

# DRAFT

July 18, 2025

TO: Council Members

FROM: Melanie Bachman, Executive Director *MB*

RE: **DOCKET NO. 541** – The Towers, LLC application for a Certificate of Environmental Compatibility and Public Need for the construction, maintenance, and operation of a telecommunications facility and associated equipment located at 132 Bass Road, Windham, Connecticut. **Completeness Review.**

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## I. Introduction

The application is from The Towers, LLC for the construction, maintenance, and operation of a telecommunications facility and associated equipment in the Town of Windham, Connecticut. The Town of Scotland is within 2,500 feet of the proposed facility site.

## II. Technical

The application conforms to the Council's *Application Guide for Community Antenna Television and Telecommunication Facilities*, includes relevant maps, descriptions of the proposed site, costs, a description of the environmental effects of the proposed construction, and health and safety information. The application meets statutory technical requirements for processing the application. This project would not require an outside consultant.

## III. Administrative Review

All service and filing requirements pursuant to Connecticut General Statutes (CGS) § 16-50/ (b) have been fulfilled. Notice to the general public was published in The Chronicle.

## IV. Procedural

Pursuant to CGS §16-50m, the Council must schedule a public hearing not less than 30 days and no more than 150 days after receipt of an application. At least one public hearing session shall be held after 6:30 PM for the convenience of the general public. The Council must also designate a place for the deposition of the transcript. Staff recommends holding a public hearing via Zoom remote conferencing on November 6, 2025 and depositing the transcript in the Windham Town Hall.

Siting Analyst: Michael Perrone

Enclosure: Revised Schedule

## REVISED SCHEDULE

**DOCKET NO. 541** – The Towers, LLC application for a Certificate of Environmental Compatibility and Public Need for the construction, maintenance, and operation of a telecommunications facility and associated equipment located at 132 Bass Road, Windham, Connecticut.

Application received	06/23/2025
Applicant consent to extension of time for completeness review to 08/08/2025	06/24/2025
Completeness review	07/24/2025
Council Interrogatories <ul style="list-style-type: none"> <li>Set-One Issued</li> <li>Set-One Responses due</li> </ul>	TBD TBD
Pre-hearing conference via Zoom remote conferencing – 11:00 a.m.	09/17/2025
<b>Deadline for Exchange of Interrogatories between Parties and Intervenor</b>	<b>10/23/2025</b>
<b>Deadline for pre-filed testimony and responses to interrogatories</b>	<b>10/30/2025</b>
Deadline for State Agency Comments	10/30/2025
Deadline for Municipal Comments	10/30/2025
Deadline to request Party/Intervenor status	10/30/2025
<b>Public Hearing 2:00 p.m. evidentiary session and 6:30 p.m. public comment session via Zoom remote conferencing</b> <i>(refer to Hearing Information section on Docket 541 project webpage for Zoom remote conferencing log in/call in)</i>	<b>11/06/2025</b>
Continued Evidentiary Session(s) <i>(if necessary)</i>	TBD
Close of Evidentiary Record	TBD
Deadline for Party and Intervenor Post Hearing Briefs and Proposed Findings of Fact	TBD
Close of Public Comment Period	TBD
Draft Findings of Fact	TBD
Draft Findings of Fact, Opinion & Decision & Order	TBD
<b>Deadline for Final Decision</b>	<b>11/20/2025</b>

Siting Analyst: Michael Perrone