

CJIS Welcomes New GB Members

In January, the CJIS Governing Board welcomed five new members who bring with them many years of public service and state government experience.

Already familiar with the CJIS Governing Board, Chief James Cetran from the Connecticut Police Chiefs Association will replace Chief Richard Mulhall, who retired at the end of 2014. James Cetran began working at the Wethersfield Police Department in 1973 and was promoted to Chief of Police at Wethersfield Police Department in 2003. Cetran is a graduate of the University of Connecticut and of the Federal Bureau of Investigation National Academy.



Figure 1. Chief James Cetran.

Andres Ayala, Jr., the new commissioner of the DMV,



Figure 2. Andres Ayala, Jr.

replaced Melody Currey, who was appointed as the new Commissioner for the Department of Administrative Services (DAS). Ayala was born and raised in Bridgeport, CT. Before being appointed Commissioner, Ayala was president of the Bridgeport City Council and served in the Connecticut State Senate from 2012 to 2014. Prior to the state senate, he served for the Connecticut House of Representatives from 2006 to 2012, where he held the position of Vice Chair of the Finance, Revenue and Bonding Committee. Before holding government office, Ayala was employed as a teacher in the Bridgeport Public School system for several years. Ayala has a Bachelor of Science degree in Business Administration from Sacred Heart University, and a Master's degree in Education.

Natasha Pierre, the new Victim Advocate, replaced Garvin Ambrose, who was appointed Chief of Staff at Illinois' Cook County State Attorney's Office in August of 2014. Pierre acts as the ombudsman for victims of crime within the criminal



Figure 3. Natasha Pierre.

justice system and evaluates the delivery of state services to victims. Her responsibilities also include recommending system-wide improvements to the General Assembly, working with private and public agencies to enforce the constitutional rights of victims, and filing

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CJIS Governing Board

Revolutionary Technology Linking
Connecticut's Criminal Justice &
Law Enforcement Community
February 2015 Vol. 4 No. 2
www.ct.gov/cjis

Co-Chairs

Mike Lawlor, Under Secretary,
Office of Policy & Management

Judge Patrick L. Carroll, III,
Chief Court Administrator

MEMBERS

James Cetran, *Chief,*
CT Police Chiefs Association

Eric Coleman, *Senator,*
Co-Chair, Joint Comm. on Judiciary

Andres Ayala, Jr., *Commissioner,*
Dept. of Motor Vehicles

Melody Currey *Commissioner,*
Dept. of Admin. Services

Carleton Giles, *Chairperson*
Board of Pardons and Paroles

Kevin Kane, Esq.,
Chief State's Attorney,
Office of Chief State's Attorney

John A. Kissel, *Senator,*
Ranking Member, Joint Comm. on Judiciary

Natasha Pierre, *Victim Advocate,*
Office of Victim Advocate

Rosa C. Rebimbas, *Representative,*
Ranking Member, Joint Comm. on Judiciary

Scott Semple, *Commissioner,*
Dept. of Correction

Dr. Dora Schriro, *Commissioner,*
Dept. of Emerg. Services & Public Protection

Susan O. Storey, Esq.,
Chief Public Defender,

Division of Public Defender Services

CJIS SENIOR MANAGEMENT

Sean Thakkar, *Executive Director*

Mark Tezaris, *Program Manager*

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appearances in court to advocate for victims. Before being appointed as the State Victim Advocate, Natasha was the Policy & Legislative Director for the Permanent Commission on the Status of Women, and an attorney at Connecticut Legal Services, Inc. and Western Massachusetts Legal Services, Inc., where she practiced family and housing law. She earned a B.A. from the University of Connecticut with a major in Women's Studies and a dual-degree in law and social work from the University of Connecticut's Schools of Law and Social Work. She was awarded the Connecticut Law Tribune's New Leaders of the Law Award.



Figure 4. Scott Semple.

