MEMORANDUM OF AGREEMENT
Between
THE CONNECTICUT DEPARTMENT OF TRANSPORTATION
BUREAU OF HIGHWAY OPERATIONS
And
THE CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
Regarding
TELECOMMUNICATIONS SITE IN BRANFORD, CONNECTICUT

This Memorandum of Agreement (AGREEMENT) is made this 25th day of September, 2020, by and between the DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION, hereinafter referred to as "DESPP," acting by and through its Commissioner, James C. Rovella, pursuant to Connecticut General Statutes (C.G.S.) §4-8, with a delegation of authority granted by the Commissioner of the Department of Administrative Services in accordance with C.G.S. §4a-52a(e) and §4d-8 and the DEPARTMENT OF TRANSPORTATION, BUREAU OF HIGHWAY OPERATIONS hereinafter referred to as "DOT," acting by and through its Commissioner, Joseph Giulietti, pursuant to C.G.S. §13b-4(8), both of the State of Connecticut ("State"), for the sharing of telecommunications facilities at Leetes Island Road, Branford, Connecticut.

WHEREAS, DOT maintains custody and control of certain real property located at Leetes Island Road in Branford, Connecticut, as recorded in Book 161 at Page 294 of the Branford land records, and DOT hereby grants to DESPP a non-exclusive right to use DESPP's telecommunications facilities located at said property located at Leetes Island Road, Branford, Connecticut (hereinafter referred to as "SITE").;

WHEREAS, DESPP and DOT wish to share the telecommunications facilities on the SITE.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable considerations receipt of which the parties acknowledge, DESPP and DOT hereby agree as follows:

1. DEFINITIONS

For the purposes of this AGREEMENT, the following definitions apply:

(A) "Agency Room" refers to the agency room in the Proposed Building, or any equivalent building or structure constructed on the SITE by DESPP under its Management.

(D) "Facilities" means telecommunications facilities on the SITE, including, but not limited to, the telecommunications tower, transmitting and receiving antennas, and any associated electronic equipment and infrastructure, existing at the time of execution of this AGREEMENT and as may be constructed or installed by DESPP under its Management.

(E) "Manage" or "Management" refers to the rights and responsibilities to operate and maintain the SITE and the Facilities, including: to remove, replace, modify, construct, install, operate and repair the SITE; to allow or refuse others the use of the Facilities and the SITE, with the exception of rights reserved by DOT as outlined in section 3 of this AGREEMENT; and to maintain the grounds and all structures, fencing and generators on the SITE.

(F) "Proposed Building" means the equipment shelter to be constructed by DESPP under this AGREEMENT, as shown on Attachment C- Equipment Shelter Elevation.

(G) "Proposed Tower" means the telecommunication tower to be constructed by DESPP under this AGREEMENT, as shown on Attachment B- Proposed Tower Elevation.

(H) "SITE" means the telecommunication tower and Facilities as shown on Attachment A- Compound Plan Proposed.

(I) "Tower" the Proposed Tower and any other telecommunications tower(s) or equivalent structure(s) or equipment installed on the SITE by DESPP under its Management.

2. MANAGEMENT & USE OF THE SITE BY DESPP

(A) DESPP shall Manage the SITE at no expense to DOT.

(B) DESPP agrees to use the SITE for telecommunications purposes and to maintain a Tower or equivalent telecommunications facilities necessary for use of the SITE for telecommunications purposes.

3. CONTINUED USE BY DOT

(A) DOT is reserved the right to use the SITE at no cost to DOT, including use of the Facilities, for DOT's telecommunication purposes.

(B) DOT shall be permitted to keep radio equipment installed on the Tower and in the Agency Room. DESPP shall continue to provide sufficient space on the Tower and in the Agency Room, at no cost to DOT, for the installation of DOT's radio equipment.

(C) All operation and maintenance costs associated with DOT's radio equipment shall be the responsibility of the DOT.

4. CONSTRUCTION & INSTALLATION

(A) DESPP shall construct the Proposed Tower and Proposed Building as specified on Attachments B and C, at no cost to DOT.

(B) DESPP shall be responsible for providing and installing a new antenna system for DOT's radio equipment on the Proposed Tower, at no cost to DOT, in accordance with Attachment B entitled "COMMUNICATIONS UPGRADE PROJECT BRANFORD DOT FACILITY", Drawing Number 19160-04, dated July 28, 2020, and detailed within Attachment B.

