



STATE OF CONNECTICUT  
*CONNECTICUT SITING COUNCIL*

Ten Franklin Square, New Britain, CT 06051

Phone: (860) 827-2935 Fax: (860) 827-2950

E-Mail: [siting.council@ct.gov](mailto:siting.council@ct.gov)

Web Site: [portal.ct.gov/csc](http://portal.ct.gov/csc)

**VIA ELECTRONIC MAIL**

October 13, 2021

Victoria Masse  
Northeast Site Solutions  
420 Main Street #2  
Sturbridge, MA 01566  
[victoria@northeastsitesolutions.com](mailto:victoria@northeastsitesolutions.com)

RE: **EM-T-MOBILE-057-210826** - T-Mobile notice of intent to modify an existing telecommunications facility located at Sound Beach Avenue, Greenwich, Connecticut.

**EM-T-MOBILE-057-210827** - T-Mobile notice of intent to modify an existing telecommunications facility located at Sound Shore Drive, Greenwich, Connecticut.

**EM-T-MOBILE-057-210914** - T-Mobile notice of intent to modify an existing telecommunications facility located at Sound Beach Avenue, Greenwich, Connecticut.

Dear Ms. Masse:

The Connecticut Siting Council (Council) received notices of intent to modify the above-referenced facilities between August 26, August 27, and September 14, 2021.

According to Section 16-50j-71 of the Regulations of Connecticut State Agencies, "...any modification, as defined in Section 16-50j-2a of the Regulations of Connecticut State Agencies, to an existing tower site, except as specified in Sections 16-50j-72 and 16-50j-88 of the Regulations of Connecticut State Agencies, may have a substantial adverse environmental effect."

Staff has reviewed these exempt modification requests for completeness and has identified deficiencies in the requests.

The above referenced requests for exempt modification provided a property card/map that does not match the site locations and it is not clear if the proper underlying property owner (State of Connecticut Department of Transportation (CTDOT)) was provided the entire request for exempt modification. (EM-T-M-057-210914 did provide notice to the CTDOT; however, property card/map do not match the site location.) The Council issued memoranda on June 22, 2017, and July 12, 2021, to entities requesting exempt modifications requiring a copy of the entire notice and attachments be physically mailed to the chief elected official of the host municipality and the underlying property owner and proof of such mailing shall be submitted to the Council with the request for exempt modification. See attached.

Therefore, the exempt modification requests are incomplete at this time. The Council recommends that Northeast Site Solutions provide the property card/map of the site locations and proof of proper notice of the exempt modification requests to the underlying property owner on or before November 12, 2021. If additional time is needed to gather the requested information, please submit a written request for an extension of time prior to November 12, 2021. **Please provide an electronic version and one hard copy of the requested information for the incomplete exempt modification to be rendered complete and processed. Please include the Council's exempt modification identification number referenced above with the submittal.**

This notice of incompleteness shall have the effect of tolling the Federal Communications Commission (FCC) 60-day timeframe in accordance with Paragraph 217 of the FCC Wireless Infrastructure Report and Order issued on October 21, 2014 (FCC 14-153).

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at 860-827-2951.

Sincerely,

A handwritten signature in black ink, appearing to read "Melanie Bachman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Melanie Bachman  
Executive Director

MAB/FOC/laf

Enclosures (2): June 22, 2017 & July 12, 2021, Memo to Carriers on proof of notice.



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VIA ELECTRONIC MAIL

#### MEMORANDUM

To: Telecommunications Carriers and their Representatives

From: Melanie Bachman, Executive Director *MAB*

Re: Exempt Modification/Tower Share Filing Notification

Date: June 22, 2017

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Pursuant to Regulations of Connecticut State Agencies § 16-50j-73 and § 16-50j-88, the April 2013 *Filing Guide for Modification of Existing Telecommunications Facilities*, and the August 2013 *Tower Share Filing Guide*, notice in writing shall be provided to "the Council, the property owner of record... and the chief elected official" of the intent to modify or share an existing telecommunications facility" (see Attachments).

