SETTING UP KRONOS MOBILE ON A NON STATE DEVICE
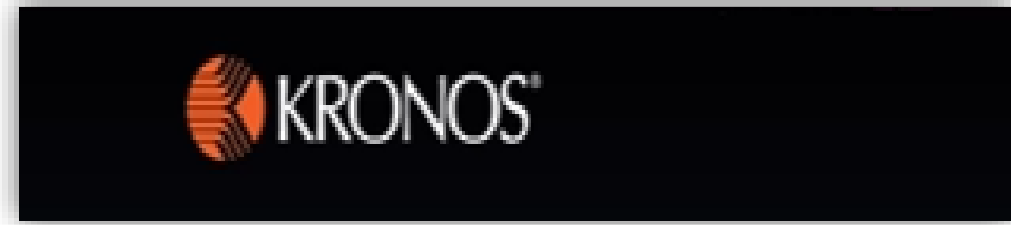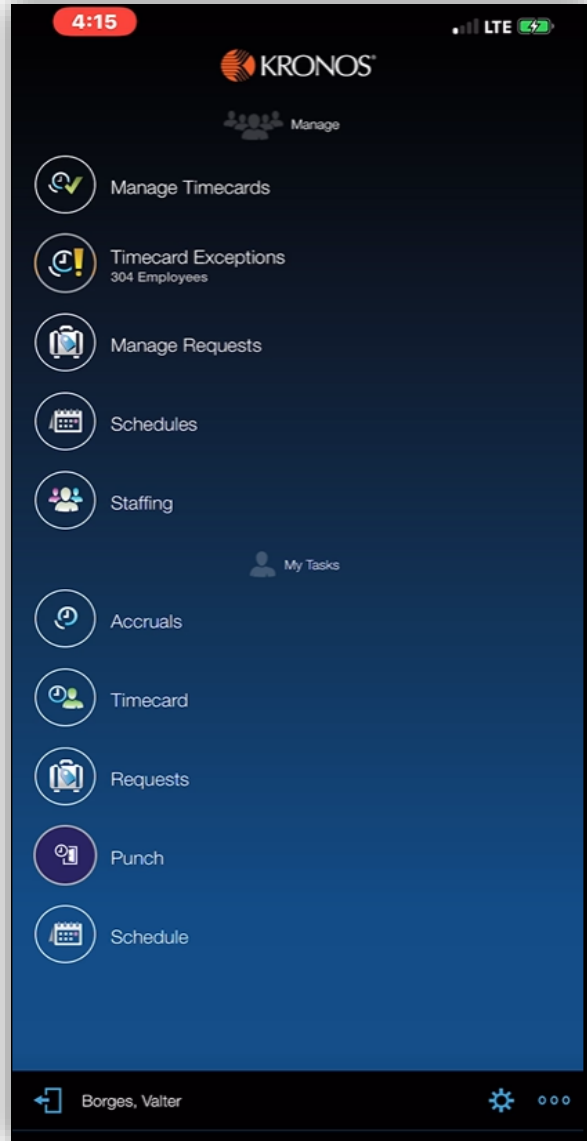
Kronos Mobile Job Aids