(C) DOT shall be responsible for relocation and reinstallation of its radio equipment within the space made available by DESPP in the Agency Room of the Proposed Building in accordance with Attachment A.

(D) Completing construction of the Proposed Tower and the Proposed Building is a Management responsibility of DESPP. Any proposed revision to or cancellation of the construction of the Proposed Tower or Proposed Building must be presented to DOT for its prior written approval.

5. POWER

DESPP shall, at its expense, supply heat and air conditioning for the Agency Room. Electric power for Tower functions shall be made available by DESPP, at its expense, utilizing existing public utility service, and in case of power failure, by a generator. Each party shall be responsible for damages, direct or consequential, to its own equipment and/or system as a result of any electrical anomalies.

6. EQUIPMENT INSTALLATION, MAINTENANCE AND REPAIR

Once DESPP installs DOT equipment on the Tower, DOT shall thereafter be responsible, at its expense, for all maintenance, replacement or augmentation of its antenna and related equipment installed on the

Tower and DOT's radio equipment installed in the Agency Room. All installations performed by DOT shall be in accordance with Attachment D entitled "Site Installation and Appearance Standards (Rev. 2018)."

7. INTERFERENCE

As of the commencement of this AGREEMENT, DOT and DESPP are the only users of the Facilities on the SITE. With respect to third party users that DESPP allows to use the Facilities, DESPP, pursuant to its license agreement with any third party, shall require any third party user upon causing interference with DOT radio equipment to immediately work with DOT to resolve said interference to the mutual satisfaction of the parties, at the third party user's expense. DESPP will provide DOT with the identity and contact information of any third-party users. In the event that any third party user fails or refuses to meet its obligations to resolve such interference issues under any license agreement with the DESPP pertaining to the Facilities, the DESPP affirms to DOT that it shall take such action as is necessary to enforce such provisions of and pursue remedies available under the license agreement to the extent permitted by law. Should any interference caused by DOT to any current or future DESPP radio equipment be immediately unresolvable, DOT shall cease operation of said radio equipment, except for testing purposes until said interference is eliminated to the satisfaction of the DESPP. DESPP acknowledges that the DOT radio system is essential for DOT operations and highway safety and shall cooperate with DOT in both resolving any interference issues prior to resorting to cessation of operation of DOT radio equipment and, if unresolvable such that operation of DOT radio equipment must cease in the interim, then to the extent practicable in minimizing the period of time during which DOT radio operations are ceased. This provision controls and supersedes any contradictory language contained in paragraph 3.1.3 of Attachment D.

8. ACCESS TO TOWER FOR CHANGES/ADDITIONS

DOT agrees that it shall not add to, change, or modify its equipment on the Tower without first obtaining authorization to do so from the DESPP, in writing. Before any work on the Tower is to be performed, no later than forty-eight (48) hours before arrival at SITE, DOT must call, the DESPP's Network Control Center (NCC) at (860) 685-8008 and provide the intent of the visit and the name, company, and title of the individual(s) who will be at the SITE to work on DOT equipment on the Tower.

9. ACCESS TO AGENCY ROOM AT SITE

Pursuant to the rights reserved to DOT in Section 3 of this AGREEMENT, DOT, its contractors, agents, servants, and employees are permitted to enter the Agency Room on the SITE for the purpose of installing, maintaining and repairing DOT's radio equipment twenty-four (24) hours per day, seven (7) days per week. The SITE, including the Agency Room, shall be considered "restricted," and DOT and its employees shall not provide or permit access to the SITE for person(s) except as such person(s) is/are acting as contractors or agents for DOT in the performance of activities that DOT is permitted to perform under this AGREEMENT. DOT shall be allowed immediate access to the SITE and the Agency Room should its equipment malfunction. Under such circumstances, DOT will give as much notice as possible under the circumstances to the DESPP's NCC at (860) 685-8008.

10. TERM AND TERMINATION

(A) Upon the date of full execution by the parties, this AGREEMENT shall become effective. The AGREEMENT shall continue until DESPP ceases to use the SITE for telecommunications purposes, ceases to maintain a Tower or equivalent telecommunications facilities necessary for use of the SITE for telecommunications purposes and/or fails to MANAGE the SITE as required by this AGREEMENT. In any such event, written notification will be sent from DOT to DESPP in accordance with Section 11. This AGREEMENT will terminate and Management of the SITE shall revert to DOT, effective upon the date stated within the notice.