Effective immediately, a **copy of the notice and the attachments**, including, but not limited to, engineering drawings, structural analysis (the structural analysis report without tower data and calculation appendices is sufficient) and power density calculation of the request for an exempt modification or tower share shall be **physically mailed** to the chief elected official of the host municipality and underlying property owner where the existing telecommunications facility is located and proof of mailing shall be submitted to the Council with the request. Proof of mailing requires an acknowledgment from the carrier (United States Postal Service or private carrier such as UPS/FedEx) that a parcel was delivered to the recipient. **E-mail service is unacceptable.**

Thank you in advance for your cooperation.

Attachments: Altrio Investment Group, LLC correspondence, dated June 16, 2017

City of Danbury email correspondence, dated June 8, 2017

MAB/FOC/laf

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Recipient	Christopher B. Fisher, Esq., AT&T	Mark Roberts, QC Development
List	Ray Perry, Airosmith Development, Inc.	Tim Burks, SAI Communications
	Arthur Perkowski, Airosmith Development, Inc.	Rick Woods, SBA
	Alex Murshsteyn, Centerline Communications	Kri Pelletier, SBA
	Michael Gentile, Centerline Communications	Peter Nute, SBA
	David Ford, Centerline Communications	Adam Brillard, Smartlink, LLC
	Adam Wolfey, Centerline Communications	David Barbagallo, Smartlink LLC
	Steve Levine, Centek Engineering, Inc.	Romina Kirchmaier, Smartlink LLC
	Jeff Barbadora, Crown Castle	Thomas J. Regan, Esq., Sprint
	Amanda Cornwall, Crown Castle	Sam Simons, T-Mobile
	Kimberly Myl, Crown Castle	Greg Shappy, Transcend Wireless
	Donna Neal, Crown Castle	Kyle Richers, Transcend Wireless
	Sarah Snell, Empire Telecom	Jennifer Ardis, Transcend Wireless
	Nicole Caplan, Empire Telecom	James Burgess, TRM, Inc.
	Jack Andrews, Empire Telecom	Jacqueline Clifford, TRM, Inc.
	Jennifer Blades, Empire Telecom	Matt Burke, TRM, Inc.
	Melanie Howlett, HPC Wireless	Jon Ritter, TRM, Inc.
	Alex Giannaras, HPC Wireless	Kenneth C. Baldwin, Esq., Verizon Wireless
	Denise Sabo, Northeast Site Solutions	Eric Dahl, Vertical Development LLC
	Deborah Chase, Northeast Site Solutions	Jamie Ford, Vertical Development LLC
	Victoria Masse, Northeast Site Solutions	Matthew Bandle, Vertical Development LLC



21 Acorn Road Phone: 203-481-3486  
Branford, CT Fax: 203-483-8804  
06405 [asecondino@asecondinogroup.com](mailto:asecondino@asecondinogroup.com)

## ALTRIO INVESTMENT GROUP, LLC

em-t-mobile-014-170523



June 16, 2017

Ms. Amanda Cornwall  
Crown Castle  
12 Gill Street, Suite 5800  
Woburn, MA 01801

**RE: T-Mobile Tower Modifications, 21 Acorn Road, Branford CT  
Reference Site # CTNH509A**

Dear Ms. Cornwall,

Please provide Altrio Investment Group (*Landlord and Property Owner*) with all pertinent documentation and information regarding modifications to the subject communication tower or ground lease area including structural analysis report, modification drawings, structural drawings, and drawings indicating T-Mobile equipment plans and elevations.

Please also notify all involved parties that any holes or penetrations in the building envelope are to be performed by the Landlord, Altrio Investment Group LLC and will be billed to the responsible parties.

