



STATE OF CONNECTICUT  
*CONNECTICUT SITING COUNCIL*

Ten Franklin Square, New Britain, CT 06051

Phone: (860) 827-2935 Fax: (860) 827-2950

E-Mail: [siting.council@ct.gov](mailto:siting.council@ct.gov)

Web Site: [portal.ct.gov/csc](http://portal.ct.gov/csc)

**VIA ELECTRONIC MAIL**

December 17, 2021

Margie Weber  
Project Manager  
Network Building + Consulting  
100 Apollo Drive Suite 303  
Chelmsford, MA 01824  
[mweber@nbcllc.com](mailto:mweber@nbcllc.com)

RE: **EM-ATC-023-211118** – American Tower Corporation notice of intent to modify an existing telecommunications facility located at 309 East Hill Road (f/k/a 4 Hoffmann Road), Canton, Connecticut.

**EM-ATC-105A-211118** – American Tower Corporation notice of intent to modify an existing telecommunications facility located at 232 Shore Road, Old Lyme, Connecticut.

**EM-ATC-105B-211118** – American Tower Corporation notice of intent to modify an existing telecommunications facility located at 125 Mile Creek Road, Old Lyme, Connecticut.

Dear Ms. Weber:

The Connecticut Siting Council (Council) received notices of intent to modify the above-referenced facilities on November 18, 2021.

According to Section 16-50j-71 of the Regulations of Connecticut State Agencies, "...any modification, as defined in Section 16-50j-2a of the Regulations of Connecticut State Agencies, to an existing tower site, except as specified in Sections 16-50j-72 and 16-50j-88 of the Regulations of Connecticut State Agencies, may have a substantial adverse environmental effect."

Staff has reviewed these exempt modification requests for completeness and has identified a deficiency in the lack of documentation of the original facility approval (municipal or Council) and any conditions of such approval or correspondence with the municipalities stating that the town no longer retains records of its decision. (**EM-ATC-105A-211118** and **EM-ATC-105B-211118** approved via Council Docket Nos. 391 and 202, respectively)

Therefore, these exempt modification requests are incomplete at this time. The Council recommends that Network Building + Consulting provide provide documentation showing the original facility approval with conditions if any or correspondence with the municipality stating that there are no records of the original facility approval on or before January 18, 2021. If additional time is needed to gather the requested information, please submit a written request for an extension of time prior to January 18, 2021. **Please provide an electronic version and one hard copy of the requested information for the incomplete exempt modifications to be rendered complete and processed. Please include the Council's exempt modification identification number referenced above with the submittal.**

This notice of incompleteness shall have the effect of tolling the Federal Communications Commission (FCC) 60-day timeframe in accordance with Paragraph 217 of the FCC Wireless Infrastructure Report and Order issued on October 21, 2014 (FCC 14-153).

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at 860-827-2951.

Sincerely,

A handwritten signature in dark ink, appearing to read "Melanie Bachman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Melanie Bachman  
Executive Director

MAB/FOC/emr