Proposed
Information and Telecommunications Systems
Executive Steering Committee
Minutes
2/24/10

Attendees:

George Claffey, Jr., CIO, Charter Oak College	Michael Riggott, OPM	Leon Rippel, IT Manager, Treasurer
Ken Spelke, CIO, CCC	David Gilbertson, CIO, UConn	George Kahkedjian, CIO, CSU
Jim Shumway, Director IT Division, Comptroller	Steve Casey, Director, DOIT, Chair	
Absent:		
Daniel Sears, IT Manager, DAS		
Non Members:		
Joe Dominello, CAO, DOIT	John Vittner, Director Of Architecture, DOIT	

The Committee welcomed David Gilbertson, UConn CIO, as its newest member.

The Committee discussed and approved the June 17, 2009 minutes.

Joe Dominello spoke to changes to State IT Funding in the Governor's proposed budget. He said that DOIT, like most agencies, has had to absorb a number of budget cuts including 5% reduction as part of the mandatory budget option. In the Governor's proposed budget, the Personnel Services (PS) cut of $1.6M will not affect staff due to the use of voluntary leave. Other Expenses (OE) was $66K less due to a cut of $215K and an addition of $150K to pay for the Secretary of State's Centralized Voter Registration System. Joe assumed that most of this $150K would be for licensing. There was a cut of $1.7M in OE that DOIT could not sustain due to rent and utilities. In October DOIT's rent was going up to almost $5M from $4M per year. DOIT was going before the Fiscal Advisory Committee (FAC) to request that $1.3M be moved from PS to OE. CEN did not suffer any proposal cuts. David Gilbertson announced that collaboration was important and he offered to work with DOIT to apply for grants.

Joe Dominello concluded that the new Technical Services account can only maintain existing services. There will be no new services to agencies and no refresh. David Gilbertson stated that "UConn just purchased a new mainframe that has expansion capability and we should explore that option before the State considers investing in a new mainframe."

John Vittner presented an update on DOIT's progress with the development of Architectural Standards. Retirements and lack of resources have delayed the schedule. Each standard will require a subsequent recommendation for products. Chief Information Officer Wallace has set as a goal focused product standards to increase efficiency, to increase competition and to save the state money. The staff of many state agencies has collaborated in the effort. 110 IT professionals have been involved in research, developing and reviewing Cost Benefit Analysis models. The domain teams' recommendations will go to the Enterprise Architecture group and

CIO Wallace. The Committee's statutory obligation will be to then review and act on the recommendations. The recommendations will not collect dust on the shelf but this will be a cyclical process with a refresh every six months. The one Architect retired was replaced with Senior Enterprise Architect from Aetna.

David Gilbertson asked if the state's education system was providing skilled and talented IT staff. He stated that for the state to survive economically it needed to build the workforce 10-20 years out. Jim Shumway said that the Office of the Comptroller finds it difficult to hire staff with People Soft expertise. The state does not pay enough to attract and retain highly skilled talent.

Steve Casey presented the DOIT Technology Strategy Plan 2010 – 2013 developed by Chief Information Officer Wallace. He stated that 3 goals were:
- Maintain a secure, trusted and reliable technical environment that promotes efficiencies through an enforced enterprise architecture and standards,
- Use technology to improve program effectiveness & resolve business issues, making services more accessible to residents and businesses, and promotes shared information across state agencies, and
- Promote IT collaboration and partnerships that produce better IT solutions, while maintaining the culture for a high performance organization.

He stated that the CIO Wallace has implemented process and procedures, specifically, through System Development Methodology (SDM) and IT Service Management, elevating DOIT from an "immature" IT organization to a "maturing" one. Leon Rippel stated that he had seen that services at DOIT improve substantially over the last few years. The Treasurer's Office has been especially pleased with the Enterprise Exchange. As a Constitutional Office they were not required to migrate but have found it beneficial.

Ken Spelke moved approval of the DOIT Technology Strategy Plan 2010 – 2013 and Leon Rippel seconded. The vote was unanimous to approve.

Steve Casey reported on the progress DOIT was making on Capacity Planning and the Supply/Demand Analysis for services.

The next meeting of the Committee will be scheduled for June 2010 in order to review Architectural Standards.