Table of Contents

- ❖ App Introduction

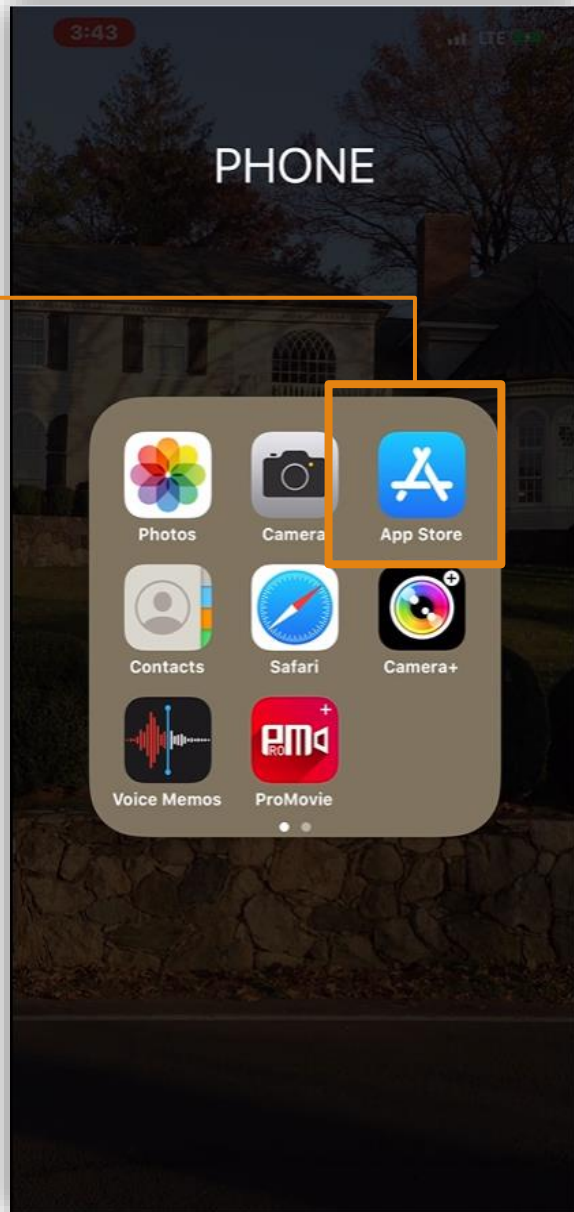- ❖ Finding the app

- ❖ Logging In

App Introduction

This is the home page of the Kronos app. After logging into Kronos Mobile, this is the first thing you will see. Refer to the Kronos mobile employee and supervisor trainings here to review functionality.
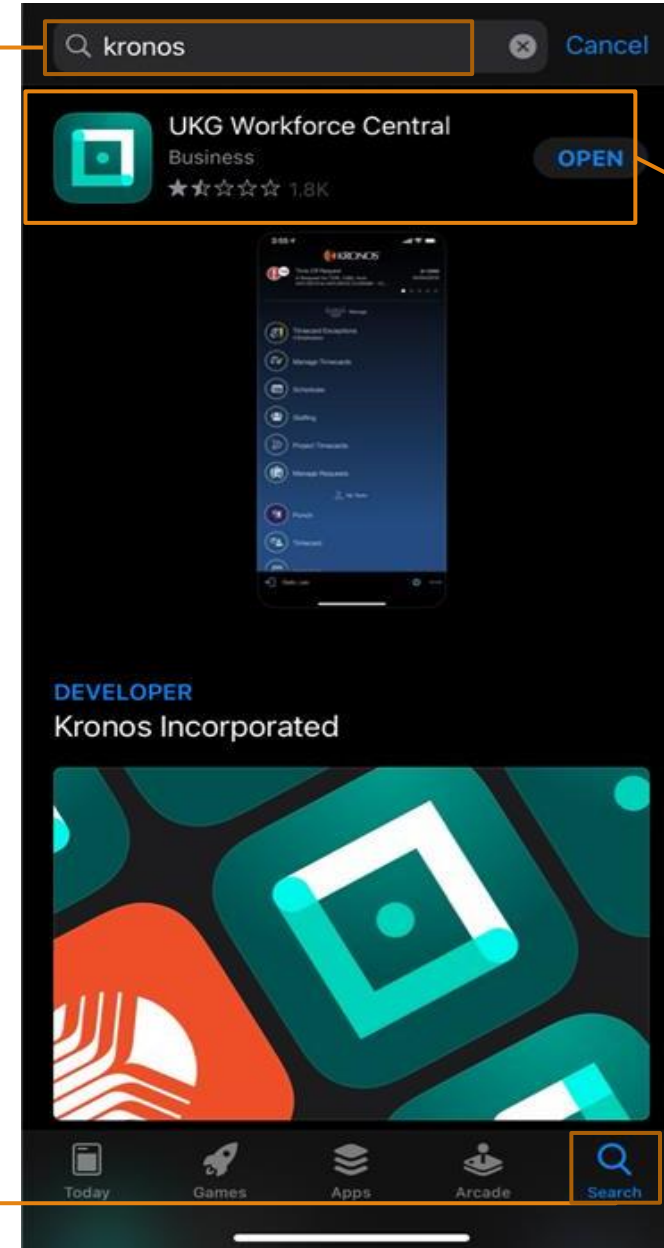
Downloading Kronos on your personal phone is completely optional and not required, downloading the app and using it for state business means you are subject to this state policy.
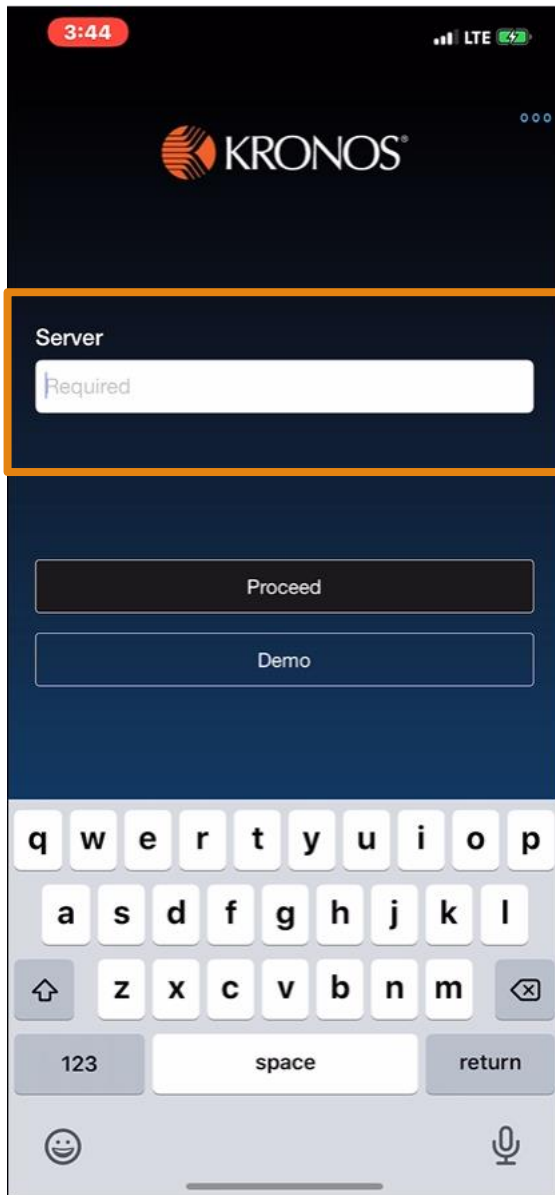
App Store

