



Kronos Scheduler: Kronos Data Validation V8.1

Purpose

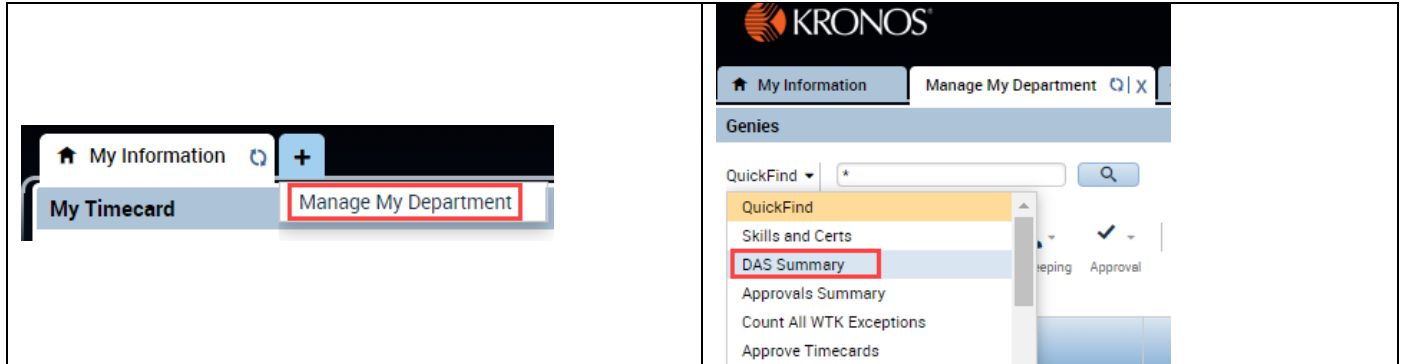
Data validation is imperative for User Acceptance Testing. If employees have the wrong/no schedule, assigned to the wrong location, missing certifications, or missing mandatory/voluntary overtime dates you cannot have confidence in scheduling them for extra shifts.



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DAS Summary

The Genie below was created in order to quickly validate the primary location and job of Basic and Advance Scheduler employees



Choose the HyperFind for your location. Then **Select All Rows**.

Person ID	Name	Loca...	Loca...	Labo...	Labo...	Prim...	Prim...	Primary ...	Primary...	Seni... For ...	Job	Job Descrip...
479658	Avila, Br...	CO C...	DCF...	Soci...	7761...	DCF...	DCF...	...areline/CO	Co Carel...	9/19...	SWS	Social ...
628390	Ballesta...	CO C...	DCF...	SW-S...	7713...	DCF...	DCF...	...areline/CO	Co Carel...	11/0...	SW	Social ...
592152	Banks, ...	CO C...	DCF...	SW-S...	7713...	DCF...	DCF...	...areline/CO	Co Carel...	3/12...	SW	Social ...
582451	Bannon,...	CO C...	DCF...	SW-S...	7713...	DCF...	DCF...	...areline/CO	Co Carel...	7/28...	SW	Social ...
564065	Banta, L...	CO C...	DCF...	SW-S...	7713...	DCF...	DCF...	...areline/CO	Co Carel...	5/01...	SW	Social ...













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After selecting the employees, click the "Go To" Button. Then choose [Schedule Planner](#).

Genies 🏠 ⚙️




DAS Summary ▾ Loaded 1:14PM Current Pay Period ▾ Careline ▾ Edit

   |   |     

Select All Rows Column Selection Filter Timekeeping Approval Schedule Absence Refresh Share Go To

Person ID	Name	Loca...	Loca...	Labo...	Labo...	Prim...	Prim...	Primary ...	Primary...	Seni... For S...	Job	Job Descrip...
001910	Wiese, J...	CO C...	DCF...	SW-S...	7713...	DCF...	DCF...	...areline/CO	Co Carel...	2/10...	SW	Social ...
081564	Koehler,...	CO C...	DCF...	Soci...	7761...	DCF...	DCF...	...areline/CO	Co Carel...	8/06...	SWS	Social ...
347521	Harris-N...	CO C...	DCF...	Soci...	7761...	DCF...	DCF...	...areline/CO	Co Carel...	9/20...	SWS	Social ...
352763	Howe, E...	CO C...	DCF...	Soci...	7761...	DCF...	DCF...	...areline/CO	Co Carel...	6/08...	SWS	Social ...

Careline ▾ Edit

Refresh Share Go To

107 Selected

Current Pay Period

▾ Go to widget

- Schedule Planner TRX
- Timecards
- Schedule Audits
- Schedule Planner
- Exceptions
- Reports



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All the Employees selected previously are now displaying in the Schedule Pattern.

You may change the dates in view to your preference for validation.

