**Approved Minutes**

**CT Council on Developmental Disabilities**

**Proposal Review Committee Meeting**

**August 30, 2024, Friday**

**1:30 p.m. – 3:00 p.m.**

**Via MS Teams**

**Present:** Michelle Baughman, Co-Chair; Emily Cowen, Co-Chair, Andy Cirioli, Council Chair, and Committee Vice-Chair; Lena Esposito, Shannon Jacovino, Elena Poma, Kathie Strout, Council Vice Chair, Fran Traceski, Julie Vigil

**Staff:** Walter Glomb, Executive Director

**Minutes:** Donna Devin

1. **Call to Order with Quorum:** The meeting was called to order at 1:00 p.m. There was no public present at the meeting, so the Committee moved on to the next agenda item.
2. **Approval of Agenda:** Michelle Baughman, Co-Chair, asked for a motion to approve the agenda. Shannon Jacovino made the motion to approve the agenda. The motion was seconded by Julie Vigil. The agenda was approved.
3. **Approval of the Minutes From Tuesday, August 20, 2024:** Michelle Baughman, Co-Chair, asked for a motion to approve the minutes from Tuesday, August 20, 2024. Shannon Jacovino made the motion to approve the minutes. The motion was seconded by Elena Poma. The agenda was approved.
4. **How to Review Council Grant Proposals for Funding:** Walter Glomb, Executive Director, created steps to review the Council funding of grant applications. Michelle Baughman, Co-Chair, asked for a motion to approve Walt’s suggestions for reviewing Council grant proposals. Shannon Jacovino made the motion to approve the suggestions. The motion was seconded by Elena Poma. The suggestions were approved by all.
5. **Approval, Disapproval, or Tabled Discussion of Council Funding of Grant Proposals for An Amount To Be Determined:** Michelle Baughman, Co-Chair, asked for a motion to approve the funding of the grant proposal from **Proud Parents**. Elena Poma made the motion to approve the funding of Proud Parents. The motion was seconded by Lena Esposito. Proud Parents was approved for funding.

Michelle Baughman, Co-Chair, asked for a motion to table the approval of funding the grant proposal for **Yale CASY**. Shannon Jacovino made the motion to table the discussion of funding for Yale CASY. The motion was seconded by Julie Vigil. CASY was tabled for later discussion.

Michelle Baughman, Co-Chair, asked for a motion to approve the funding of the grant proposal for **United Cerebral Palsy (UPC)**. Shannon Jacovino made the motion to approve the funding of United Cerebral Palsy. The motion was seconded by Julie Vigil. United Cerebral Palsy was approved for funding.

Michelle Baughman, Co-Chair, asked for a motion to TABLE the approval of funding the grant proposal for **PATH** Trusted Messenger Dissemination Program. Julie Vigil made the motion to table the discussion of funding for PATH. The motion was seconded by Emily Cowen, Co-Chair. PATH was tabled for later discussion.

Michelle Baughman, Co-Chair, asked for a motion to approve the funding of the grant proposal for the **National Leadership Consortium**. Shannon Jacovino made the motion to approve the funding of the National Leadership Consortium (NLC). The motion was seconded by Kathie Strout, Council Vice Chair. the National Leadership Consortium was approved for funding.

Michelle Baughman, Co-Chair, asked for a motion to approve the funding of the grant proposal for **Lumibility**. Shannon Jacovino made the motion to approve the funding of Lumibility. The motion was seconded by Julie Vigil. Lumibility was approved for funding.

Michelle Baughman, Co-Chair, asked for a motion to approve the funding of the grant proposal for the **Connecticut Family Support Network (CTFSN)**. Shannon Jacovino made the motion to approve the funding of the Connecticut Family Support Network. The motion was seconded by Julie Vigil. The Connecticut Family Support Network was approved for funding.

Michelle Baughman, Co-Chair, asked for a motion to approve the funding of the CICOA Aging & In-Home Solutions grant proposal for **Wrinkle Innovation**. Shannon Jacovino made the motion to approve the funding of Wrinkle Innovation. The motion was seconded by Julie Vigil. Wrinkle Innovation was approved for funding.

Michelle Baughman, Co-Chair, asked for a motion to NOT approve the funding of the grant proposal for **Briefly**. Emily Cowen, Co-Chair, made the motion to not approve the funding of Briefly. The motion was seconded by Shannon Jacovino. Briefly was not approved for funding.

Michelle Baughman, Co-Chair, asked for a motion to NOT approve the funding of the grant proposal for **Butterfly Haven**. Julie Vigil made the motion to not approve the funding of Butterfly Haven. The motion was seconded by Kathie Strout, Council Vice Chair. Butterfly Haven was not approved for funding. Michelle Baughman, Co-Chair, asked for a motion to NOT approve the funding of the grant proposal for Aspire. Shannon Jacovino made the motion to not approve the funding of Aspire. The motion was seconded by Emily Cowen, Co-Chair. Aspire was not approved for funding.

Michelle Baughman, Co-Chair, asked for a motion to NOT approve the funding of the grant proposal for **Oak Hill** for an Assistive Technology summit. Shannon Jacovino made the motion to not approve the funding of Oak Hill. The motion was seconded by Julie Vigil. Oak Hill was not approved for funding.

Michelle Baughman, Co-Chair, asked for a motion to TABLE the approval of funding the grant proposal for **PARC** First Friends. Shannon Jacovino made the motion to table the discussion of funding for PARC. The motion was seconded by Julie Vigil. PARC was tabled for later discussion.

Shannon Jacovino had to leave the meeting briefly and the Committee decided to table discussion on funding the grant proposals still awaiting review. Michelle Baughman, Co-Chair, asked for a motion to table the discussion of approval for funding the grant proposals from the **Center for Children’s Advocacy (CCA)**; **For All Ages**; **PATH** Parent to Parent, and Sibling to Sibling Program; the **Association for Autism and Neurodiversity (AANE)**; and the **Arc Connecticut** Families for Families Program. Shannon Jacovino made the motion to table the discussion of funding for the grants named above. The motion was seconded by Kathie Strout, Council Vice Chair. All grants named above were tabled for later discussion.

Shannon Jacovino returned to the meeting and review of the grant applications continued.

Michelle Baughman, Co-Chair, asked for a motion to approve the funding of the **People First CT** grant proposal for Advancing Connecticut Together. Kathie Strout, Council Vice Chair, made the motion to approve the funding of People First CT. The motion was seconded by Julie Vigil. People First CT was approved for funding.

1. **Adjournment:** Emily Cowen, Co-Chair, made a motion for adjournment. Julie Vigil seconded the motion. The meeting adjourned at 3:00 p.m.