Find the app store on your phone to begin downloading Kronos Mobile.

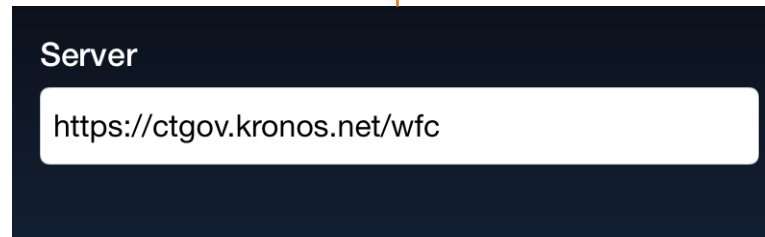Click the Search icon in the bottom right corner and then search "Kronos" in the search bar.

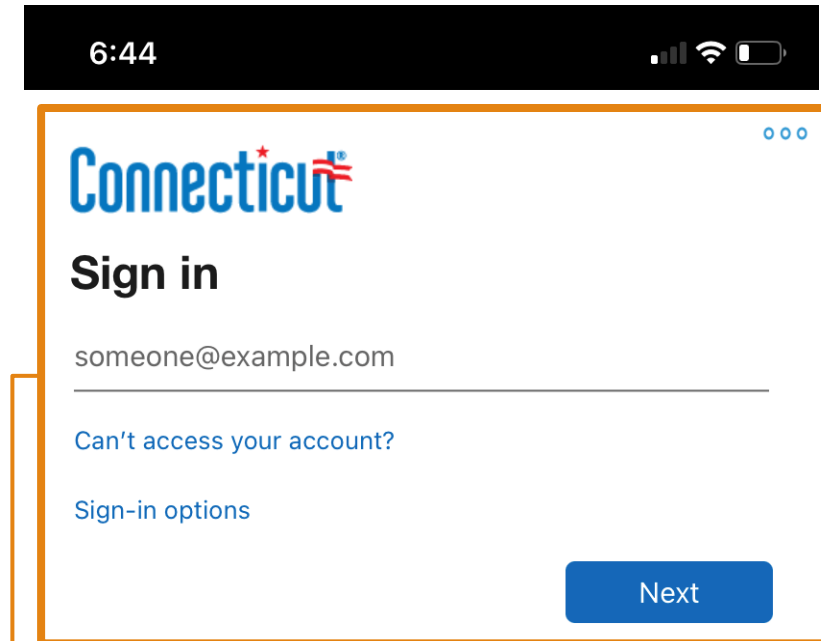Download "UKG Workforce Central" to your phone.

Log In

Server information should immediately populate upon download, if not enter the following server information

Server

https://ctgov.kronos.net/wfc

You will be prompted for your CT email and password, after this you will be sent a text with a code to validate your identity, enter this and you're in!

Let's remember to continue supporting each other when using Kronos. If you have any technical questions don't hesitate to reach out to your agency IT Department.

Thank you