an acknowledgement of receipt.

Chairperson W. Martyn Philpot, Jr., Esq. welcomed new Commissioner Shirley Harrell, Esq. to the Commission. She provided a brief introduction indicating that she was happy to serve on the Commission and noting that she presently works for State Senator Bob Duff.

New Business

3. TRO Communication with Judicial Branch

Ex-officio State Marshal Julianne Ingham noted that in early June she had reached out to Johanna Greenfield at the Judicial Branch regarding restraining order service issues. Attorney Greenfield addressed these issues with the chief clerks at a meeting the following week. In addition, Attorney

Montgomery revised a handout issued by the Commission regarding how to serve civil papers including restraining orders. She noted that most of the problems have been with out-of-county service of restraining orders. Some marshals are refusing to take these orders for service. She noted her belief that the Commission should impose the severest discipline for such violations. She concluded by noting that the conversation with Judicial was effective and created goodwill. Attorney Montgomery noted that clerks will often decline to file complaints against those marshals who have refused to take out-of-county services. She noted in particular that clerks are hesitant to disclose the marshal involved. Judge Morgan noted that the clerks frequently deal with marshals at the window and perhaps they can communicate directly with the chief clerk who can then pass on the complaint to the Commission. Attorney Montgomery noted that this idea was well taken and that some chief clerks had recently filed complaints with the Commission.

[Deliberations proposed for executive session pursuant to Sections 1-200 and 1-225 of the Connecticut General Statutes to discuss the appointment, performance, evaluation, health or dismissal of a public officer]

The Commission, after a motion by John Vamos, seconded by Mildred Torres-Ferguson, voted 6-0 to enter executive session.

The Commission, after a motion by John Vamos, seconded by Honorable Lisa K. Morgan, voted 6-0 to return to the public record. No votes were taken in executive session.

#### 10. Acknowledgement of Departing Commissioners

Chairperson W. Martyn Philpot, Jr., Esq. noted that he believed the Commission should issue some type of written acknowledgment of departing Commissioners noting their service. Attorney Montgomery noted that the Commission she formerly worked for would issue oral commendations on the Commission meeting record as well as issue a certificate of acknowledgement. Both Commissioners Morgan and Torres-Ferguson noted their agreement with the concept. Attorney Montgomery noted that she would look into appropriate language for a commendation and place these commendations on the next Commission agenda.

#### 4. Complaints

The Commission, after a motion by John Vamos, seconded by Mildred Torres-Ferguson, voted 6-0 to dismiss the following files:

File No.	Name
17-56	Lindstrom, Lyons/Davis
17-58	Ostrowski/Lepito
17-60	Baden/Marinan
17-62	Wright/Barnes
17-65	McMaster/Purcell
17-66	Ziogas/Niziankiewicz
17-67	Lew/Cronin
18-04	Steele/Alvarado
18-31	Shuckra/Alvarado

The Commission, after a motion by John Vamos, seconded by Mildred Torres-Ferguson, voted 6-0 to find probable cause for a hearing in the following files:

17-59	Goldsmith/Kraimer
17-61	Young/Perone
17-63	Esposito/Barnes

The Commission, after a motion by John Vamos, seconded by Honorable Lisa K. Morgan, voted 6-0 to administratively dismiss the following files due to the marshal passing away:

17-64	Skinner/Albrecht
17-68	Constant & Peterson/Albrecht
18-16	Talalaj/Albrecht

#### 5. Administrative Dismissal

The Commission, after a motion by John Vamos, seconded by Honorable Lisa K. Morgan, voted 6-0 to administratively dismiss the following files due to the marshal passing away:

File No.	Name
17-37	Lassinger/LaBranche

#### 7. Inactive Status

The Commission, after a motion by John Vamos, seconded by Honorable Lisa K. Morgan, voted 6-0 to grant the requests for inactive status for the following marshal with an effective date of June 29, 2018:

Name	County	Effective Date
James J. Guerrero, Sr.	Middlesex	June 29, 2018

#### 8. Request for Resignation/Retirement

Jennifer Y. Montgomery, Esq.

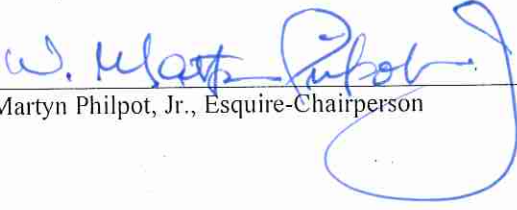
The Commission, after a motion by John Vamos, seconded by Mildred Torres-Ferguson, voted 6-0 to grant the request for resignation by retirement and grant a retirement badge for the following marshals with an effective date of July 1, 2018:

Name	County	Effective Date
Ronald Z. Kadar	Fairfield	July 1, 2018
Frank Alvarado	New Haven	July 1, 2018
Edward Sitnik	Hartford	July 1, 2018

The Commission, after a motion by John Vamos, seconded by Mildred Torres-Ferguson, voted 6-0 to adjourn the meeting.

The meeting was adjourned at 5:17 p.m.

Minutes were approved by the Commission on September 27, 2018 .

A handwritten signature in blue ink, appearing to read "W. Martyn Philpot, Jr.", written over a horizontal line. The signature is stylized and includes a large, looping flourish at the end.

W. Martyn Philpot, Jr., Esquire-Chairperson