(B) Upon termination of the AGREEMENT, the parties will mutually agree in writing as to the terms of shared use of the SITE going forward and/or the removal of either of the parties' equipment or other installations from the SITE, as applicable. In such event, the DESPP is reserved the right to remove any electronic equipment, antennas, transmission lines or other movable items owned by it from the SITE, provided the parties agree to a reasonable removal plan that ensures that there is no interruption to DOT's radio communications.

11. NOTICE

All notices hereunder must be in writing and shall be sent by certified mail, return receipt requested, or by e-mail with confirmation of receipt, to the following (or to any other address that the party to be notified may have designated by like notices).

To: Department of Emergency Services & Public Protection
CTS Unit
1111 Country Club Road
Middletown, CT 06457

Department of Transportation
Bureau of Highway Operations
2800 Berlin Turnpike
P.O. Box 317546
Newington, CT 06131
Attn: Bureau Chief

12. ENTIRE UNDERSTANDING & AMENDMENTS

(A) It is hereby mutually agreed and understood that this AGREEMENT contains all agreements, promises and understandings between the parties.

(B) This AGREEMENT may be amended by mutual written agreement of the parties signed by the Commissioners of DOT and DESPP.

13. DAMAGE TO THE SITE

(A) DOT shall use due care to avoid damage to the SITE. DOT shall immediately report to DESPP the occurrence of any such damage and shall repair, or have repaired, such damage to the reasonable satisfaction of and at no expense to DESPP, but only to the extent that the damage was caused by DOT, its contractors, agents, servants, and employees.

(B) DESPP shall use due care to avoid damage to DOT equipment installed at the SITE. DESPP shall immediately report to DOT the occurrence of any such damage and shall repair, or have repaired, such damage to the reasonable satisfaction of and at no expense DOT, but only to the extent that the damage was caused by DESPP, its contractors, agents, servants, and employees.

15. GOVERNMENTAL APPROVALS

DESPP and DOT each represent that, prior to execution of this AGREEMENT, it has all necessary governmental approvals for its respective use of the Tower including any approvals from, or notices to, the Connecticut Siting Council. If any additional approvals are required during the duration of the AGREEMENT, DOT and DESPP agree to use reasonable and diligent efforts to obtain such respective approvals as promptly as possible.

AGREED AND ACCEPTED BY:

DEPARTMENT OF TRANSPORTATION

By: Joseph Giulietti
Commissioner

9-25-2020
Date

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

By: James C. Rovella
Commissioner

8-27-2020
Date

ATTACHMENT D

1 PURPOSE

To provide for a policy of common quality in site installation and maintenance, it is necessary that there be a written definition of those things which affect both the technical performance of the site and its appearance. These standards are to be in effect for each and every licensor or licensee having equipment in, on or about the site where the right to occupy is granted by the license to which this document is an attachment.

It is not the intent of this document to set standards of excellence or other requirements that would make the use of the site costly or arduous, but to ensure a well-defined mutually protecting level of installation and maintenance. A clear understanding of how equipment is to be installed and maintained by all licensors and licensees reduces the probability of impaired site performance due to a sub-standard installation.

Any and all proposed work shall be forwarded to the DESPP for review. Details of the intended work shall be presented with State of Connecticut Professional Engineer approved engineered drawings. Upon written approval by the DESPP, DOT will be required to submit to the DESPP a list of all contractors DOT intends to employ to do the work and the contractors must have been authorized to do business under the laws of the State of Connecticut. The DESPP will have final rights of approval for the engineering drawings and site contractors.

2 STATE AND NATIONAL STANDARDS

All installations must, at a minimum, be in conformance with the most current release of following State and National codes:

American National Standards Institute:

ANSI/TIA/EIA-222	Structural Standards For Steel Antenna Towers And Antenna Supporting Structures

Federal Aviation Administration Regulations:

Title 14, Chapter I, Part 77	Safe, Efficient Use And Preservation Of The Navigable Airspace
Advisory Circular AC 70/7460-1L	Obstruction Marking And Lighting
Advisory Circular AC 150/5345-43, FAA/DOD Specifications L-856	High Intensity Obstruction Lighting Systems

Federal Communications Commission Rules And Regulations:

Code Of Federal Construction, Marking And
Regulations Title 47 Lighting Of Antenna Structures

National Fire Protection Association 70

International Building Code

Occupational Safety And Health Administration
Safety And Health Standards (29 CFR 1910) General Industry

Subpart R Special Industries

1910.268 Telecommunications

State Building Code – 2016

3. TOWER

This section deals with items which are to be mounted on, attached to or otherwise affixed to the tower.