Scott Semple was recently chosen to serve as the Commissioner for the Connecticut Department of Correction. Semple joined the Connecticut Department of Correction as a front line Correction Officer in 1988. He entered into the field of correctional training in 1996 and in 1999 he was assigned to the Department's Office of Public Information where he served as an agency spokesperson. During the course of this assignment, he was promoted to the rank of Major in the year 2000, and went on to serve as the Legislative Liaison for the Department. In 2004, Semple was assigned to the Garner Correctional Institution where he was later appointed Warden. In November of 2013, he was appointed Deputy Commissioner of Operations and Rehabilitative Services. In 2014, he served as Interim Commissioner before his recent promotion to Commissioner.

Representative William Tong represents the 147th District. He is Co-Chair of the Banks Committee and serves on the Judiciary and Energy & Technology Committees. A Connecticut native, Representative Tong attended public and private schools in West Hartford. He graduated from Phillips Academy Andover, Brown University and the University of Chicago Law School. Representative Tong is now an attorney with Finn Dixon & Herling LLP, one of Connecticut's leading corporate law firms. Before joining Finn Dixon & Herling, Representative Tong was an attorney with the international law firm of Simpson Thacher & Bartlett LLP, and a Management Consultant with PricewaterhouseCoopers LLP. He is a member of the state bars of New York and Connecticut, and regularly practices before various state and federal courts.



Figure 5. William Tong.

CJIS is looking forward to working with all of the new members of the CJIS Governing Board. ❖

Recap: CJIS Governing Board Meeting

The CJIS Governing Board met on Thursday, January 15 at the Chief State Attorney’s office in Rocky Hill. The crowd consisted of many of the familiar faces from previous Governing Board Meetings, but also included some new members. Andres Ayala, Jr., the new commissioner of the DMV, Chief James Cetran and Chief Marc Montminy from the Connecticut Police Chiefs Association, Natasha Pierre, the new Victim Advocate, and Scott Semple the Interim Commissioner for the Department of Correction took their seats for the first time as Governing Board members.

To begin, Governing Board Co-Chair Mike Lawlor remarked on the importance of the CISS Focus Group Sessions to the success of the project. The first Focus Group Sessions addressed issues on Search and the requirements for the user interface. Future Focus Group Sessions will address document security.

Dr. Dora Schiro from DESPP spoke about the progress of her team’s communication with the FBI and the positive feedback that she received. The FBI read all of the materials provided and felt that the CJIS Governing Board is addressing their concerns. Antoinette Webster and Darryl Hayes (both of DESPP) explained to the FBI how the materials had changed since the original request made in 2012. They plan on updating the current documentation to reflect the changes and will forward it to the FBI.

On the status of the Xerox Contract Amendment, Mike Lawlor reported that the state and Xerox are closer to an agreement. According to Lawlor, Karen Buffkin (General Council to Governor Malloy) sent the document to the

Attorney General’s Office for their approval and asked that it be expedited. Lawlor said that they hope to have a decision soon.

In previous discussions between members, there was some confusion as to what type of data is considered FBI data. To clarify this, Darryl Hayes gave several examples of what is considered FBI data, and what is not. He first explained the five categories of criminal justice data, which includes Biometric Data (physical or behavioral traits related to a person), Identity History Data (person’s criminal history), Biographic Data (case data), Property Data (stolen property), and Case/Incident History (case history). Hayes made it clear that the source of the data is very important. If the source of the data is the FBI, the data is considered FBI. If the source of the data is CT local law enforcement, it is not FBI data until, and if, an FBI number is attached to it. If an officer runs a Interstate Identification Index (III)

check on a subject, the data returned is FBI. III contains records submitted to the FBI by US law enforcement using fingerprint cards.

David Wright from Xerox gave his report on the Release Plan, which was broken into nine separate releases. Each release will begin with an initiation phase that involves business requirements gathering and ends in deployment. He pointed out that it’s the requirements work that is the critical step that is needed to get stakeholder engagement (the experts) to obtain the right business rules, which is the foundation for the entire system from which design and development work originates.

