



STATE OF CONNECTICUT  
*CONNECTICUT SITING COUNCIL*

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**VIA ELECTRONIC MAIL**

April 18, 2023

Denise Sabo  
Northeast Site Solutions  
54 Main Street, Unit 3  
Sturbridge, MA 01566  
(203) 435-3640  
[denise@northeastsitesolutions.com](mailto:denise@northeastsitesolutions.com)

RE: **PETITION NO. 1568** – Verizon Wireless, LLC petition for a declaratory ruling, pursuant to Connecticut General Statutes §4-176 and §16-50k, for proposed modifications to an existing telecommunications facility located at 440 Hayden Station Road, Windsor, Connecticut.

Dear Denise Sabo:

The Connecticut Siting Council (Council) received the petition for the above-referenced facility on April 13, 2023.

According to Section 16-50j-39a of the Regulations of Connecticut State Agencies, “no declaratory ruling shall be issued to any person until a complete petition containing all information deemed relevant by the Council has been filed.”

Staff has reviewed this petition for completeness and has identified a deficiency in notice to the Town of Windsor (Town), the underlying property owner and abutting property owners. Page 3 of the petition refers to notice provided to the Town, the underlying property owner and abutting property owners as listed in Attachment 5; however, Attachment 5 is a Mount Analysis and there is no electronic copy of proof of notice to the Town, the underlying property owner or abutting property owners included. Pursuant to Section 16-50j-40 of the Regulations of Connecticut State Agencies, “Prior to submitting a petition for a declaratory ruling to the Council, the petitioner shall, where applicable, provide notice to each person other than the petitioner appearing as record as an owner of property which abuts the proposed primary or alternative sites of the proposed facility, each person appearing of record as an owner of the property or properties on which the primary or alternative proposed facility is to be located, and the appropriate municipal officials and government agencies. Proof of such notice shall be submitted with the petition for declaratory ruling.”

Therefore, the petition is incomplete at this time. The Council recommends that Verizon provide an electronic version of proof of service of a copy of the petition for a declaratory ruling on the Town, the underlying property owner and abutting property owners on or before May 17, 2023. If additional time is needed to provide notice to the Town, the underlying property owner and abutting property owners, please submit a written request for an extension of time prior to May 17, 2023.

This notice of incompleteness shall have the effect of tolling the Federal Communications Commission (FCC) 60-day timeframe in accordance with Paragraph 217 of the FCC Wireless Infrastructure Report and Order issued on October 21, 2014 (FCC 14-153).

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at 860-827-2951.

Sincerely,

A handwritten signature in dark ink, appearing to read "Melanie A. Bachman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Melanie A. Bachman  
Executive Director