3 .1 ANTENNAS

3.1 .1 MOUNTS

All antennas shall be mounted to the tower with standard commercial hardware manufactured for this purpose. The mounting hardware in all components shall meet the requirements of the latest State standards of ANSI/TIA/EIA 222.

3.1 .2 LOCATION

Antennas shall be mounted only at the heights, azimuths, with the standoffs and in the positions shown in the License Agreement to which this document is an attachment.

3.1 .2.1 REPOSITIONING

Site users shall not relocate antennas from the positions shown in the licensing agreement nor install antennas additional to the agreement without the written approval of the licensor and the informing of all licensees. A relocation which causes a question as to the ability of the tower to bear the antenna in the new location and as well as all antennas listed in the site licensing agreement shall require that a structural analysis be performed to ensure that there is no loss of tower capacity. The analysis shall be done at the expense of the site user desiring to move the antennas.

3.1 .3 ADDITIONAL

It shall be the responsibility of the site user desiring to install any antenna or other device beyond those listed in the site licensing agreement to have done the structural analysis necessary to ensure that the "new" antenna does not exceed the capacity of the tower to bear. Under the "last man on" standard, the site user installing the "new" equipment shall be responsible for ensuring that it causes no interference problems and/or taking remedial action as to correct any problems caused by the "new" equipment. The DESPP, as a primary tower user, shall be exempt from any requirement to resolve interference at DESPP sites.

3.1 .4 GROUNDING

The body of all antennas shall be bonded to the tower per Motorola Quality Standard R56.

3.2 COMPONENTS AND DEVICES

All components and devices attached to the tower, amplifiers, filters etcetera, shall be attached with standard commercial hardware manufactured for the purpose. The use of tape, wire wrap, plastic ties, and similar material is not acceptable.

3.3 CLIMBING BOLTS AND LADDERS

All attachments made to the tower shall be made in such a manner as to not cause any restriction or present a safety hazard to any climbing ladders, leg step bolts or safety cables provided.

4.0 CABLE AND WAVEGUIDE

To reduce the probability of physical or lightning damage to antennas, cable and waveguide and equipment, the requirements for methods of attachment, routing and grounding are specific for the tower, bridge and shelter interior and are described in the following paragraphs. Only hardline will be acceptable.

4.1 EXTERIOR

This section will consider the horizontal routing of cable and waveguide via a bridge from the shelter to the tower and the vertical routing on the tower.

4.1 .1 BRIDGE

No antennas are to be mounted on the bridge. A bridge with ice shield is provided between the shelter and the tower. Brackets are provided on this bridge for the support and routing of the cable and waveguide. In accordance with the manufacturer's recommendations for the spacing of supports on horizontal runs for the particular type of cable or waveguide, the cable or waveguide shall be secured to the brackets on the bridge using clamps and hardware specifically manufactured for that purpose. In lieu of a particular and specific recommendation from the manufacturer of the cable or waveguide, the recommendations of the latest version of Commscope Catalog for similar type cable or waveguide shall be considered to be the minimum acceptable standard. No cable or waveguide run shall be clamped, tied or in any way affixed to a run belonging to another agency or user. The use of tape, wire wrap, plastic ties, and similar material is not acceptable.

4.1 .2 TOWER

4.1 .2.1 LADDER

A ladder is provided for the vertical routing of cable and waveguide. From the horizontal to vertical transition at the point where the bridge meets the tower to the point at which the cable or waveguide must leave the bridge to route to the antenna, all cable and waveguide is to be attached to the ladder in accordance with the recommendations of the manufacturer of the cable or waveguide. In lieu of a particular and specific recommendation from the manufacturer of the cable or waveguide, the recommendations of the latest version of Commscope Catalog for similar type cable or waveguide shall be considered to be the minimum acceptable standard. No cable or waveguide run shall be clamped, tied or in any way affixed to a run belonging to another agency or user. The use of tape, wire wrap, plastic ties, and similar material is not acceptable.

4.1 .2.2 DISTRIBUTION RUNS

Cable or waveguide runs, from the ladder to the point at which they mate to the antenna, shall be routed along tower members in a manner producing a neat and professional site appearance. They shall be specifically routed so as to not impede in any fashion the safe use of the tower leg climbing bolts nor to restrict the access of other tower users. Distribution runs shall be clamped to the tower in accordance with the recommendations of the manufacturer of the cable or waveguide. In lieu of a particular and specific recommendation from the manufacturer of the cable or waveguide, the recommendations of the latest version of Commscope Catalog for similar type cable or waveguide shall be considered to be the minimum acceptable standard. No cable or waveguide run shall be clamped, tied or in anyway affixed to a run belonging to another agency or user. The use of tape, wire wrap, plastic ties, and similar material is not acceptable.