Best regards,

Alfred J. Seccondino  
Managing Member

CC: Melanie A Bachman, CT Siting Council, Executive Director  
File

**Cunliffe, Fred**

**From:** Bachman, Melanie  
**Sent:** Thursday, June 08, 2017 3:35 PM  
**To:** Deborah Chase  
**Cc:** 'Sheldon Freinle'; 'Denise Sabo'; 'Victoria Masse'  
**Subject:** RE: 41 Padanaram Road, Danbury CT 06811 (CT11896A L1900) T-Mobile Antenna EM Application

Good afternoon,

I received a call from Robin Edwards, Corporation Counsel for the City of Danbury. She was concerned about how notice of this request was provided to the City and indicated that it appeared the request was submitted through their "311 service?" From their website, this appears to be a City Service Request Form. I snipped the link to it below for your convenience. The cover letter indicates that a copy was sent to the Mayor and the Director of Planning. Could someone please confirm that a copy of the letter was actually sent rather than submitted to the "311 service" when you have a chance?

Thanks,

## Resources



Melanie A. Bachman, Esq.  
Executive Director/Staff Attorney  
Connecticut Siting Council  
10 Franklin Square  
New Britain, CT 06051  
860-827-2951



CONFIDENTIAL INFORMATION

**From:** Deborah Chase [mailto:deborah@northeastitesolutions.com]  
**Sent:** Friday, May 26, 2017 3:12 PM  
**To:** CSC-OL Siting Council <Siting.Council@ct.gov>; Bachman, Melanie <Melanie.Bachman@ct.gov>; Mathews, Lisa A <Lisa.A.Mathews@ct.gov>  
**Cc:** Sheldon Freinle <sheldon@northeastitesolutions.com>; Denise Sabo <denise@northeastitesolutions.com>; Victoria Masse <victoria@northeastitesolutions.com>  
**Subject:** 41 Padanaram Road, Danbury CT 06811 (CT11896A L1900) T-Mobile Antenna EM Application

Siting Council,

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Enclosed please find the Notice of Exempt Modification package from Northeast Site Solutions on behalf of T-Mobile in connection with the above-referenced site.

We are mailing the original and two (2) copies to your office.

Please let me know if you have any questions or problems with the attachment.

Sincerely,

**Deborah Chase**  
Senior Project Coordinator & Analyst  
Mobile: 860-490-8839



♻️ Save a Tree. Reduce. Reuse. Recycle.



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VIA ELECTRONIC MAIL

July 12, 2021

TO: Telecommunications Industry Representatives

FROM: Melanie A. Bachman, Executive Director *MAB*

RE: Exempt Modification/Tower Share Filings

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Pursuant to Regulations of Connecticut State Agencies § 16-50j-73 and §16-50j-88, the April 2013 *Filing Guide for Modification of Existing Telecommunications Facilities*, and the August 2013 *Tower Share Filing Guide*, notice in writing shall be provided to "the Council, the property owner of record... and the chief elected official" of the intent to modify or share an existing telecommunications facility."

The Town of Plainfield notified the Council that an exempt modification request and a copy of the Council's June 14, 2021 decision on the request was received by the Town without explanation on July 6, 2021 with a FedEx shipping label dated May 21, 2021. The Town was not provided written notice of the request as required by the regulations and filing guides.

On June 22, 2017, the Council informed requesting entities by memorandum that a copy of the notice and the attachments of the request for exempt modification or tower share ***shall be physically mailed to the chief elected official of the host municipality*** and underlying property owner where the existing telecommunications facility is located and ***proof of mailing shall be submitted to the Council with the request.***

***Proof of mailing requires an acknowledgment from the carrier (United States Postal Service or private carrier such as UPS/FedEx) that a parcel was sent to the recipient.*** A printed shipping label without evidence that the parcel was actually mailed on a specific date is unacceptable.

Pursuant to Sections 16-50j-39a and 16-50j-90, no request shall be processed unless proof of mailing is submitted to the Council with the request.

Thank you in advance for your cooperation.