Mark Morin, Senior Project Manager, CJIS, spoke about
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Figure 6. Chiefs Cetran and Montminy..



Figure 7. Kevin Kane, Antoinette Webster, Darryl Hayes and John Russotto.



Figure 8. Terry Walker, Celia Seifert, Phil Conen and Susan Brown.



Figure 9. Susan Brown, Brian Carlow, Bob Cosgrove and Celia Seifert.



CJIS Academy

OBTS Classes

CJIS offers certification classes three times a year for the Offender Based Tracking System (OBTS). The classes will be conducted at 99 East River Drive, 7th floor, East Hartford, CT 06108. For more information and to sign up, visit the [CJIS Academy Webpage](#). CJIS's Public Safety Liaison, Hank Lindgren, will be providing instruction.

CJIS Support Group:
860-622-2000
CJIS Website: www.ct.gov/cjis

OBTS Certification Class Schedule

- Wednesday, February 18, 2015
- Tuesday, June 16, 2015
- Thursday, October 15, 2015



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the SharePoint sites that CJIS is providing to stakeholders. Using a sample site to demonstrate, he showed how the stakeholder can get updates on the project and can view and anticipate their use of resources and tasks. He said that they created three sites so far and are building seven more sites for stakeholders. He also reviewed the deployment strategy, including the agencies that will begin accessing CISS and the plan for expansion.

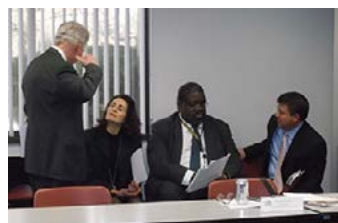


Figure 10. Kevin Kane, Antoinette Webster, Darryl Hayes and John Russotto.

Craig Holt from Qualis gave the first presentation of the Project Health Check Report for 2015. Though not required for project management, the Health Check Report provides insight on how both technical and business experts from each agency feel about the status and progress of the project and where they feel the project needs improvement. The report points out the project strengths and weaknesses based on stakeholder responses. This enables the Project Management team to mitigate emerging issues before they become difficult to manage.

The Health Check report includes information taken from a survey that they conducted and on personal interviews. Holt said that trust is improving between all parties and that there is no change in sustainable communication and limited access to documentation. He mentioned that the introduction of Focus Group Sessions and other one-on-one meetings with stakeholders and business and technical experts are helping to mitigate some unresolved issues. Holt pointed out that improvement is needed for Stakeholder engagement and information consistency.



Figure 11. Craig Holt and Mark Morin.

Overall, he reported that the project is in good health. ❖

CISS Project Management Updates

The CJIS Project Management team worked on a new SharePoint site for the Department of Correction (DOC) that will display details of their piece of the project plan. As for the site created for Judicial, this site will include tasks, resources, and a time line. The SharePoint sites are designed to display information specific to the agency, with details that extend out ninety days with placeholders for later dates. The site currently includes planning related to the Release 1, Search. Members of both the DOC and CJIS can view the plan, assign resources and tasks and make adjustments as needed.

Following the first group of Focus Group Sessions based on Search and the development of a user interface, a survey was distributed to participants for feedback on the Sessions. Based on responses from 65 percent of Session attendees that were generally positive, CJIS generated a report and

distributed it to all participants and agency officials.

New Focus Group Sessions that will address document security will be scheduled. Participants will include stakeholders from a cross section of the criminal justice community and Xerox representatives. CJIS will continue to hold Focus Group Sessions on topics that are valuable to stakeholders as the project ramps up.

Work began in January on creating a change advisory board (CAB). The CJIS Project Management team is working on a charter and a procedure document for the CAB. The CAB will govern changes to Search source systems and Information Exchanges once the CISS project restarts. Change control forms will be reviewed by all relevant parties and will require stakeholder approval. ❖

RMS Network

The Connecticut Police Chiefs Association (CPCA), CJIS and BEST technology teams are installing and configuring routers on the Public Safety Data Network (PSDN) to support CISS Information Exchanges with law enforcement agencies (LEAs).