4.1 .3 LENGTHS

Cable and waveguide runs shall not be excessive to the requirement. No coiled lengths shall be permitted on the tower, bridge or on the ground. The cable length of the finished run shall provide for normal maintenance and operation only.

4.1 .4 ENTRY

Entry of the cable or waveguide, to the interior of the shelter, shall be via ports provided in the shelter wall. Cable or waveguide entering a port shall be provided with a boot to seal the port; the boot shall be a commercial product made specifically for the type of cable or waveguide and for the diameter of the entry port. It shall be installed in accordance with the instructions of the manufacturer and shall seal the port against the intrusion of moisture.

4.2 INTERIOR

As there may be more than one site user within a shelter area it is necessary that the routing of cable or waveguide provide for the needs of all occupants.

4.2.1 ROUTING

Trays are provided within the shelter for the routing of cable and waveguide to the various equipment racks and termination points. All cable and waveguide shall be placed and secured to the cable tray where possible. Where bend radii or other conditions do not permit the cable or waveguide to be tightly bound to the tray, it shall be placed and secured in a neat and professional manner, making full allowance for the needs of the other site users. Cable or waveguide that can not be bound to the tray shall be provided with standoffs and clamps to prevent its being a free moving hazard.

4.2.2 LENGTHS

Cable and waveguide runs in the shelter shall not have a length in excess of the requirement. While adequate slack for purposes of maintenance and operation is permitted, no coiled lengths on the tray or elsewhere in the shelter are permitted. In closed equipment racks the site user may dispose of excess lengths as desired, but it shall not protrude from the rack nor detract from the professional appearance of the site.

4.3 GROUNDING

Cable and waveguide shall be grounded as a minimum at three specific points, and for vertical runs in excess of 200 feet at intermediate points per Motorola Quality Standard R56.

4.3.1 ANTENNA

All cable and waveguide shall be grounded to the tower at the point where the run effectively breaks from the tower for its connection to the antenna, using clamps and hardware specifically manufactured for that purpose.

4.3.2 BRIDGE TRANSITION

On the vertical portion of the cable or waveguide run, just above where it starts to make its transition from a vertical tower to a horizontal bridge run, all cable and waveguide shall be grounded to the tower ground bar using clamps and hardware specifically manufactured for that purpose.

4.3.3 SHELTER ENTRY

On the exterior of each shelter at a point near the entry ports, a grounding plate has been provided for terminating ground leads brought from the cable and waveguide. Each cable and waveguide run shall be grounded at this point using clamps and hardware specifically manufactured for that purpose.

4.3.4 INTERMEDIATE POINTS

On cable and waveguide installations where the vertical tower length exceeds 200 feet, the run shall be grounded at equally spaced intermediate points along the length of the run so as to not have a distance to a grounding point longer than 100 feet per Motorola Quality Standard R56.

4.3.5 GROUNDING POINTS

Cable and waveguide grounding leads shall connect to a separate point for each run; leads shall not be grouped to the common ground point per Motorola Quality Standard R56.

4.3.6 GROUNDING LEADS

Grounding straps shall be kept to a minimum length and as near as possible to vertical down lead and shall be consistent with the restraints of protective dress and access per Motorola Quality Standard R56.

5.0 SHELTER

Floor and wall space within the shelter has been established using information received from the various site users. While some measure of expansion has been provided, any user desiring to increase its use of floor space and/or rack space within the shelter must obtain written approval from the licensor.

For the protection of the interest of all current and future site users, all equipment layout should be done with the intent of 'Economy Of Space'.

5.1 FLOOR SPACE

The floor plans for shelter layout are part of the licensing agreement and must be adhered to by each site user. Variance from the floor plan must have the prior written approval of the licensor.

5.2 WALL SPACE

No provision has been made for the mounting, or otherwise affixing, of user equipment to the walls of the multiple users spaces of the shelter. Any use of the wall space for the temporary or permanent installation of any equipment or device shall require the prior written approval of the licensor as to type of equipment, space to be used and method of attachment.