Schedule Planner

Loaded: 1:19PM 5/22/2020 - 6/04/2020 107 Employee(s) Selected Edit

Quick Actions | View | Column Selection | Visibility Filter | Select all | Gantt View | Sorting | Tools | Engines | Refresh | View Comments | Share | Contact tracking | Save | Go To

By Employee											5/17 - 5/23			5/24 - 5/30			5/31 - 6/06		
Name	Sche... Hours	Wo... Type	L...	J...	S... F...	V	N	C...	P	N	Fri 5/22	Sat 5/23	Sun 5/24	Mon 5/25	Tue 5/26	Wed 5/27	Thu 5/28		
Avila, Brenda L	80.00	Full...	...O	S...	9...	0...	1...				2:00PM - 10:30I	8:00AM - 4:30P			3:00PM - 11:30I	3:00PM - 11:30I	3:00PM - 11:30I		
Ballestas, Eilee...	80.00	Full...	...O	SW	1...						2:00PM - 10:30I			2:00PM - 10:30I	2:00PM - 10:30I	2:00PM - 10:30I	2:00PM - 10:30I		
Banks, Alshlon L	80.00	Full...	...O	SW	3...				1...				3:30PM - 12:00.	3:30PM - 12:00.	3:30PM - 12:00.	3:30PM - 12:00.	3:30PM - 12:00.		
Bannon, Elisa J	80.00	Full...	...O	SW	7...	0...					2:00PM - 10:30I		2:00PM - 10:30I	2:00PM - 10:30I	2:00PM - 10:30I	2:00PM - 10:30I	2:00PM - 10:30I		
Banta, Lourdes...	80.00	Full...	...O	SW	5...	0...	T...				9:00AM - 5:30P			9:00AM - 5:30P	9:00AM - 5:30P	9:00AM - 5:30P	9:00AM - 5:30P		

If you are still not clear on the pattern ins the system you can do the following:

- Right click on the Employee's Name and Select Schedule Pattern.
- The dialog displays the Rotation of the current assigned Pattern

Quick Actions | View | Column Selection | Visibility Filter | Select all | Gantt View | Sorting | Tools | Engines

By Employee											5/22	
Name	Sche... Hours	Wo... Type	L...	J...	S... F...	V	N	C...	P	N	Fri 5/22	Sat
Ballestas, Eilee...	80.00	Full...	...O	SW	1...						2:00PM - 10:30I	
Banta, Lourdes...	80.00	Full...	...O	SW	5...	0...	T...				9:00AM - 5:30P	

Schedule Pattern

Assigned to
Ballestas, Eileen M Primary job [./DCF-DCF91000/Co Careline/Careline/CO/SW]

Start Date	End Date	Duration	Rotation
4/10/2020	Forever	1 week	1 Week: 2p - 1030p(Mon,Tue,Wed,Thu,Fri)

Add Pattern OK



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Schedule Planner Genie

The Schedule Planner below displays the two custom fields (VOT Date and MOT Date) for Scheduler employees

By Employee												5/08 - 5/14					
Name	Sc... Ho...	Wor... Type	L...	Job	S... F...	V	MOT Date	C...	P	N	Fri 5/08	Sat 5/09	Sun 5/10	Mon 5/11	Tue 5/12	Wed 5/13	Thu
Denson, Snarm...	0:00	Part...	...	CSW	6...												
Edwards, Duan...	0:00	Part...	...	CSW	1...		2/15/2020		1...								
Evelyn, Patrick H	0:00	Full...	...	CSWL...	2...												
Kilduff, Robert ...	0:00	Full...	...	CSW	1...		12/20/20...										
Letellier, Micha...	0:00	Full...	...	CSW	1...		6/16/2019										
Leventhal Cor	0:00	Full...	...	CSWL...	1...												

Indicators

Rule Violations
Daily Coverage
Staffing Assistant

Fri 5/08 7:00 am - 3:30 pm ...ding 8/Sachem/CSW
Solneit South Sachem
Edit
2-DCF MOT Solnit Prima...
Load
Last time loaded: 1:

No.	Outcome	Contacted On	Name	Schedule Hours	Pay Rule	Worker Type	Locat...	Job	Seniorit... For Shift	VOT Date	MOT Date	S...	Certificat...	Phone Number
1	Select	-	Biggs, Justin F	0.00	10 FT OT8 ...	Full Time	...achem/.	CSW	3/22/2012				TACE, Mand...	18603981802
2	Select	-	Burnham, William	0.00	10 FT OT8 ...	Full Time	...achem/.	CSW	12/13/2013				TACE, Mand...	12035842502
3	Select	-	Bartell, Anthony	0.00	10 FT OT8 ...	Full Time	...achem/.	CSW	1/06/1996	04/13/2020	02/27/2020		TACE, Mand...	18606851140



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