There are nineteen police departments slated to connect to CISS for Search Release 1. Of these, the following police departments have connectivity through the PSDN. Their devices can access CISS using a PSDN or the Internet, depending on their individual device configuration.

- Bridgeport
- East Hartford
- Enfield
- Fairfield
- Glastonbury

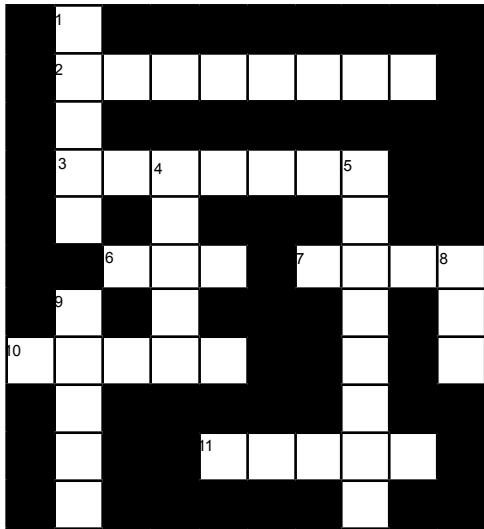
- Newington
- South Windsor
- Wethersfield

The following police departments are scheduled for connectivity:

- Plainville - February
- Hartford – February
- Bloomfield – March
- Clinton - March
- Manchester – March
- Southington – March
- New Britain - March

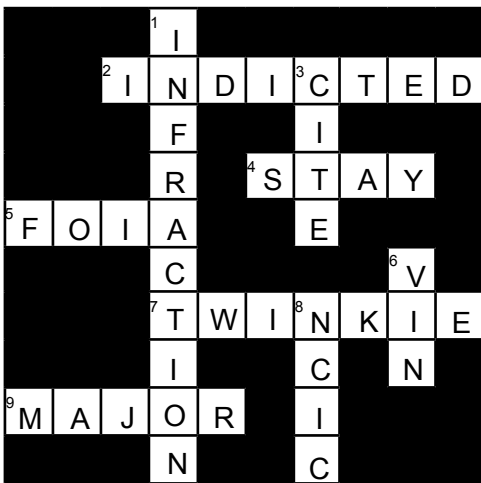
CJIS Crossword Puzzle

Test Your Knowledge and Skill on CJIS and Criminal Justice Vocabulary!



Answers will appear in the March issue of the CJIS Roadmap Newsletter.

Answers to the January puzzle.



Across

- 2. Every type of proof legally presented at trial (allowed by the judge) which is intended to convince the judge and/or jury of alleged facts material to the case.
- 3. Law enforcement officials' act of holding an accused or convicted person in criminal proceedings, beginning with the arrest of that person.
- 6. Acronym for an independent state agency charged with the promotion and protection of the constitutional and statutory rights of crime victims in Connecticut.
- 7. Part of a Latin phrase to identify what each party to an agreement expects from the other.
- 10. To alter or change a statute, a contract or a written pleading filed in a lawsuit.
- 11. The proper or most convenient location for trial of a case.

Down

- 1. A general term used for all judges.
- 4. A grant program that assists states in implementing and enhancing victim notification.
- 5. In order to be considered for this status, a minor must be adjudged to be one by the Superior Court.
- 8. This agency is in charge of the purchase of supplies, materials, equipment and contractual services for the State of Connecticut.
- 9. To involve or indicate by inference, association, or necessary consequence rather than by direct statement.



~ Meetings ~

CISS Monthly Status Meeting

Tentative Date: February 25, 2015, 1:00 - 3:00 pm
Criminal Justice Information System
55 Farmington, 1st floor, Room 1008
Hartford

CJIS Governing Board Quarterly Meeting

April 16, 2015 at 1:30 pm
Office of the Chief State's Attorney
300 Corporate Place in Rocky Hill

For more information on CJIS and CJIS publications, go to www.ct.gov/cjis