5.3 RACKS

All racks and equipment are to be plumb and true with the walls and floor of the shelter and reflect an installation consistent with the electrical and operational requirements of the equipment and the appearance standards of a professional installation. Racks are to be bolted to the floor and aligned on the center line as in the site drawing provided by the licensor. Racks are not to be attached to the cable trays.

5.4 INTERCONNECTION CABLES

All communications and interconnection cabling between equipment and/or distribution frames, (microwave, PSTN, or other demarcation points) shall be placed in provided cable trays and secured to the tray in a neat, orderly and professional manner.

6.0 ELECTRICAL

The electrical supply and distribution system has been designed on data supplied by the individual site users. All equipment shall be 120 VAC @ 15 AMPS maximum, except with prior written approval of the licensor.

6.1 SIZING

The breaker panels and breakers have been sized to provide for the loads as defined in the data obtained from the site users and contained as an attachment to the site licensing agreement for each site user. Changes in loads, either in current draw or phase distribution of the load, shall be made only with the prior written approval of the site licensor.

6.1 .1 TEMPORARY LOADS

Test equipment, soldering irons or other equipments serving a test or repair function may be connected to one of the service outlets; providing that the total load connected to any single dual receptacle does not exceed 15 AMPS. Equipment to be in place for more than 7 days will require prior written approval of the licensor.
The above paragraph applies only to site users obtaining power from the DESPP provided distribution system.

6.2 DISTRIBUTION

Within DESPP provided or controlled spaces wiring from the distribution breaker panel is provided to the rack location and terminated at the cable tray with a twist lock receptacle. From this point each agency may select how to distribute to its equipment or rack.

6.3 GROUNDING

In each room a halo grounding system is provided for access to the site grounding system. Each rack shall have a properly sized, ground lead from the rack safety and signal grounds the closest point of the halo ground system. Each rack shall be separately grounded per Motorola Quality Standard R56.

6.4 BATTERY SYSTEMS

Installation of equipment utilizing battery systems shall be made only with the prior written approval of the site licensor and be included in the licensees agreement, batteries shall only be installed in cases and racks approved by the licensor. Any battery system installation in a DESPP controlled space that has not been previously equipped with an approved eyewash station shall include such eyewash station as part of the installation. The eyewash station shall be self-contained, gravity flow, wall hung, with a sixteen (16) gallon capacity. The station shall meet ANSI z358.1 requirements for refillable personal eyewash units. The maintenance and current date code of the supplied eyewash station is the responsibility of the licensee.

7.0 HEATING, VENTILATING AND AIR CONDITIONING

A controlled environment is provided for the equipment spaces by a redundant air conditioning system; this system has been sized to provide for the heat loads obtained from the equipment lists provided by the various site users. Additional equipment or equipment having a greater heat dissipation requirement than that specified in the licensing agreement can not be installed without the prior written approval of the licensor.

7.1 SYSTEM INTEGRITY

Opening of the shelter to the effects of outside air flow can have a negative effect on the ability of the system to maintain temperature and humidity; every effort should be made to reduce the amount of time that doors or other wall entries are kept open.

7.2 DOORS

Except when actually moving equipment in or out, the shelter doors shall not be latched or otherwise held or kept open.

8.0 SITE APPEARANCE

Services to maintain the appearance and integrity of the site will be provided by the licensor and will include scheduled cleaning of the shelter interiors; this does not include janitorial services for the licensees, and each site licensee is expected and required to remove from the site all trash, dirt and other materials brought into the shelter, or onto the site during their installation and maintenance efforts.

8.1 STORAGE

Within DESPP provided or controlled spaces no parts or material may be stored on site by licensees.

9.0 DAMAGE

Damage to any item of the site facility or structure or to a component or equipment of a site licensee or licensor whether caused or detected by installation, maintenance or other activities shall be reported to the licensor immediately.

10. SITE ACCESS

10.1 ACCESS CONTROL

To ensure that only authorized personnel are accessing the site, licensees shall be required to, inform the licensor and Network Control Center (NCC) of personnel and/or maintenance organizations they are requesting authorization to enter the site as the licensee's agent.

10.2 REPORTING ON SITE

To ensure that only authorized personnel are on site, an orderwire system is installed in each room to allow communications with the Network Control Center (NCC)). Personnel on site shall be required to communicate with the network control center and report their arrival on site, identity, purpose, expected and actual departure times.

10.3 IDENTIFICATION

Each user shall post a current license on all equipment. Licenses shall also post the name and 24 hour phone number and agency contact in case of an emergency.