



STATE OF CONNECTICUT  
*CONNECTICUT SITING COUNCIL*

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**VIA ELECTRONIC MAIL**

May 28, 2024

The Honorable Erick Russell  
State Treasurer  
Office of the Treasurer  
165 Capitol Avenue, 2<sup>nd</sup> Floor  
Hartford, CT 06106  
[State.Treasurer@ct.gov](mailto:State.Treasurer@ct.gov)

RE: **DOCKET NO. 522** – Stafford Solar One, LLC application for a Certificate of Environmental Compatibility and Public Need for the construction, maintenance, and operation of a 4.0-megawatt-AC solar photovoltaic electric generating facility and associated equipment located at 92 Upper Road, Stafford, Connecticut and associated electrical interconnection. **Municipal Participation Fund.**

Dear State Treasurer Erick Russell:

Pursuant to Connecticut General Statutes (C.G.S.) § 16-50bb, please be advised that the Connecticut Siting Council (Council) is in receipt of the sum of \$25,000 as payment to the Municipal Participation Account (Fund) in connection with the above-referenced proceeding. This payment was received on May 24, 2024, and was deposited into your department account (OTT14420) in fund 12060 – “Other Restricted Revenue.”

Subsection (b) of C.G.S. §16-50bb states, in part, “[p]ayments from the account shall be made upon authorization by the State Treasurer...” and provides guidance in the event an application involves more than one municipality. To that end, please note that the above-referenced proceeding required notice be sent to the Town of Stafford. No other municipalities are within 2500 feet of the proposed facility nor are any other municipalities traversed by the proposed facility.

The Town of Stafford may apply for a portion of the Fund if they become a party or intervenor, as defined under C.G.S. §16-50n, in this proceeding. Proof of municipal expenditures is required to be submitted to the Office of the State Treasurer.

Thank you for your attention to this matter.

Sincerely,

Melanie Bachman  
Executive Director

MB/laf

c: Service List, dated May 24, 2024  
The Honorable William Morrison, First Selectperson, Town of Stafford ([staffordtownhall@staffordct.org](mailto:staffordtownhall@staffordct.org))  
Robert Scalise, Assistant Treasurer, Office of the State Treasurer ([robert.scalise@ct.gov](mailto:robert.scalise@ct.gov))

Enc.: Municipal Fund Procedures

STATE OF CONNECTICUT )

ss. New Britain, Connecticut :

May 28, 2024

COUNTY OF HARTFORD )

I hereby certify that the foregoing is a true and correct listing of the municipality in which the facility proposed in the application presented by Stafford Solar One, LLC on May 24, 2024, will be located. This application for “a Certificate of Environmental Compatibility and Public Need for the construction, maintenance, and operation of a 4.0-megawatt-AC solar photovoltaic electric generating facility and associated equipment located at 92 Upper Road, Stafford, Connecticut and associated electrical interconnection” has been issued Docket Number 522 by the Connecticut Siting Council.

The list below includes the municipality in which the facility proposed in the application will be located.

**Town of Stafford**

**ATTEST:**



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Melanie Bachman  
Executive Director  
Connecticut Siting Council

I certify that a copy of this correspondence in Docket No. 522 has been forwarded has been forwarded via read receipt electronic mail on May 28, 2024, to all parties and intervenors of record as listed on the attached service list, dated May 24, 2024.

**ATTEST:**



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Lisa A. Fontaine  
Fiscal Administrative Officer  
Connecticut Siting Council

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**MUNICIPAL FUND PROCEDURES**

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**16-50bb. Municipal participation account.** (a) There is established an account to be known as the "municipal participation account", within the General Fund, which shall be a separate, nonlapsing account. There shall be deposited in the account the municipal participation fees received pursuant to subdivisions (1) and (3) of subsection (a) of section 16-50l. The interest derived from the investment of the account shall be credited to the account. Any balance remaining in the account at the end of any fiscal year shall be carried forward in the account for the fiscal year next succeeding.

(b) Payments from the account shall be made upon authorization by the State Treasurer. An application for reimbursement shall be submitted not later than sixty days after the conclusion of a certification proceeding, except for a facility described in subdivisions (5) and (6) of subsection (a) of section 16-50i, by each municipality entitled to receive a copy of such application under section 16-50l, as amended by this act, in order to defray expenses incurred by such municipalities in participating as a party to a certification proceeding, except for a proceeding on an application for a facility described in subdivision (5) or (6) of subsection (a) of section 16-50i. Any moneys remaining after payments to municipalities in accordance with this section shall be refunded to the applicant in even amounts. Where more than one municipality seeks moneys from such account, the council shall evenly distribute such moneys among the municipalities. No municipality may receive moneys from the account in excess of twenty-five thousand dollars. No municipality may receive moneys from the account in excess of the dollar amount such municipality has expended from its own municipal funds.

(c) In administering the moneys in the account, the State Treasurer shall verify that the subject municipality (1) actually participated as a party to the subject certification proceeding, and (2) actually spent the money it claims to have spent on participating in the subject certification proceeding.

- 1) Upon receipt of a municipal participation fund check, the Connecticut Siting Council (Council) deposits the money into the Office of the State Treasurer (accounting string as follows: OTT14420; Fund 12060; SID 35269; Program Code 14000; Account 45500). The Council then submits a letter to the Office of the State Treasurer, alerting them to the deposit of the funds and stating which towns are eligible to receive disbursement from said fund. This letter is also sent to the affected municipalities and the applicant.
- 2) The municipalities can submit their receipts either in bulk or periodically up to 60 days following the receipt of Council letter specified in #3 below.
- 3) Since municipalities must have been a party to the proceeding to receive any portion of the fund, when a final decision on the proceeding is rendered, the Council will generate a letter to the Office of the State Treasurer with copies to the participating municipalities, stating the date of the final decision and the date to which listed participating parties must submit their receipts to the State Treasurer.
- 4) After the cut off date for final submission of municipal receipts, the Office of the State Treasurer verifies participating municipalities entitle to receive funds and begins the process of payments to the municipality(ies) and/or the applicant. If more than one municipality requests reimbursement, the money will be divided evenly between said towns, unless receipts submitted do not add up to the amount to which they are eligible. The Treasurer will only reimburse municipal expenditures based on receipts submitted. If one or more towns do not exceed the amount to which they are eligible, but another town does exceed their limit, the Treasurer will give the remaining unused portion of the fund to the town(s) whose expenses exceeded their eligible limit, but only after the cut off date for all receipts to be submitted has been reached (60 days after the final decision). (This is an interest-bearing account. Interest accrued may be disbursed among municipalities if eligible and if disbursement does not exceed \$25,000 per municipality. Otherwise, interest earned will remain in the account.)